Feather River Adult Education Consortium – Board Meeting <u>MINUTES</u>
Monday April 7, 2025 (1:00 p.m. – 2:00 p.m.)
THIS MEETING WILL BE HELD VIA ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE
https://us02web.zoom.us/j/89416234081
¤ Included in Board Packet
PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent's Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	☒Derek Lerch (v)	☐ Kevin Trutna (v)	☐	☐
PUSD/PCOE	☐ Andrea Ceresola (v)	☒ Steve Dutton (v)	☐	☐
SJUSD/SCOE	☒ Wendy Jackson (v)	☐ James Berardi (v)	☐	☐

Community Stakeholders

☐	☐	☐

Call to Order: 1:04

1. ¤Approval of Agenda

Agenda Item Number: 1 **Motion**: Approval of Agenda **Motion by**: D. Lerch **Second by**: S. Dutton			
Member Name	**YEA**	**NAY**	**Abstain**
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson			

2. ¤Approval of Minutes: March 3, 2024

Agenda Item Number: 2 **Motion**: Approval of Minutes – March 3, 2024 **Motion by**: D. Lerch **Second by**: S. Dutton			
Member Name	**YEA**	**NAY**	**Abstain**
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson			

3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

4. Closed Session – None Requested

W. Jackson joined the meeting.

5. Discussion Items
    5.1   ELL Healthcare Pathway Grant – Update (W. Jackson)

- M. Rosin Documents were submitted per March 31 deadline. Waiting for Round 2 payment.

6. Action Items - NONE

6.1 ᵡ2025-2026 Preliminary CFAD Allocations

Agency	2024-2025 Allocation	Preliminary Cola %	Preliminary 2025-2026 COLA	Preliminary 2025-2026 Allocation
Feather River CCD	$263,259	2.43%	$6,397	$269,656
Plumas Co. Office of Education	$23,046	2.43%	$560	$23,606
Plumas Unified	$422,134	2.43%	$10,258	$432,392
Sierra Co. Office of Education	$301,332	2.43%	$7,322	$308,654
TOTALS	$1,009,771		$24,537	$1,034,308

2025-2026 Preliminary COLA	$24,537
Preliminary 2025-2026 CFAD	$1,034,308

Agenda Item Number: 6.1
Motion: Approval of Preliminary CFAD Allocations for 2025-2026
Motion by: W. Jackson
Second by: S. Dutton

Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

6.2 FRAEC MOU for 2025-2026

Agenda Item Number: 6.2
Motion: Approval of FRAEC MOU for 2025-2026
Motion by: D. Lerch
Second by: W. Jackson

Discussion: Change signature page to Sierra County Office of Education, James Berardi, Superintendent

Discussion: Andrea Ceresola's title to PUSD Director of Student Services and PCOE Superintendent

Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

6.3   Proposal from Phoenix Design for 2025-2026: $12,600.00

Agenda Item Number: 6.3			
Motion: Approval of Phoenix Design contract for 2025-2026			
Motion by: D. Lerch			
Second by: S. Dutton			
Member Name	**YEA**	**NAY**	**Abstain**
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

6.4   Proposal from P2C Solutions, LLC for 2025-2026: $57,600.00

Agenda Item Number: 6.4			
Motion: Approval of P2C Solutions, LLC, contract for 2025-2026			
Motion by: D. Lerch			
Second by: W. Jackson			
Discussion: W. Jackson asked about an increase to this contract of $1,200 ($100/month).			
Discussion: Shift $400 from PUSD and $400 from SCOE to FRC to cover the cost via Allocation Amendment.			
Motion: Table the P2C Solutions, LLC contract for 2025-2026 to allow for public comment. Motion: S. Dutton Second: D. Lerch			
Member Name	**YEA**	**NAY**	**Abstain**
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

7. Consortium Director's Report
    7.1   CAEP Deadlines
January 2025
- o   Jan 31: Student Data due in TOPSPro (Q2) – COMPLETED
- o   Jan 31: Employment and Earnings Follow-up Survey – COMPLETED

February 2025
- o   Feb 28: Preliminary allocations for 2025-26 and 2026-27 released by this date.

March 2025
- o   Mar 1: 22/23 and 23/24 and 24/25 Member expense report is due in NOVA. (Q2) – COMPLETED
- o   Mar 31: End of Q3
- o   Mar 31: 22/23 and 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q2) – COMPLETED

April 2025
- o   Apr 30: Student Data due in TOPSPro (Q3)
- o   Apr 30: Employment and Earnings Follow-up Survey

May 2025
- o   May 2: CFAD for 2025-26 due in NOVA

June 2025
- o   Jun 1: 24/25 Member Expense Report due in NOVA (Q3)
- o   Jun 20: CAEP Three-Year Plan Due

- o M. Rosin to send W. Jackson NoRTEC Report
- o Jun 30: 24/25 Member Expense Report certified by Consortia in NOVA (Q3)
- o Jun 30: End of Q4

7.2 Conference Report-Outs
- COABE – Dallas, TX – March 29-April 2, 2025
  - • S. Dutton attended. Positive networking with Alejandro Clark at Palo Verde River Consortium and Thoibi Rubilitis at Corona-Norco. Workshops were wonderful; attended corrections sessions; keeping parents connected via family literacy and social services; leveraging community partners, microlearning, HSE bootcamps, ATB. Attended ESL/IET for entrepreneurship.
- ACTE WBL – Seattle, WA – April 2-6, 2025

7.3 Plumas USD Program Update (S. Dutton)
- To date 22 graduates; ESL population dropping since January; Connections with FRC for counseling and warmer handoffs
- Raised question of the $40K allocation between PCOE and FRC from April 30, 2020, FRAEC Board meeting, Item 4.6. D. Lerch reported that NOVA is showing a carryover for FRC from 2018-2019 because allocation was greater than what was received (but adjusted in 2019-2020). Formerly running consortium on a reimbursement basis, subsequently corrected to be in alignment with AB104. FRC doesn't need the $40,387.00 so these funds can be reallocated from FRC to PCOE.
  - • S. Dutton and D. Lerch to work with business offices to pinpoint actual funds received versus what NOVA shows.
  - • D. Lerch to request an allocation amendment in NOVA to reflect the $40K was never held by FRC but remained with PCOE. Subsequently, funds would be disbursed to members based on regional need. S. Dutton to provide D. Lerch with check numbers/dates/amounts. FRC will then clarify discrepancy.

