

Feather River Adult Education Consortium – Board Meeting MINUTES

Tuesday January 7, 2025 (1:00 p.m. – 4:00 p.m.)

THIS MEETING WILL BE HELD VIA ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

<https://us02web.zoom.us/j/89416234081>

[⌘] Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input checked="" type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Andrea Ceresola (v)	<input checked="" type="checkbox"/> Steve Dutton (v)	<input type="checkbox"/>	<input type="checkbox"/>
SJUSD/SCOE	<input checked="" type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/>	<input type="checkbox"/>

Community Stakeholders

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: 1:12 pm

1. [⌘]Approval of Agenda

Agenda Item Number: 1			
Motion: Approval of Agenda			
Motion by: Wendy Jackson			
Second by: Steve Dutton			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

2. [⌘]Approval of Minutes: December 2, 2024

Agenda Item Number: 2			
Motion: Approval of Minutes – December 2, 2024			
Motion by: D. Lerch			
Second by: W. Jackson			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

4. Closed Session – None Requested

5. Discussion Items

- 5.1 ELL Healthcare Pathway Grant – Update (W. Jackson)
 - No update. Submitted requested address error in November 2024; approved in NOVA 1.7.2025. No approvals from the Chancellor’s Office on 2nd round funding.

5.2 [†]2025-2028 Three-Year Plan (Documents in Board Packet; Discussion after Board Meeting adjourns)

6. Action Items

6.1 [†]CAEP Excessive Carryover Plan for FRAEC

Agenda Item Number: 6.1			
Motion: CAEP Excessive Carryover Plan for FRAEC			
Motion by: Wendy Jackson			
Second by: Derek Lerch			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch	X		
Plumas USD – Steve Dutton	X		
Sierra COE – Wendy Jackson	X		

7. Consortium Director’s Report

7.1 CAEP Deadlines

December 2024

- Dec 1: July 1, 2023 to June 30, 2024 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium **COMPLETED**
- Dec 1: 22/23, 23/24 & 24/25 Member Expense Report Due in NOVA (Q1) **COMPLETED**
- Dec 31: 22/23, 23/24 & 24/25 Member Expense Report certified by Consortia in NOVA (Q1) **COMPLETED**
- Dec 31: End of Q2

January 2025

- Jan 31: Student Data due in TOPSPro (Q2)
- Jan 31: Employment and Earnings Follow-up Survey

February 2025

- Feb 28: Preliminary allocations for 2025-26 and 2026-27 released by this date.

March 2025

- Mar 1: 22/23 and 23/24 and 24/25 Member expense report is due in NOVA. (Q2)
- Mar 31: End of Q3
- Mar 31: 22/23 and 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q2)

April 2025

- Apr 30: Student Data due in TOPSPro (Q3)
- Apr 30: Employment and Earnings Follow-up Survey

May 2025

- May 2: CFAD for 2025-26 due in NOVA

June 2025

- Jun 1: 24/25 Member Expense Report due in NOVA (Q3)
- Jun 20: CAEP Three-Year Plan Due
- Jun 30: 24/25 Member Expense Report certified by Consortia in NOVA (Q3)
- Jun 30: End of Q4

7.2 Conference Report-Outs – NONE

- 7.3 Plumas USD Program Update (S. Dutton)
 - Graduated 2 students; Interviewing for new faculty; Attending COABE; Serving Jail programs 2x weekly plus probation requirement for HSE/HSD; Increase in number of students looking to transition to FRC with high interest in nursing. D. Lerch asked if FRC contact is solid for hand-offs; S. Dutton addressed a common application at FRC and website introduction. Construction starting in Portola and possibly in Quincy; Portola HS welding on hold; Working with Quincy HS on a welding instructor. Looking to establish eWorks (free for WIOA funded agencies).
- 7.4 Sierra County Program Update (W. Jackson)
 - W. Jackson reported final inspection from fire marshal this week for culinary program building; Once COA is issued, classes will begin once approved; Assessments administered for 3 additional HS students, Truckee is no longer offering GED or HSE (only HSD) but are referring to Sierra County Schools for Adults.
- 7.5 Feather River College Program Update (D. Lerch)
 - GoTeach up and running (SCSA referring GoTeach graduates to FRC for AA program and for teacher's program); Culinary Jail program being switched to PUSD due to issues in reporting student data (rather than starting noncredit), credentialing requirement is a barrier running the program through PUSD, W. Jackson suggested running as a dual enrollment program using currently approved 40 hour curriculum via SB554, or offer IET with dual instruction, where one teacher of record with a credentialed. D. Lerch and S. Dutton to explore options.
- 7.6 Marketing & Social Media Update: Phoenix Design
 - No updates.

