



Feather River Adult Education Consortium – Board Meeting AGENDA

Monday October 6, 2025 (1:00 p.m. – 2:00 p.m.)

THIS MEETING WILL BE HELD VIA ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

<https://us02web.zoom.us/j/84862496866>

[⌘] Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

In compliance with Brown Act teleconferencing requirements, the following locations are available for the public to attend in-person or via Zoom:

District	Meeting Address
Feather River College	570 Golden Eagle Ave, Quincy, CA 95971 – President’s Conference Room
PUSD/PCOE	501 Main Street, Quincy, CA 95971– Principals Conference Room
SJUSD/SCOE	605 School St, Loyalton, CA 96118 – Principal’s Conference Room

Attendance (v = voting member)

Feather River College	<input checked="" type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Andrea Ceresola (v)	<input checked="" type="checkbox"/> Steve Dutton (v)	<input type="checkbox"/>	<input type="checkbox"/>
SJUSD/SCOE	<input checked="" type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/>	<input type="checkbox"/>

Community Stakeholders

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

Call to Order: 1:00pm

1. [⌘]Approval of Agenda

Agenda Item Number: 1			
Motion: Approval of Agenda			
Motion by: W. Jackson			
Second by: D. Lerch			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

2. [⌘]Approval of Minutes: August 4, 2025

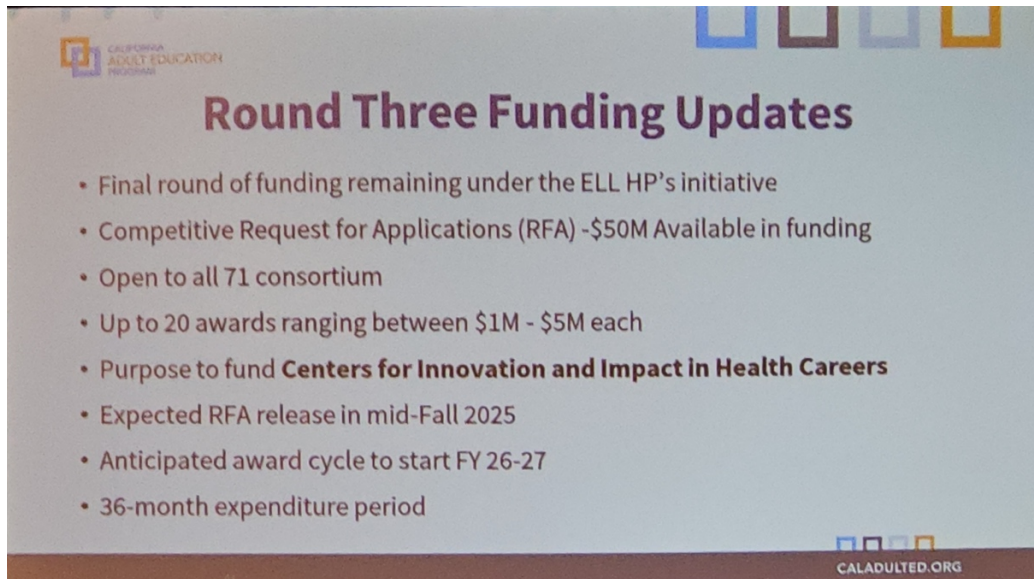
Agenda Item Number: 2			
Motion: Approval of Minutes – August 4, 2025			
Motion by: D. Lerch			
Second by: W. Jackson			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

4. Closed Session – None Requested

5. Discussion Items

5.1 ELL Healthcare Pathway Grant – Update (W. Jackson)



- W. Jackson works with Butte already; FRC has also tried to work with Butte in the past few years. Butte has an impacted RN step-up program working as LVNs in Plumas County. Sierra is serving the region, but without the funding, the ELL support is a challenge. Have seen 20-30 people in the past year.

- Question: When will the funding be paid?