7.4 Sierra County Program Update (W. Jackson)
    - Fire Marshal clearance received; CofO received. Graduated 137 total Loyalton EMT students, and 119 from Downieville with a 96% pass rate, over four years. One new student (ESL/GED) bringing the total to 3.
    - ACTE conference in December; proposal submitted for GoTeach.

7.5 Feather River College Program Update (D. Lerch)
    - Undocusholars presentation at FRC tomorrow:
     https://www.frc.edu/about/calendar/7570065/undocuscholars-llc-guest-speakers

7.6 [¤]Marketing & Social Media Update: Phoenix Design
- Summer 2025 Postal Mailer
  - • SCOE closed for July. S. Dutton suggested sending in August. W. Jackson to have new course offerings. PUSD will also have new courses. HOLD until Aug/Sept.

8. Announcements

8.1 2024-2025 FRAEC Board Meetings (All meetings at 1:00 pm unless noted)

2024-2025 FRAEC Board Meeting Dates	
~~July 2024 – NO MEETING~~	~~Tuesday, January 7, 2025 – IN PERSON @ Feather River Adult School – Three-Year Plan Planning~~
~~Monday, August 5, 2024 @ 4pm – VIRTUAL – Annual Plan Vote~~	~~Monday, February 3, 2025 – VIRTUAL – CFAD Discussion & Three-Year Plan Planning – CANCELLED~~
~~Monday, September 9, 2024 – VIRTUAL~~	~~Monday, March 3, 2025 – CFAD Discussion & Three-Year Plan Planning~~
~~Monday, October 7, 2024 – VIRTUAL~~	Monday, April 7, 2025 – CFAD Vote
~~November 2024 – NO MEETING~~	Monday, May 5, 2025 – VIRTUAL & Three-Year Plan Vote
~~Monday, December 2, 2024 – VIRTUAL – Three-Year Plan Planning~~	Tuesday, June 11, 2025 – Annual Plan Retreat – TBD

8.2 Upcoming Conferences and Professional Development Opportunities
- CCAE – Fresno, CA – May 1-4, 2025
- CASAS Summer Institute – Anaheim, CA – June 18-21, 2025

Adjournment: 1:40pm

CAEP
Three-Year Plan

16 Feather River Adult Education Consortium (2025-28)   DRAFT

Details

Consortium Information

In this section, information about the consortium, its primary and fiscal contacts, and CAEP funds received is auto-populated in NOVA.

As this information is auto-populated from your consortium's landing page in NOVA, make sure the information there is up-to-date, especially the Primary and Fiscal Contacts. This will ensure the correct information is auto-populated properly into the three-year plan.

Consortium Name:
16 Feather River Adult Education Consortium

Address:
1446 E. Main St. | Quincy, CA | 95971

Website:
https://www.FeatherRiverAdultEd.org

Funding Channel 2025-26:
Direct Funded

CAEP Funds 2025-26:
$1,034,308

CAEP Funds 2024-25:
$1,009,771

CAEP Funds 2023-24:
$999,079

Consortium Contacts

Auto-populated

Responsibility	Name	Email	Title	Phone
Fiscal Contact	Derek Lerch	dlerch@frc.edu	VPI/CIO	(530) 283-0202 ext: 321
Primary Contact	Mitch Rosin	mitch.rosin2@gmail.com		
Fiscal Contact	James Berardi	jberardi@tresd.org		

Members

Auto-populated

Member Agency	Member Type	Contact	Phone
Feather River CCD	District	Derek Lerch FRC	(530) 283-0202 ext: 321
Plumas Co. Office of Education	County Office of Education (COE)	Steven Dutton	(530) 283-1003
Plumas Unified	Unified School District	Steven Dutton	(530) 283-1003
Sierra Co. Office of Education	County Office of Education (COE)	Wendy Jackson	
Sierra-Plumas Joint Unified	Unified School District	Wendy Jackson	

Executive Summary

Executive Summary *

The Feather River Adult Education Consortium (FRAEC) is located in California's Plumas National Forest, and covers mostly rural geography across Plumas and Sierra Counties. FRAEC consists of five Member districts: Feather River College, Plumas County Office of Education, Plumas Unified School District, Sierra County Office of Education, and Sierra-Plumas Joint Unified School District. The Alliance for Workforce Development (AWD) serves as the regional AJCC while NoRTEC serves as the regional Workforce Development Board providing services to the following counties: Butte, Del Norte, Lassen, Modoc, Nevada, Plumas, Shasta, Sierra, Siskiyou, Tehama, and Trinity. With such a vast area to cover, NoRTEC's and AWD's engagement with the FRAEC has been limited, but continues to improve.

During the 2025-2028 period, FRAEC will primarily address gaps in service and seamless transitions. Additionally, the Consortium will deploy methods to support accelerated learning programs for students in their academic pathways and/or career goals. The Consortium will work on building relationships with more community partners to leverage existing resources. To address the needs of rural areas, FRAEC will develop and implement a Distance Learning policy.

Based on the NoRTEC Regional Plan for 2025–2028, the demographic and labor market profiles of Plumas and Sierra Counties reveal notable trends and challenges within these rural regions of Northern California. Both counties are characterized by small populations, unique geographic settings, and an economic structure shaped by a limited number of key industries.

Demographic Overview

Plumas County experienced a modest population increase between 2018 and 2023, growing by approximately 301 residents. This growth was driven largely by an increase in residents aged 65 and older, who now represent a significant share of the local population. The county's younger cohorts, particularly those aged 20–34 and 55–64, saw population declines, reflecting a regional pattern of outmigration among working-age adults. Notably, Plumas has the highest proportion of individuals with "some college" as their highest level of educational attainment, indicating a partially educated workforce that may benefit from upskilling initiatives.

Sierra County stands out as one of the few counties in the region projected to experience significant population growth over the next several years, with an expected increase of 9.4% by 2028. This growth is especially notable given the region-wide trend of population decline. Like Plumas, Sierra County also experienced gains in the 65+ age group, reinforcing concerns about a shrinking labor force and the need to attract younger, working-age residents to sustain economic activity.

Labor Market Characteristics

Plumas County recorded the highest unemployment rate in the NoRTEC region in 2023, at 7.3%, significantly above the regional average of 5.6%. This elevated rate signals structural labor market challenges and may reflect limited

employment opportunities, especially in high-growth or high-wage industries. Sierra County, despite its small size, posted a moderate increase in labor force participation and added 239 residents over the five-year period. However, like other rural counties, it still faces a low labor force participation rate compared to the statewide average.

Both counties are impacted by the broader trend across the NoRTEC region of labor force disengagement among prime working-age populations. The decline in younger cohorts (ages 20–34) and minimal growth in professional sectors exacerbate these concerns and suggest the need for targeted workforce development strategies that align with regional industry needs and educational attainment levels.

