



**Feather River Adult Education Consortium – Board Meeting MINUTES**

Monday April 20, 2026 (1:00 p.m. – 2:00 p.m.)

**THIS MEETING WILL BE HELD VIA ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE**

<https://us02web.zoom.us/j/87887229941>

⌘ Included in Board Packet

**PLEASE NOTE:** Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Consortium Lead at [Mitch.Rosin2@gmail.com](mailto:Mitch.Rosin2@gmail.com) at least three days before the meeting date.

In compliance with Brown Act teleconferencing requirements, the following locations are available for the public to attend in-person or via Zoom:

District	Meeting Address
Feather River College	570 Golden Eagle Ave, Quincy, CA 95971 – President’s Conference Room
PUSD/PCOE	501 Main Street, Quincy, CA 95971– Principals Conference Room
SJUSD/SCOE	605 School St, Loyalton, CA 96118 – Principal’s Conference Room

**Attendance (v = voting member)**

Feather River College	<input checked="" type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Andrea Ceresola (v)	<input checked="" type="checkbox"/> Steve Dutton (v)	<input type="checkbox"/>	<input type="checkbox"/>
SJUSD/SCOE	<input checked="" type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> Sean Snider	<input type="checkbox"/>	<input type="checkbox"/>

**Community Stakeholders**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

Call to Order: 1:00pm

1. ⌘ Approval of Agenda

<b>Agenda Item Number: 1</b>			
<b>Motion:</b> Approval of Agenda			
<b>Motion by:</b> W. Jackson			
<b>Second by:</b> S. Dutton			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

2. Approval of Minutes: February 6, 2026

<b>Agenda Item Number: 2</b> <b>Motion:</b> Approval of Minutes – March 2, 2026 <b>Motion by:</b> D. Lerch <b>Second by:</b> W. Jackson			
<b>Member Name</b>	<b>YEA</b>	<b>NAY</b>	<b>Abstain</b>
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

4. Closed Session – None Requested

5. Discussion Items

- 5.1 ELL Healthcare Pathway Grant – Update (W. Jackson)  
W. Jackson reported that grant was submitted. May 19 is notification date.
- 5.2 Review FRAEC Manager Summary Report  
End of Q2 Summary
- 5.3 Renewal of P2C Solutions contract for \$58,800  
Good to move forward.
- 5.4 Renewal of Phoenix Design contract for \$12,600  
Good to move forward.

6. Action Items – None

- 6.1 Approve NOVA Allocation Amendments of \$40,387.00 and \$29,266 in funding from prior years from FRC to PUSD.

<b>Agenda Item Number: 6.1</b> <b>Motion:</b> Approve NOVA Allocation Amendments of \$40,387.00 and \$29,266 in funding from prior years from FRC to PUSD. <b>Motion by:</b> W. Jackson <b>Second by:</b> D Lerch Discussion: This is an allocation amendment to correct a lack of payment from prior years. Sierra is requesting some of these funds.			
<b>Member Name</b>	<b>YEA</b>	<b>NAY</b>	<b>Abstain</b>
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

6.2 Approve Direct Funding model for the 2026-2027 Fiscal Year.

<b>Agenda Item Number: 6.2</b>			
<b>Motion:</b> Approve Direct Funding model for the 2026-2027 Fiscal Year.			
<b>Motion by:</b> D. Lerch			
<b>Second by:</b> W. Jackson			
<b>Member Name</b>	<b>YEA</b>	<b>NAY</b>	<b>Abstain</b>
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

6.3 Approve Preliminary 2026-2027 CFAD Allocations.

<b>Agency</b>	<b>2025-2026 Allocation</b>	<b>Preliminary Cola %</b>	<b>Preliminary 2026-2027 COLA</b>	<b>Preliminary 2026-2027 Allocation</b>
Feather River CCD	\$269,314	2.41%	\$6,490	\$275,804
Plumas Co. Office of Education	\$23,576	2.41%	\$568	\$24,144
Plumas Unified	\$431,843	2.41%	\$10,407	\$442,250
Sierra Co. Office of Education	\$308,262	2.41%	\$7,429	\$315,692
<b>TOTALS</b>	<b>\$1,032,995</b>		<b>\$24,895</b>	<b>\$1,057,891</b>
2026-2027 Preliminary COLA	\$24,869			
Preliminary 2026-2027 CFAD	\$1,057,891			