- Will monitor and keep reaching out to potential partners. Reach out to F. Gerdeman @ Tahoe

5.2 Reconciliation of \$40,387.00 in funding from prior years between PUSD and FRC (D. Lerch/S. Dutton)

6. Action Items

7. Consortium Director's Report

7.1 CAEP Deadlines

August 2025

- Aug 15: Annual Plan for 2025-26 due in NOVA – **COMPLETED**

September 2025

- Sep 1: 23/24 and 24/25 Member Expense Report due in NOVA (Q4) – **COMPLETED**
- Sep 1: 25/26 Certification of Allocation Amendment due in NOVA – **COMPLETED**
- Sep 30: 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q4) – **COMPLETED**
- Sep 30: 25/26 Member Program Year Budget and Work Plan due in NOVA – **COMPLETED**
- Sep 30: End of Q1 – **COMPLETED**
-

October 2025

- Oct 30: 25/26 Member Program Year Budget and Work Plan certified by Consortia
- Oct 31: Student data due in TOPSPro (Q1)
- Oct 31: Employment and Earnings Follow-up Survey

November 2025

- Nov 14: Written Expenditure Plan (WEP)* Only for consortia who have exceeded 20% carryover. (Feather River College)

December 2025

- Dec 1: 25/26 Member Expense Report Due in NOVA (Q1)
- Dec 1: July 1, 2024 to June 30, 2025 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- Dec 31: 25/26 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2

7.2 Conference Report-Outs – NONE

- Credit for Prior Learning Conference – Riverside, CA – September 19, 2025
- CAEP Directors’ Summit – Anaheim, CA – September 23, 2025
- CAEP Summit – Anaheim, CA – September 24-26, 2025

7.3 Plumas USD Program Update (S. Dutton)

- New classes: CBCS and CMMA. CCMA to be offered in the future. Exploring Community Healthcare Worker program. Plumas/Sierra agency offers similar programs; W. Jackson to share information.

7.4 Sierra County Program Update (W. Jackson)

- Exec Chef hired, starting Oct 13 to lead culinary program. MOU partnership with UNR extension to offer short term certificates for meat cutting (4 county grant).
- Four enrolled in GED/HSE program.
- Computer Literacy enrollment is growing in partnership with Sierra County (focus on grandparents working with K12 student outcomes) and AWD.
- Working with Homeland Security and FBI to implement Cyber Security short term certification programs (pipeline to hiring for Reno office).
- GoTeach for ECE growing (Toddler Towers). Four completed AA degrees, two to complete in May, one completing BA, one completing MS.

7.5 Feather River College Program Update (D. Lerch)

- Liz now managing GoTeach; Shelly Miller retired. All going smoothly.

7.6 Marketing & Social Media Update: Phoenix Design

- Plumas flier posted (finally).

8. Announcements

8.1 2025-2026 FRAEC Board Meetings (All meetings at 1:00 pm unless noted)

2025-2026 FRAEC Board Meeting Dates	
July 1, 2025 – 11:00am @ Sierra County Schools for Adults	Monday, January 5, 2026 – VIRTUAL
Monday, August 4, 2025 @ 11:00am – VIRTUAL – Annual Plan Vote	Monday, February 2, 2026 – VIRTUAL
Monday, September 8, 2025 – CANCELLED	Monday, March 2, 2026 – CFAD Discussion
Monday, October 6, 2025 – VIRTUAL	Monday, April 6, 2026 – VIRTUAL – CFAD Vote
November 2025 – NO MEETING	Monday, May 4, 2026 – VIRTUAL

Monday, December 1, 2025 – **NO MEETING**

Tuesday, July 1, 2026 – Annual Plan Retreat – TBD

8.2 Upcoming Conferences and Professional Development Opportunities

- Noncredit Summit – Walnut, CA (Mt. SAC) – October 17, 2025
- CCCAOE – Rancho Mirage, CA – October 22-24, 2025
- CALCP/CAROCP – Rancho Mirage, CA – November 19-21, 2025
- CCAE Southern/South Coast – Palm Springs, CA – November 21-23, 2025
- ACTE CareerTech Vision 2025 – Nashville, TN – December 9-12, 2025

9.0 Adjournment: 1:32pm