Industry and Occupational Trends

In both Plumas and Sierra Counties, the public sector and healthcare are dominant employers, consistent with the broader NoRTEC region. Government jobs make up a large portion of employment due to the counties' rural administration needs, while healthcare services are expanding to meet the demands of an aging population. Despite this, there remains a scarcity of jobs in high-growth sectors such as information technology and advanced manufacturing, limiting economic diversification.

The NoRTEC plan identifies Healthcare, Public Services, Construction, Hospitality, and Agriculture as priority sectors for growth and investment. These industries are expected to provide the bulk of new employment opportunities through 2028. For Plumas and Sierra, workforce strategies focused on healthcare support, behavioral health services, and rural nursing will be especially critical. Additionally, targeted training in construction and public infrastructure projects, particularly wildfire recovery and forest management, may yield immediate employment benefits.

The FRAEC Board recognizes that Adult Education plays a strategic role, and is a key component to, building community equity across the region we serve.

Assessment

Overview and Preparation *

To prepare for drafting the Three-Year Plan, FRAEC Member Districts engaged in a series of activities:

A. The CAEP Three-Year Planning Self-Assessment Tool was utilized by the FRAEC Board of Directors to assist in the process of planning for this report.

B. American Community Survey; Feather River Regional Fact Sheet; Self-Sufficiency Standard

C. Community Stakeholder Meetings

D. The NoRTEC Labor Market Information (Draft Regional and Local) Report was used to identify industry trends and inform educational program offerings

E. CAEP Consortium Factsheet

F. Face-to-Face Employer Engagement

What type of representatives make up your assessment planning board members?

✓ Community College representatives

✓ County Office of Education representatives

✓ K12 School District representatives

Which of the following data sources were referenced and contributed to the consortium's understanding of needs, current levels and types of services, and gaps?

✓ Student data (TOPSPro, MIS)

✓ CAEP consortium Fact Sheet

✓ DataVista

✓ Population demographic data (U.S. Census, etc.)

✓ Labor market data (U.S. Bureau of Labor Statistics, California Employment Development Department (EDD))

✓ Partner meetings

✓ Regional plans

✓ Community stakeholder input

✓ Data gathering/student needs assessment

✓ Employer input

✓ External consultant/research firm

Data Collection Process - Further Context *

FRAEC Member Districts work closely with the AJCC in the region to ensure alignment to WDB priorities. However, engagement can be challenging due to staff turnover.

Regional Alignment and Priorities

Provide the names and types of the regional partner organizations that your consortium works with to ensure programs offered align with regional needs. *

Click **Add Partner Organization**, search for the organization's name, and select it. If the organization is not listed, click **Create a new one** in the modal, enter the Partner Organization Name, and select the Partner Organization Type.

Partner Organization Name	Partner Organization Type
Alliance for Workforce Development- NorTEC Workforce Development Board	Workforce Development Board
Alliance for Workforce Development – Sierra County	Workforce Development Board
California Association of Child Care Resource Referral Agency	Community Organization
Chamber of Commerce	Business
First Five	Community Organization
Plumas Corp	Community Organization
Sierra County Health Department	Other

What relevant education and workforce plans that guide services in the region were used to develop this Three-Year Plan?

✓ WIOA Title II Continuous Improvement Plan (CIP)

✓ Workforce Innovation and Opportunity Act (WIOA) Title I Local and Regional Plans

What are the top priorities in relation to regional alignment?

✓ Developing or enhancing program mapping and career pathways that support identified industry needs

✓ Identifying emerging industries for development of CTE programming aligned with regional needs

✓ Increasing access to and awareness of services

✓ Pooling resources to streamline service provision across providers

✓ Supporting changing industry needs that require re-training and upskilling of workers to prepare for high-demand jobs

Alignment with Other Education and Workforce Plans *

To prepare for drafting the Three-Year Plan, FRAEC Member Districts engaged in a series of activities:

A. FRAEC Board Meetings: Monthly Board meetings focused on each Section of the Three-Year Plan and Guidance Memo. Discussions were held regarding needed updates to the previous Three-Year Plan and new objectives, activities, and outcomes were identified. The public and local partner agencies were welcome to attend all of these meetings and participate in discussions.

B. North/Far North PLC: Regular meetings were held with the ten (10) CAEP Consortium Directors in the North/Far North Region where the NoRTEC Workforce Development Board operates. Included in the discussions were reviews of CAEP Three-Year Planning guidance, templates, and labor market information.

C. CCAE North/Far North: This year, for the first time, OTAN and CCAE sponsored a regional conference held in the north. This allowed for data to be shared, relationships to be built, and networks developed.

Evaluate the Educational Needs of Adults in the Region *

To assess the needs of the region, the FRAEC Board undertook a series of activities to better understand the needs, customers, and demographics of the communities served by the Consortium.

A. Three-Year Planning Self-Assessment Tool

The CAEP Three-Year Planning Self-Assessment Tool was used by the FRAEC Board as a means of better understanding the current strengths and opportunities of the Consortium. The tool was used as a launch point of discussion, and resulted in a consensus outcome.TheConsortium Board found that the tool helped to shine light on areas where improvement could be found. Compared to the previous scores, this represents significant achievements in program improvement over the past three-year implementation period for the Consortium.

B. Monthly Board Meetings Focused on Three-Year Plan Sections Facilitated Steering Committee

Between October 2024 and March 2025, the FRAEC Board spent time at each monthly Board meeting to discuss the Three-Year Plan. The meetings yielded information about the goals of each Member District, and the areas of focus for the coming 12-month period and beyond.

C. Review of Regional Demographics

Plumas County recorded the highest unemployment rate in the NoRTEC region in 2023, at 7.3%, significantly above the regional average of 5.6%. This elevated rate signals structural labor market challenges and may reflect limited employment opportunities, especially in high-growth or high-wage industries. Sierra County, despite its small size, posted a moderate increase in labor force participation and added 239 residents over the five-year period. However, like other rural counties, it still faces a low labor force participation rate compared to the statewide average.

Please identify the categories of needs of your region.

- ✓ Basic skills attainment
- ✓ English language needs
- ✓ Improving digital literacy
- ✓ Rural geographic needs

Needs - Further Context (optional)

Not Entered

What challenges does your region face that impact the programs you have previously or are currently offering?