8. Announcements

- 8.1 2024-2025 FRAEC Board Meetings (All meetings at 1:00 pm unless noted)

2024-2025 FRAEC Board Meeting Dates	
July 2024 — NO MEETING	Tuesday, January 7, 2025 – IN PERSON @ Feather River Adult School – Three-Year Plan Planning
Monday, August 5, 2024 @ 4pm — VIRTUAL — Annual Plan Vote	Monday, February 3, 2025 – VIRTUAL – CFAD Discussion & Three-Year Plan Planning
Monday, September 9, 2024 — VIRTUAL	Monday, March 3, 2025 – CFAD Discussion & Three-Year Plan Planning
Monday, October 7, 2024 — VIRTUAL	Monday, April 7, 2025 – CFAD Vote & Three-Year Plan Vote
November 2024 — NO MEETING	Monday, May 5, 2025 – VIRTUAL
Monday, December 2, 2024 — VIRTUAL — Three-Year Plan Planning	Tuesday, June 11, 2025 – Annual Plan Retreat – TBD

- 8.2 Upcoming Conferences and Professional Development Opportunities

- CAEAA – Sacramento, CA – Feb 5-7, 2025
- Educating for Careers – Sacramento, CA – March 2-5, 2025
- OTAN TDLS – Long Beach, CA – March 7-8, 2025
- COABE – Dallas, TX – March 29-April 2, 2025
- ACTE WBL – Seattle, WA – April 2-6, 2025
- CCAE – Fresno, CA – May 1-4, 2025
- CASAS Summer Institute – Anaheim, CA – June 18-21, 2025