<b>Agenda Item Number: 6.3</b>			
<b>Motion:</b> Approve Preliminary 2026-2027 CFAD Allocations.			
<b>Motion by:</b> S. Dutton			
<b>Second by:</b> W. Jackson			
<b>Member Name</b>	<b>YEA</b>	<b>NAY</b>	<b>Abstain</b>
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

6.4 Approve 2026-2027 FRAEC MOU.

<b>Agenda Item Number: 6.4</b>			
<b>Motion:</b> Approve 2026-2027 FRAEC MOU.			
<b>Motion by:</b> W. Jackson			
<b>Second by:</b> S. Dutton			
<b>Member Name</b>	<b>YEA</b>	<b>NAY</b>	<b>Abstain</b>
Feather River College – Derek Lerch	X		

Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

## 7. Consortium Director’s Report

### 7.1 CAEP Deadlines

#### **February 2026**

- Feb 28: Preliminary allocations for 2026-27 and 2027-28 released by this date.

#### **March 2026**

- Mar 1: 25/26 Member expense report is due in NOVA. (Q2)
- Mar 31: End of Q3
- Mar 31: 25/26 Member Expense Report certified by Consortia in NOVA (Q2)

#### **April 2026**

- Apr 30: Student Data due in TOPSPro (Q3)
- Apr 30: Employment and Earnings Follow-up Survey

#### **May 2026**

- May 2: CFAD for 2026-27 due in NOVA

#### **June 2026**

- Jun 1: 25/26 Member Expense Report due in NOVA (Q3)
- Jun 30: 25/26 Member Expense Report certified by Consortia in NOVA (Q3)
- Jun 30: End of Q4

### 7.2 Conference Report-Outs

- OTAN TDLS – Monterey, CA – March 6-7, 2026
- ACCE – San Diego, CA – March 11-13, 2026
- COABE – Indianapolis, IN – April 12-15, 2026

S. Dutton attended. Participated in workshops on rural schools. Looking at CDL with Plumas and FRC. Met with NCCER re: builders association in Reno to build a pipeline, as well as a welding union.

### 7.3 Plumas USD Program Update (S. Dutton)

- Finishing residential wiring, culinary, construction, welding ongoing.

### 7.4 Sierra County Program Update (W. Jackson)

- Culinary program ongoing, well received by both resort industry and community. MOU partnerships with USD to enroll seniors for employment training, focused on staying local with full-time employment. Completed a butchery/harvesting class resulting in 4 certifications; all hired.

- ELL enrollment in EMS ongoing. One student hired by San Diego Fire upon course completion.

- Requested a discussion with PUSD regarding an allocation amendment in the amount of \$30,000.00.

- Sean Snider being added as Supt and voting member.

### 7.5 Feather River College Program Update (D. Lerch)

- Glad fiscal issues are resolved.

7.6 Marketing & Social Media Update: Phoenix Design

8. Announcements

8.1 2025-2026 FRAEC Board Meetings (All meetings at 1:00 pm unless noted)

2025-2026 FRAEC Board Meeting Dates	
July 1, 2025 – <del>11:00am</del> @ Sierra County Schools for Adults	Monday, January 5, 2026 – VIRTUAL
Monday, August 4, 2025 @ <del>11:00am</del> – VIRTUAL – Annual Plan Vote	Monday, February 2, 2026 – VIRTUAL
Monday, September 8, 2025 – CANCELLED	Monday, March 2, 2026 – CFAD Discussion
Monday, October 6, 2025 – VIRTUAL	Monday, April 20, 2026 – VIRTUAL – CFAD Vote
November 2025 – <del>NO MEETING</del>	Monday, May 4, 2026 – CANCELLED
Monday, December 1, 2025 – <del>NO MEETING</del>	Tuesday, May 19, 2026 – Annual Plan Retreat @ Feather River Adult School, Quincy, CA

8.2 Upcoming Conferences and Professional Development Opportunities

- CCAE – San Diego, CA – April 30-May 2, 2026
- CASAS Summer Institute – Anaheim, CA – June 15-17, 2026

Adjourn: 1:20pm