- ✓ Areas of economic inequity
- ✓ Labor market issues (e.g., teacher shortages, etc.)
- ✓ Internet access challenges
- ✓ Diverse regional needs
- ✓ Regional infrastructure needs

Challenges - Further Context (optional)

Not Entered

Which populations are currently being served by your programs?

- ✓ Adults over 50
- ✓ Adults with disabilities

✓ Disconnected youth

✓ Foreign born or refugees

✓ Less than a high school education

✓ Limited English proficiency/English language learners

✓ Limited/low literacy
✓ Near or below the poverty line

✓ Residents of underserved rural areas

✓ Incarcerated individuals or those who have been previously incarcerated

✓ Under-represented minority populations

✓ Unemployed

✓ Veterans

✓ Workers in need of upskilling

Contributions by Entities*

Name	Role	Three-Year Plan Contribution
Mitch Rosin	Consortium Director	Designed proposed strategies
Wendy Jackson	Administrator	Participated in planning meetings
Steve Dutton	Administrator	Provided data
Derek Lerch	Community college faculty	Participated in planning meetings

Regional Service Providers

For each Consortium Member service provider, enter the number of Participants in each program area.

Provider Name	Provider Type	Number of Participants in Program Area									Total Participa
		ABE	ASE	AWD	CSS	CTE	ESL	Pre-Apprenticeship	Short Term CTE	Workforce Reentry	
*Feather River CCD	Member Representative	0	0	0	0	54	0	0	0	0	
*Plumas Co. Office of Education	Member Representative	0	0	0	0	0	0	0	0	0	
*Plumas Unified	Member Representative	83	82	75	0	0	26	0	0	0	
*Sierra Co. Office of Education	Member Representative	0	0	0	13	47	0	0	0	0	
*Sierra-Plumas Joint Unified	Member Representative	0	0	0	0	0	0	0	0	0	
Total Participants		83	82	75	13	101	26	0	0	0	

* Consortium Member required to input number of Participants

For each service provider added, check the box in the program areas where services are provided.

No Service Providers for this consortium.

What industries do you currently serve/plan to serve in the future?

✓ Agriculture

✓ Construction

✓ Education

✓ Fire safety

✓ Healthcare

✓ Hospitality/Food services

Industries Served - Further Context (optional)

Not Entered

Evaluate the Current Levels and Types of Education and Workforce Services for Adults in the Region *

Being one of the most rural areas in California results in a challenge in terms of obtaining accurate LMI data. The WDB does not run these statistics for such small counties, rather deferring to a regional approach that does not address the specific needs of employers in the region. The FRAEC Member Districts provide all seven program areas of CAEP, depending on enrollments, student needs, and employer requests.

Metrics: CAEP Barriers & Metrics

✓ Student Barriers

Adult Ed Metrics

- English Language Learner (149AE)
- Low Literacy (155AE)

✓ Students and Programs: Explore program enrollment, student demographics, and barriers to employment.

Adult Ed Metrics

- Adult Basic Education (1001)
- Adult Secondary Education (1000)
- Career Technical Education (1003)
- English as a Secondary Language (1002)
- Short-Term CTE Training Programs (126AE)
- Workforce Preparation (124AE)

✓ Progress: Learn about skills gains in adult basic education, ESL, workforce preparation, and CTE programs.

Adult Ed Metrics

- Completed Educational Functioning Level Gain (400AE)

✓ Transition: Learn about student transition into postsecondary education and college credit pathways.

Adult Ed Metrics

- Transitioned to ASE (500AE)
- Transitioned to CTE (636AE)

✓ **Success:** Information on completion of diplomas, certificates, and college credit awards.

Adult Ed Metrics

- Diploma, GED or High School Equivalency (633AE)
- Postsecondary Credential (624AE)

✓ **Employment & Earnings:** Access 2nd and 4th quarter employment, annual earnings, and earning gains data.

Adult Ed Metrics

- Employed Two Quarters After Exit (505AE)
- Median Change in Earnings (801AE)

Consortium Level Metric Targets

In this section, Consortium Level Actuals data from DataVista for the previous three years, including areas to input data for Consortium Level Targets are shown below.

The first row shows the required metric of Number of Adults Served. The following rows show metrics previously selected in the CAEP Barriers and Metrics workflow section.

Input Consortium Level Targets as whole numbers for the upcoming three years for all of the rows of metrics shown below

The 2023-24 data in DataVista will be made available in Spring 2025 and the 2024-25 data will be made available in Spring 2026.

Metric Set	Metric Description	Consortium Level Metric Actuals			Consortium Level Metric Targets		
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
All	Reportable Individuals (200AE)	283	376		376	376	376
Student Barriers	English Language Learner (149AE)	24	36		36	36	36
Student Barriers	Low Literacy (155AE)	110	124		124	124	124

Member Level Metric Targets

In this section, Member Level Actuals data from DataVista for the previous three years, including areas to input data for member level Targets for the upcoming three years are shown below.

The first row shows the required metric of Adults Served Who Became Participants. The following rows show metrics previously selected in the CAEP Barriers and Metrics workflow section.

Input Member Level Targets as whole numbers for the upcoming three years for all of the rows of metrics shown below

The 2023-24 data in DataVista will be made available in Spring 2025 and the 2024-25 data will be made available in Spring 2026.

Feather River CCD (Reported by Feather River)

Metric Set	Metric Description	Member Level Metric Actuals			Member Level Metric Targets		
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
All	Participants (202AE)	44	54		54	54	54
Employment & Earnings	Employed Two Quarters After Exit (505AE)				0	0	0
Employment & Earnings	Median Change in Earnings (801AE)				0.0%	0.0%	0.0%
Progress	Completed Educational Functioning Level Gain (400AE)				0	0	0
Success	Diploma, GED or High School Equivalency (633AE)				0	0	0
Success	Postsecondary Credential (624AE)	14			14	14	14
Transition	Transitioned to ASE (500AE)				0	0	0
Transition	Transitioned to CTE (636AE)				0	0	0
Students and Programs	Adult Secondary Education (1000)	0	0		0	0	0

Metric Set	Metric Description	Member Level Metric Actuals			Member Level Metric Targets		
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Students and Programs	Adult Basic Education (1001)	0	0		0	0	0
Students and Programs	English as a Secondary Language (1002)	0	0		0	0	0
Students and Programs	Career Technical Education (1003)	44	54		54	54	54
Students and Programs	Workforce Preparation (124AE)				0	0	0
Students and Programs	Short-Term CTE Training Programs (126AE)				0	0	0

* Mandatory for all members

Plumas Co. Office of Education (Reported by Plumas County Office of Education)