Adjournment to Three-Year Plan Meeting: 1:56 pm

**California Adult Education Program (CAEP)
2025-26 Preliminary Allocations Schedule**

CAEP Regional Consortium	Proposed COLA Increase	FY 25-26 Preliminary Allocation	FY 26-27 Preliminary Allocation
01 Allan Hancock and Lompoc Unified Adult Education Consortium	\$49,906	\$2,103,613	\$2,103,613
02 Antelope Valley Regional Adult Education Consortium	\$120,738	\$5,089,455	\$5,089,455
03 Barstow Area Consortium for Adult Education	\$27,308	\$1,151,126	\$1,151,126
04 Butte-Glenn Adult Education Consortium	\$65,958	\$2,780,313	\$2,780,313
05 Greater Opportunity Through Adult Learning (Santa Cruz)	\$103,135	\$4,347,435	\$4,347,435
06 Partnership for Adult Academic and Career Education (SE Los Angeles)	\$441,352	\$18,604,267	\$18,604,267
07 Chabot-Las Positas/Mid-Alameda County Consortium	\$278,184	\$11,726,270	\$11,726,270
08 West End Corridor/Chaffey Regional AE Consortium	\$216,909	\$9,143,334	\$9,143,334
09 Citrus College Adult Education Consortium	\$130,055	\$5,482,210	\$5,482,210
10 Coast Adult Education Consortium	\$224,529	\$9,464,534	\$9,464,534
11 Tri City Adult Education Consortium	\$185,017	\$7,798,997	\$7,798,997
12 Contra Costa Adult Education Consortium	\$446,471	\$18,820,047	\$18,820,047
13 Morongo Basin AEBG Consortium (Copper Mountain)	\$24,537	\$1,034,308	\$1,034,308
14 Desert Regional Consortium	\$97,236	\$4,098,766	\$4,098,766
15 South Bay Adult Education Consortium (El Camino)	\$308,563	\$13,006,798	\$13,006,798
16 Feather River Adult Education Consortium	\$24,537	\$1,034,308	\$1,034,308
17 Foothill De Anza / NSCCC	\$257,064	\$10,835,960	\$10,835,960
18 Gavilan Regional Adult Career and Education Services	\$43,439	\$1,831,092	\$1,831,092
19 Glendale Community College District Regional Consortium	\$32,241	\$1,359,045	\$1,359,045
20 San Diego East Region Adult Education	\$249,704	\$10,525,733	\$10,525,733
21 Salinas Valley Adult Education Consortium	\$110,784	\$4,669,861	\$4,669,861
22 Imperial County Adult Education Consortium	\$58,617	\$2,470,857	\$2,470,857
23 Kern Adult Education Consortium	\$511,874	\$21,576,935	\$21,576,935
24 ADVANCE (Lake Tahoe)	\$26,991	\$1,137,739	\$1,137,739
25 Lassen-Modoc Adult Education Consortium	\$28,341	\$1,194,659	\$1,194,659
26 Long Beach Adult Education	\$72,072	\$3,038,046	\$3,038,046
27 Los Angeles Regional Adult Education Consortium	\$3,868,491	\$163,067,948	\$163,067,948
28 Capital Adult Education Regional Consortium	\$353,240	\$14,890,055	\$14,890,055
29 Marin Adult Education Program Consortium	\$44,354	\$1,869,637	\$1,869,637
30 Mendocino-Lake Adult And Career Education (MLACE) Consortium	\$46,271	\$1,950,451	\$1,950,451
31 Gateway Adult Education Network	\$99,579	\$4,197,548	\$4,197,548
32 Coastal North County Adult Education Consortium	\$35,948	\$1,515,303	\$1,515,303
33 Monterey Peninsula CCD	\$76,517	\$3,225,398	\$3,225,398
34 Mt. San Antonio Regional Consortium for Adult Education	\$1,052,558	\$44,368,344	\$44,368,344
35 Southwest Riverside Adult Education	\$145,866	\$6,148,673	\$6,148,673
36 Napa Valley Adult Education Consortium	\$85,711	\$3,612,982	\$3,612,982
37 North Orange County Regional Consortium for Adult Education (NOCRC)	\$115,982	\$4,888,981	\$4,888,981
38 Southern Alameda County Consortium (Ohlone CCD)	\$124,850	\$5,262,764	\$5,262,764
39 Palo Verde River Consortium	\$24,537	\$1,034,308	\$1,034,308
40 Education to Career Network of North San Diego County (Palomar/Vista)	\$236,664	\$9,976,076	\$9,976,076
41 Pasadena Area Consortium	\$56,251	\$2,371,140	\$2,371,140
42 Northern Alameda Adult Education Collective	\$241,700	\$10,188,364	\$10,188,364
43 Rancho Santiago Adult Education Consortium	\$139,764	\$5,891,459	\$5,891,459
44 North Coast Adult Education Consortium (Redwoods)	\$33,656	\$1,418,706	\$1,418,706
45 Rio Hondo Region Adult Education Consortium	\$433,736	\$18,283,225	\$18,283,225
46 About Students Regional Consortium (Riverside)	\$249,227	\$10,505,620	\$10,505,620
47 Inland Adult Education Consortium (San Bernardino)	\$316,198	\$13,328,639	\$13,328,639
48 San Diego Adult Education Regional Consortium	\$141,095	\$5,947,575	\$5,947,575
49 San Francisco Adult Education Consortium	\$116,336	\$4,903,907	\$4,903,907
50 San Joaquin Adult Education Consortium (SJAEC)	\$252,039	\$10,624,173	\$10,624,173
51 South Bay Consortium for Adult Education (San Jose)	\$525,593	\$22,155,230	\$22,155,230
52 San Luis Obispo County Adult Education Consortium	\$42,216	\$1,779,506	\$1,779,506
53 Accel San Mateo County	\$289,274	\$12,193,722	\$12,193,722

**California Adult Education Program (CAEP)
2025-26 Preliminary Allocations Schedule**

54 Santa Barbara Adult Education Consortium	\$24,537	\$1,034,308	\$1,034,308
55 Santa Clarita Valley Adult Education Consortium	\$38,953	\$1,641,994	\$1,641,994
56 Santa Monica Regional Consortium for Adult Education	\$34,191	\$1,441,261	\$1,441,261
57 Sequoias Adult Education Consortium (SAEC)	\$289,790	\$12,215,495	\$12,215,495
58 Shasta-Tehama-Trinity Adult Education Consortium	\$33,669	\$1,419,228	\$1,419,228
59 Sierra Joint Consortium	\$101,153	\$4,263,901	\$4,263,901
60 Solano Adult Education Consortium	\$118,531	\$4,996,435	\$4,996,435
61 Sonoma County Adult Education Consortium	\$76,474	\$3,223,583	\$3,223,583
62 South Orange County Regional Consortium (SOCRC)	\$145,352	\$6,127,004	\$6,127,004
63 South Bay Adult Education Consortium (Southwestern)	\$435,784	\$18,369,535	\$18,369,535
64 State Center Adult Education Consortium	\$453,363	\$19,110,548	\$19,110,548
65 Ventura County Adult Education Consortium	\$456,801	\$19,255,477	\$19,255,477
66 Victor Valley Adult Education Regional Consortium	\$65,684	\$2,768,777	\$2,768,777
67 West Hills College Consortium	\$33,592	\$1,415,996	\$1,415,996
68 West Kern Consortium	\$24,537	\$1,034,308	\$1,034,308
69 Yosemite (Stanislaus Mother Lode) Consortium	\$131,622	\$5,548,231	\$5,548,231
70 North Central Adult Education Consortium (Yuba)	\$95,155	\$4,011,036	\$4,011,036
71 Adult Education Pathways	\$28,597	\$1,205,441	\$1,205,441
Total:	\$15,871,000	\$669,008,000	\$669,008,000