Metric Set	Metric Description	Member Level Metric Actuals			Member Level Metric Targets		
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
All	Participants (202AE)				0	0	0
Employment & Earnings	Employed Two Quarters After Exit (505AE)				0	0	0
Employment & Earnings	Median Change in Earnings (801AE)				0.0%	0.0%	0.0%
Progress	Completed Educational Functioning Level Gain (400AE)				0	0	0
Success	Diploma, GED or High School Equivalency (633AE)				0	0	0
Success	Postsecondary Credential (624AE)				0	0	0
Transition	Transitioned to ASE (500AE)				0	0	0
Transition	Transitioned to CTE (636AE)				0	0	0
Students and Programs	Adult Secondary Education (1000)				0	0	0

Metric Set	Metric Description	Member Level Metric Actuals			Member Level Metric Targets		
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Students and Programs	Adult Basic Education (1001)				0	0	0
Students and Programs	English as a Secondary Language (1002)				0	0	0
Students and Programs	Career Technical Education (1003)				0	0	0
Students and Programs	Workforce Preparation (124AE)				0	0	0
Students and Programs	Short-Term CTE Training Programs (126AE)				0	0	0

* Mandatory for all members

Plumas Unified (Reported by Plumas Unified School District)

Metric Set	Metric Description	Member Level Metric Actuals			Member Level Metric Targets		
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
All	Participants (202AE)	115	172		172	172	172
Employment & Earnings	Employed Two Quarters After Exit (505AE)	12			12	12	12
Employment & Earnings	Median Change in Earnings (801AE)				0.0%	0.0%	0.0%
Progress	Completed Educational Functioning Level Gain (400AE)	40	41		41	41	41
Success	Diploma, GED or High School Equivalency (633AE)	26	32		32	32	32
Success	Postsecondary Credential (624AE)	25	27		27	27	27
Transition	Transitioned to ASE (500AE)	51			51	51	51
Transition	Transitioned to CTE (636AE)				0	0	0
Students and Programs	Adult Secondary Education (1000)	79	82		82	82	82

Metric Set	Metric Description	Member Level Metric Actuals			Member Level Metric Targets		
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Students and Programs	Adult Basic Education (1001)	80	83		83	83	83
Students and Programs	English as a Secondary Language (1002)	18	26		26	26	26
Students and Programs	Career Technical Education (1003)	24	75		75	75	75
Students and Programs	Workforce Preparation (124AE)				0	0	0
Students and Programs	Short-Term CTE Training Programs (126AE)				0	0	0

* Mandatory for all members

Sierra Co. Office of Education (Reported by Sierra County Office of Education)

Metric Set	Metric Description	Member Level Metric Actuals			Member Level Metric Targets		
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
All	Participants (202AE)	41	59		59	59	59
Employment & Earnings	Employed Two Quarters After Exit (505AE)	11			11	11	11
Employment & Earnings	Median Change in Earnings (801AE)				0.0%	0.0%	0.0%
Progress	Completed Educational Functioning Level Gain (400AE)				0	0	0
Success	Diploma, GED or High School Equivalency (633AE)		0		0	0	0
Success	Postsecondary Credential (624AE)	22	27		27	27	27
Transition	Transitioned to ASE (500AE)				0	0	0
Transition	Transitioned to CTE (636AE)				0	0	0
Students and Programs	Adult Secondary Education (1000)				0	0	0

Metric Set	Metric Description	Member Level Metric Actuals			Member Level Metric Targets		
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Students and Programs	Adult Basic Education (1001)				0	0	0
Students and Programs	English as a Secondary Language (1002)				0	0	0
Students and Programs	Career Technical Education (1003)	30	47		47	47	47
Students and Programs	Workforce Preparation (124AE)				0	0	0
Students and Programs	Short-Term CTE Training Programs (126AE)				0	0	0

* Mandatory for all members

Sierra-Plumas Joint Unified (No reporting institution)

Metric Set	Metric Description	Member Level Metric Actuals			Member Level Metric Targets		
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
All	Participants (202AE)				0	0	0
Employment & Earnings	Employed Two Quarters After Exit (505AE)				0	0	0
Employment & Earnings	Median Change in Earnings (801AE)				0.0%	0.0%	0.0%
Progress	Completed Educational Functioning Level Gain (400AE)				0	0	0
Success	Diploma, GED or High School Equivalency (633AE)				0	0	0
Success	Postsecondary Credential (624AE)				0	0	0
Transition	Transitioned to ASE (500AE)				0	0	0
Transition	Transitioned to CTE (636AE)				0	0	0
Students and Programs	Adult Secondary Education (1000)				0	0	0

Metric Set	Metric Description	Member Level Metric Actuals			Member Level Metric Targets		
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Students and Programs	Adult Basic Education (1001)				0	0	0
Students and Programs	English as a Secondary Language (1002)				0	0	0
Students and Programs	Career Technical Education (1003)				0	0	0
Students and Programs	Workforce Preparation (124AE)				0	0	0
Students and Programs	Short-Term CTE Training Programs (126AE)				0	0	0

* Mandatory for all members

Member Spending Targets

The Percent of Available Funds Spent in 2022-23, 2023-24, and 2024-25, imported from NOVA, is in the first row. This is a required metric. Add 2025-26, 2026-27, and 2027-28 Targets for each member district's Percent of Available Funds Spent.

Enter each of the Percent of Available Funds Spent as percentages for each year

Member	% of Available Funds Spent			Member Level Targets		
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Feather River CCD	100%	100%	4%	80%	80%	80%
Plumas Co. Office of Education	100%	100%	59%	80%	80%	80%
Plumas Unified	100%	100%	36%	80%	80%	80%
Sierra Co. Office of Education	100%	100%	31%	80%	80%	80%

Objectives

Objective #1: Address Educational Needs

Strategies *

FRAEC will address the educational needs of the communities serve by focusing on Gaps in Service and Leveraging Resources across the region. The activities and objectives have been written to provide a high-level approach to expanding on the successes realized during the implementation of the last Three-Year Plan and to address the ever-changing regional needs as communities emerge from the hardships of devastating fires and ongoing brain-drain of high school graduates.

Gaps in Service

- To continue to focus on gaps in services, FRAEC will engage in the following activities in addition to those ideated in the Activities & Outcomes section:
- Engage in quarterly reviews of student data from MIS and DIR
- Engage in quarterly reviews of fiscal reporting data from NOVA
- Conduct biannual economic and workforce analysis to determine shifts in the labor market in alignment with the NORTEC Workforce Development Boards
- Add classes to meet labor demands if qualified teachers are available
- Continue to offer programs of study that align to the high growth industry sectors identified by NoRTED: Hospitality, Healthcare (EMS/Paramedic), Fire Training

Leveraging Resources

- To fully leverage the resources of the region FRAEC Member Districts will engage in the following activities in addition to those ideated in the Activities & Outcomes section:
- Continue to engage with Strong Workforce to identify emergent of career pathways
- Expand opportunities for internship/apprenticeship programs
- Explore options for the community colleges to provide classes on the Adult School campuses to help with transition and dual enrollment
- Create a closer collaboration with NoRTEC (Alliance for Workforce Development) to respond to labor market/ employer needs by connecting students to job fairs/ employment agencies/ employment opportunities
- Continue the work to identify and address emergent issues
- Work with community partners to address the transportation needs faced by adult learners
- Explore options to bring internet to remote, rural communities

Objective #2: Improve Integration of Services & Transitions

Select the strategies that your consortium is using to improve 1) integration of services and 2) transitions to post-secondary education and the workforce

1. **Utilizing Data**
   - ✓ **Quarterly reviews of student data**
   - ✓ **Data visualization tools and dashboards**

2. **Providing Professional Development**
   - ✓ **Attendance for education providers at workshops, webinars, and conferences**
   - ✓ **Training in technology and student tracking**

3. **Identifying Best Practices**
   - ✓ **Alignment of practices and procedures across the consortium**

4. **Offering Flexible Courses and Services**

   ✓ **Hybrid and hyflex delivery to meet students where they are**

   ✓ **Virtual and in-person tutoring and support centers**

Not Entered

Additional Context (optional)

Not Entered

Objective #3: Improve Effectiveness of Services

Select the programmatic strategies that your consortium is using to improve effectiveness of services:

✓ Develop or Improve Professional Development Activities

✓ Develop or Improve Community Partnerships

✓ Develop or Improve Distance Learning Capabilities (flexible schedule)

✓ Develop or Improve ESL Instruction

✓ Close Gaps in Services

✓ Develop or Improve GED Programs

✓ Develop or Improve Basic Skills Education Programs

✓ Work with Students in the Justice System

   Not Entered

Select the operational strategies that your consortium is using to improve effectiveness of services:

✓ Develop or Identify Industry and Workforce Needs Courses

✓ Better Use of Data and Analytics to Evaluate Services

✓ Increase Staff Training and Development

✓ Enhance Student Completion

✓ Enhance Student Recruiting

✓ Enhance Student Retention

✓ Better Use of Data Analytics to Prioritize Services

✓ Conduct Exit Surveys

   Not Entered

Additional Context (optional)

Not Entered

Activities & Outcomes

Objective #1: Address Educational Needs

Activity Name *

Improved Data Collection

Brief Description of Activity and Significance of Activity to Outcome *

Improve data collection and review to increase pre- and posttest scores.

This activity aligns with AB104 Objective of Student Acceleration and the CAEP State Priority of Program Evaluation.

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

5% increase in pre-posttest pairs on DIR reporting

Intermediate Outcomes (1-3 Years) *

10% increase in pre-posttest pairs on DIR reporting

Long-Term Outcomes (3-5 Years) *

15% increase in pre-posttest pairs on DIR reporting

Adult Education Metrics and Student Barriers

- All: Participants (202AE)
- All: Reportable Individuals (200AE)
- Employment & Earnings: Employed Two Quarters After Exit (505AE)
- Employment & Earnings: Median Change in Earnings (801AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Consortium Director	Feather River CCD	06/30/2028
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028
Dean of Instruction, Feather River College	Feather River CCD	06/30/2028

Activity Name *

Increase Program Completion Rates

Brief Description of Activity and Significance of Activity to Outcome *

Increase completion rates in all program areas resulting in a greater number of students transitioning to postsecondary programs and the workforce.

This activity aligns with AB104 Objective of Seamless Transitions and the CAEP State Priority of Learner Transition.

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

5% increase in program completion

Intermediate Outcomes (1-3 Years) *

10% increase in program completion

Long-Term Outcomes (3-5 Years) *

15% increase in program completion

Adult Education Metrics and Student Barriers

- All: Reportable Individuals (200AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028
Consortium Director	Feather River CCD	06/30/2028
Dean of Instruction, Feather River College	Feather River CCD	06/30/2028

Activity Name *

Marketing and Outreach

Brief Description of Activity and Significance of Activity to Outcome *

Expand and improve outreach and marketing to target identified populations which will result in increased enrollment for all Member Districts.

This activity aligns with AB104 Objective of Gaps in Service and the CAEP State Priority of Marketing.

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

Increased social media presence; Enhanced print marketing campaign; Ongoing radio PSAs

Intermediate Outcomes (1-3 Years) *

Increased social media presence; Enhanced print marketing campaign

Long-Term Outcomes (3-5 Years) *

Increased social media presence; Enhanced print marketing campaign

Adult Education Metrics and Student Barriers

- All: Participants (202AE)
- All: Reportable Individuals (200AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Consortium Director	Feather River CCD	06/30/2028
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Dean of Instruction, Feather River College	Feather River CCD	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028

Activity Name *

Increased Course Offerings

Brief Description of Activity and Significance of Activity to Outcome *

Increase number of ABE/ASE/ESL/CTE courses based on community need and enrollment demand resulting in an increase in class scheduling and greater student persistence.

This activity aligns with AB104 Objective of Seamless Transitions and the CAEP State Priority of Learner Transition.

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

Faster literacy gains; better understanding of data usage

Intermediate Outcomes (1-3 Years) *

Additional funding streams due to increased performance outcomes and graduation rates

Long-Term Outcomes (3-5 Years) *

Ongoing community needs evaluation

Adult Education Metrics and Student Barriers

- All: Participants (202AE)
- All: Reportable Individuals (200AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028
Dean of Instruction, Feather River College	Feather River CCD	06/30/2028

Activity Name *

Adults with Disabilities Plan

Brief Description of Activity and Significance of Activity to Outcome *

Implement a transition plan for students identified with disabilities from the K-12 programs into Adult Education

This activity aligns with AB104 Objective of Gaps in Service and the CAEP State Priority of Program Development/Curriculum/Classroom

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

Implementation of processes and procedures for students

Intermediate Outcomes (1-3 Years) *

5% increase in the number of adults with disabilities enrolled in Adult Schools

Long-Term Outcomes (3-5 Years) *

10% increase in the number of adults with disabilities enrolled in Adult Schools

Adult Education Metrics and Student Barriers

- Success: Diploma, GED or High School Equivalency (633AE)
- Success: Postsecondary Credential (624AE)
- Transition: Transitioned to ASE (500AE)
- Transition: Transitioned to CTE (636AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028

Activity Name *

Entrepreneurship Program of Study

Brief Description of Activity and Significance of Activity to Outcome *

Develop a career pathway for entrepreneurship to provide entrepreneurship programs of study to a greater number of people opening and operating small business in the region.