February 25, 2025

TO: Adult Education Consortium Members and Directors

FROM: The California Adult Education Program (CAEP) State Leadership Office

Gary Adams, Dean
California Community Colleges Chancellor's Office

Carolyn Zachry, Ed.D., Director
California Department of Education

SUBJECT: CAEP 2025-26 Preliminary Allocations

This memorandum advises local recipients and fiscal agents of the Fiscal Year (FY) 2025-26 CAEP preliminary allocations. CAEP Education Code Section 84909 mandates the release of the annual preliminary consortium allocations once the proposed state budget for the upcoming fiscal year is released.

The Governor's proposed budget for 2025-26, includes a \$15.871M cost-of-living adjustment (COLA) increase for CAEP. The COLA re-benches the total annual statewide CAEP appropriation to \$669,008,000. To view the FY 2025-26 CAEP Preliminary Allocations schedule, [click here](#). The CAEP State Leadership and the Technical Assistance Provider (TAP) will offer a webinar on **Wednesday, March 5, 2025, from 12:00 p.m. to 1:00 p.m.**, to review the proposed FY 25-26 budget and preliminary allocations for CAEP. The session will also provide a detailed overview of the Consortium Fiscal Administration Declaration (CFAD) process and how to complete in NOVA. You may register for this webinar through this [link](#).

Completing the CFAD

CAEP consortia and their members are required to submit their CFAD via the Chancellor's Office [NOVA](#) system no later than **5:00 PM on Friday May 2, 2025**. The CFAD captures member allocations for each consortium as well as the consortium's chosen disbursement method. The CAEP State Office uses the information from the CFAD process to determine the payment schedules for the disbursement of CAEP funding. There will be no extensions granted for the May 2nd due date. Failure to submit the CFAD by the deadline will result in the State defaulting to the prior year's final allocation distribution.

Please note under Education Code Section 84914, which governs an increase or decrease of CAEP funding from the prior year, that all CAEP members are eligible for the COLA. Consortia cannot vote to exclude or prevent a member from receiving a COLA, provided that the member received funding in the prior year. However, after the CFAD is submitted, consortia may use the allocation amendment process in NOVA to transfer CAEP funding in alignment with consortium approved by-laws.

Consortia will also be requested to identify in the CFAD how it intends to address AB 1491 carryover compliance to ensure excessive carryover is carefully managed as outlined by statute. For additional information, you may access the [AB 1491 CAEP policy guidance](#).

Technical Assistance

For questions related to the information outlined in the memo, and/or to request technical assistance, please contact the CAEP Technical Assistance Project (TAP) at tap@caladulthood.org.