This activity aligns with AB104 Objective of Gaps in Service and the CAEP State Priorities of Program Evaluation and Equity.

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

Establish a pilot program

Intermediate Outcomes (1-3 Years) *

Reevaluate program success and create next-steps

Long-Term Outcomes (3-5 Years) *

Reevaluate and adjust per community needs for industry specific sectors

Adult Education Metrics and Student Barriers

- Students and Programs: Short-Term CTE Training Programs (126AE)
- Success: Postsecondary Credential (624AE)
- Transition: Transitioned to CTE (636AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028

Objective #2: Improve Integration of Services & Transitions

Activity Name *

Articulation Agreements

Brief Description of Activity and Significance of Activity to Outcome *

Continue to implement processes and procedures that lead to the development of articulation agreements between Adult Schools and the College resulting in greater transition of students to postsecondary, for credit programs.

This activity aligns with AB104 Objective of Seamless Transitions and the CAEP State Priority of Learner Transition.

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

One pathway aligned to college courses

Intermediate Outcomes (1-3 Years) *

Three pathways aligned to college courses

Long-Term Outcomes (3-5 Years) *

Pathways for all relevant courses

Adult Education Metrics and Student Barriers

- Success: Postsecondary Credential (624AE)
- Transition: Transitioned to ASE (500AE)
- Transition: Transitioned to CTE (636AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Consortium Director	Feather River CCD	06/30/2028
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028
Dean of Instruction, Feather River College	Feather River CCD	06/30/2028

Activity Name *

Transition Counselor

Brief Description of Activity and Significance of Activity to Outcome *

Explore the hiring of a transition counselor to facilitate a greater level of transition from Adult Schools into Feather River College, or partner with the Alliance for Workforce Development (AJCC) to provide transition services under an MOU. This is fully dependent on increased funding from CAEP.

This activity aligns with AB104 Objective of Seamless Transitions and the CAEP State Priority of Learner Transition.

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

Hire a part-time counselor; Engage with the Alliance for Workforce Development for transition counseling services

Intermediate Outcomes (1-3 Years) *

Increase transitions of adult students by 5%; Evaluate need and adjust hours to meet local needs

Long-Term Outcomes (3-5 Years) *

Increase transitions of adult students by 10%; Evaluate need and adjust hours to meet local needs

Adult Education Metrics and Student Barriers

- All: Participants (202AE)
- All: Reportable Individuals (200AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Dean of Instruction, Feather River College	Feather River CCD	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028

Activity Name *

Internet Access

Brief Description of Activity and Significance of Activity to Outcome *

Provide access to online curriculum in rural areas of the Consortium resulting in greater student access to learning through the established distance learning plan

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

Explore options to bring internet to the more rural areas; Increased enrollment of distance learning students

Intermediate Outcomes (1-3 Years) *

5% increase in enrollment from rural areas of the Consortium

Long-Term Outcomes (3-5 Years) *

10% increase in enrollment from rural areas of the Consortium

Adult Education Metrics and Student Barriers

- All: Participants (202AE)
- All: Reportable Individuals (200AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Consortium Director	Feather River CCD	06/30/2028
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028
Dean of Instruction, Feather River College	Feather River CCD	06/30/2028

Objective #3: Improve Effectiveness of Services

Activity Name *

Short-Term CTE Certificate Programs

Brief Description of Activity and Significance of Activity to Outcome *

Increase number of short-term certification programs that align with regional hiring needs as demonstrated via LMI data.

This activity aligns with AB104Objective of Gaps in Service and the CAEP State Priority of Program Evaluation.

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

Add two short-term CTE programs of study

Intermediate Outcomes (1-3 Years) *

Add two additional short-term CTE programs of study

Long-Term Outcomes (3-5 Years) *

Reevaluate workforce needs in the region and adjust programs of study

Adult Education Metrics and Student Barriers

- Students and Programs: Career Technical Education (1003)
- Students and Programs: Short-Term CTE Training Programs (126AE)
- Transition: Transitioned to CTE (636AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028
Dean of Instruction, Feather River College	Feather River CCD	06/30/2028

Activity Name *

Work-based Learning

Brief Description of Activity and Significance of Activity to Outcome *

Increase student participation in work-based learning activities leading to a greater transition to the workforce and job promotion.

This activity aligns with AB104 Objective of Gaps in Service and the CAEP State Priority of Learner Transition.

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

Expand GoTeach and Jail CTE programs

Intermediate Outcomes (1-3 Years) *

Develop a partnership with Industry Sectors and the Alliance for Workforce Development for IET site-based programs

Long-Term Outcomes (3-5 Years) *

Full implementation of site-based programs

Adult Education Metrics and Student Barriers

- Employment & Earnings: Employed Two Quarters After Exit (505AE)
- Employment & Earnings: Median Change in Earnings (801AE)
- Students and Programs: Short-Term CTE Training Programs (126AE)
- Success: Postsecondary Credential (624AE)
- Transition: Transitioned to CTE (636AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028
Dean of Instruction, Feather River College	Feather River CCD	06/30/2028

Activity Name *

Professional Development

Brief Description of Activity and Significance of Activity to Outcome *

Develop an ongoing professional development plan for all Member District to meet their individual needs and to develop a deeper and broader understanding of how Adult Education services are funded, structured, delivered, and evaluated in California and across the US to better align service delivery with community needs. Member District Faculty/Staff will attend regional, state and national conferences and convenings; Information gathered will be used to provide ongoing internal professional development by attendees. Program Area-specific professional development will result in a greater depth of knowledge for adopted assessments, programs, and curricula; Andragogical Instructional Best Practices (differentiated instruction to meet varied learning styles); working with adults with disabilities. AllFRAEC Board Members, Member District administrators, faculty and staff will participate in ongoing professional development.

This activity aligns with AB104Objectives of Professional Development and the CAEP State Priorities of Program Evaluation, Leadership, Equity, and Program Development/Curriculum/Classroom

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

All Member Districts will send faculty/staff to attend state and national conferences, both virtual and in-person, will result in increased levels of data-driven placement, data-driven instruction, and performance outcomes as shown on quarterly DIR and MIS submissions

Intermediate Outcomes (1-3 Years) *

Increased WIOA National Reporting System Educational Functioning Level gain and Measurable Skill Gains; Increased CTE outcomes

Long-Term Outcomes (3-5 Years) *

Ongoing participation in professional development opportunities by Board, Faculty and Staff

Adult Education Metrics and Student Barriers

- All: Participants (202AE)
- All: Reportable Individuals (200AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Consortium Director	Feather River CCD	06/30/2028
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028
Dean of Instruction, Feather River College	Feather River CCD	06/30/2028

Activity Name *

Site-Specific Professional Development

Brief Description of Activity and Significance of Activity to Outcome *

On-site, program-specific professional development which will result in greater depth of knowledge for NEDP, GED, Aztec, Burlington, CASAS, and other program implementations.

Outcomes

Use the space provided to identify the Outcomes that the activity will accomplish in the next year (Short-Term), in one to three years (Intermediate), and in three to five years (Long-Term). The brief description of each of these three types of outcomes should include one or more outcomes that are specific, measurable, achievable, relevant, and time-bound (SMART).

Short-Term Outcomes (12 Months) *

Increased level of data-driven placement and instruction

Intermediate Outcomes (1-3 Years) *

5% increase in course completions

Long-Term Outcomes (3-5 Years) *

10% increase in course completions

Adult Education Metrics and Student Barriers

- All: Participants (202AE)
- All: Reportable Individuals (200AE)

Responsible Positions, Responsible Consortium Members, and Proposed Completion Date *

Responsible Position	Responsible Member	Proposed Completion Date
Consortium Director	Feather River CCD	06/30/2028
Principal, Sierra County Schools for Adults	Sierra Co. Office of Education	06/30/2028
Principal, Feather River Adult School	Plumas Unified	06/30/2028
Dean of Instruction, Feather River College	Feather River CCD	06/30/2028

Funds Evaluation

Member Allocations and Expenditures

Member Agency	Prior Year Total Leveraged Funds	Program Reporting Status
Feather River CCD	$260,504	Certified
Plumas Co. Office of Education	$0	Certified
Plumas Unified	$483,364	Certified
Sierra Co. Office of Education	$367,015	Certified
Sierra-Plumas Joint Unified	$0	Certified
Totals	**$1,110,883**	**5/5 Certified**

Funds Evaluation *

The FRAEC Board and Leadership Committee meet regularly to discuss the allocation of funds, taking into account the multiple funding streams available to each Member District. These include, but are not limited to, WIOA, Perkins, and grants awarded to each Member District. Further, the FRAEC Board look forward to the actual funding of the ELL Healthcare Career Pathway program for which the Consortium was approved, but has not received Round 2 funds.

California Community Colleges

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May 5, 2025

Dear Dr. Lerch,

P2C Solutions, LLC, is please to submit the following proposal to extend the current contract for services provided to the Feather River Adult Education Consortium to cover the dates of July 1, 2025 thru June 30, 2026. This contract extension based on the discussion by the FRAEC Board to continue with consulting services for the role of Consortium Lead. This proposal reflects the discussion by the FRAEC Board at the April 7, 2025, meeting and is paid for through Feather River College's CFAD allocation and allocation amendments from SCOE and PUSD for the 2025-2026 fiscal year.

Mitch Rosin has worked in the workforce/education/career tech field for more than 38 years. After careers as a social worker and teacher, he joined McGraw-Hill Education where he directed the Adult Education and Workforce divisions globally for 13 years. Consulting since 2013, he is currently contracted for consultant services by Aztec Software, CASAS, Inland Adult Education Consortium, and the Barstow Area Consortium for Adult Education. He recently completed work for three additional AEBG Consortia (Sequoias, Victor Valley, State Center), and wrote the Fall 2015 AEBG Legislative Update. Mr. Rosin holds a Master of Arts in Education, a Master of Science in Curriculum Design and Development, and a Master of Science in Public Policy. He is currently working on his Ed. D.

The following page outlines the scope of work/cost proposal for services provided both virtually and on-site.

Respectfully Submitted,

Mitch Rosin, MA, MS, MS
President, P2C Solutions, LLC
Mitch.Rosin2@Gmail.com
708-309-8556

Feather River Adult Education Consortium

Scope of Work / Cost Proposal: July 1, 2025 - June 30, 2026

Dates	Scope of Work	Monthly Remittance
July 2025	Assist with 2024-2025 Q4 TOPSpro Submission (Due August 1, 2025) Annual Plan Development for 2025-2026 (Due August 15, 2025) Ongoing Strategy Building with Consortium Members Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900
August 2025	FRAEC Board Meeting to Approve 2025-2026 Annual Plan Finalize and Submit 2025-2026 Annual Plan (Due August 15, 2025) Assist with Program Area Reporting Estimates in NOVA (Due Sept 1, 2025) Assist with 2022-2023 Q4 Expense Submission (Due September 1, 2025) Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900
September 2025	Facilitate FRAEC Board Meeting Attend CAEP Summit/Mandatory Director's Meeting (September 15, 2025) Assist with 2024-2025 Budget & Workplans (Due September 31, 2025) Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900
October 2025	Facilitate FRAEC Board Meeting Certify 2024-2025 Budget and Workplans (Due October 30, 2025) Assist with Q1 DIR Submission (Due October 31, 2025) Attend CAEP Summit (October 2025) Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900
November 2025	FRAEC Board Meeting Assist with Program Area Reporting Final in NOVA (Due December 1, 2025) Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900
December 2025	FRAEC Board Meeting Assist/Certify 2023-2024 Close-out (Due December 31, 2025) Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900
January 2026	FRAEC Board Meeting Assist/Certify Quarterly Budget / DIR Submission Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900
February 2026	FRAEC Board Meeting Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900
March 2026	FRAEC Board Meeting 2025-2026 CFAD Development (Due May 1, 2026) Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900

April 2026	FRAEC Board Meeting 2026-2027 CFAD Development (Due May 1, 2026) Assist/Certify Quarterly Budget / DIR Submission Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900
May 2026	FRAEC Board Meeting Submit 2026-2027 CFAD (Due May 1, 2026) Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900
June 2026	2026-2027 Annual Plan Retreat & FRAEC Board Meeting Draft Annual Plan (Due August 15, 20256 Attend weekly CAEP webinars and disseminate information to Board Ongoing Strategy Building with Consortium Members	$4,900
Total		$58,800

*Contract can be terminated at any time with 60-day written notice.

Cost

Professional Services @ $200/Hour   **TOTAL COST: $58,800.00**

Accepted by: _____ Date: _____