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01 2025

FACEBOOK ACTIVITY



Reach



5,904

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Post engagements



184

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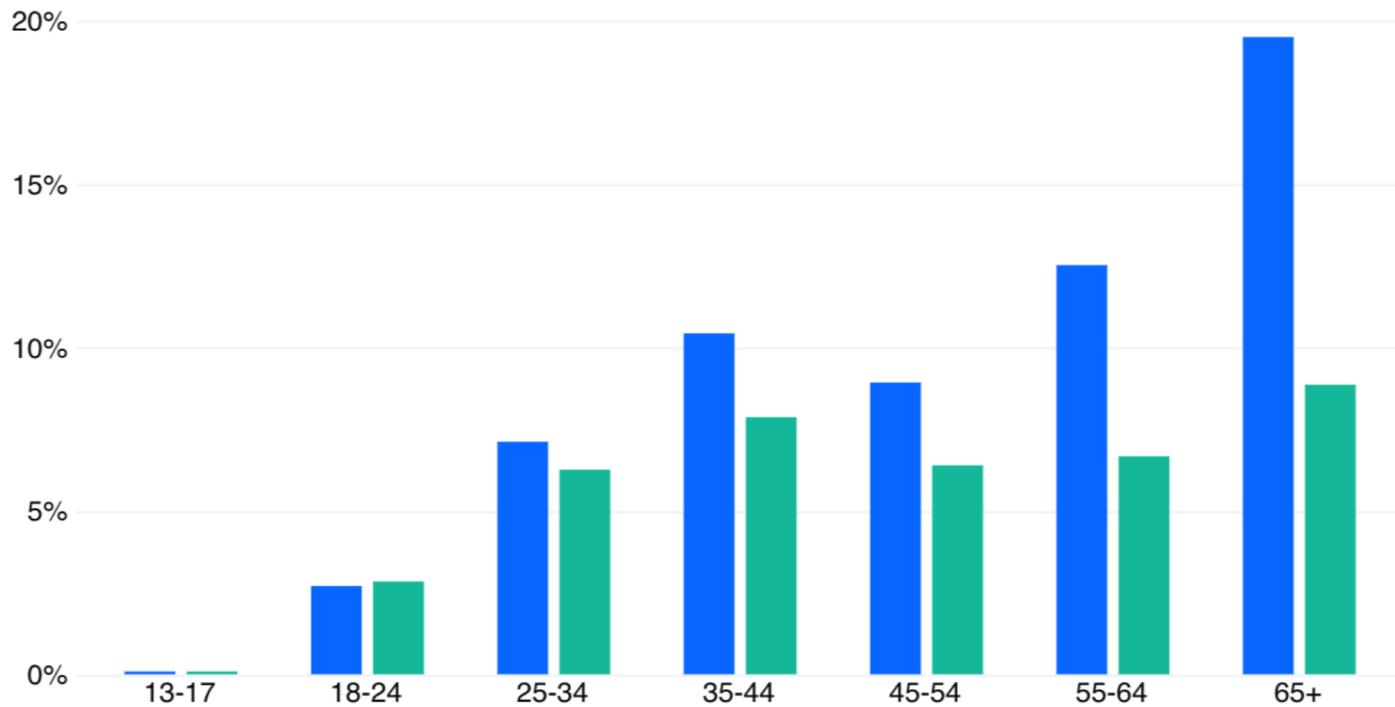
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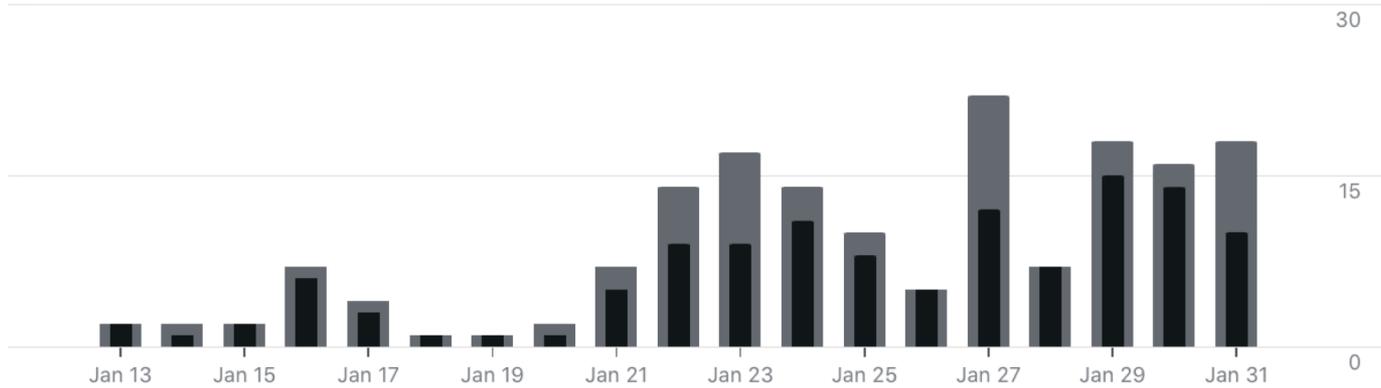
Social Media Audience

– Gender and Age –

61.1% Women 38.9% Men



WEBSITE TRAFFIC



👁 Views
187 ↓ 11%

👤 Visitors
136 ↑ 4%

★ Likes
0

💬 Comments
0

January 27, 2025

👁 Views	22
👤 Visitors	12
> Views Per Visitor	1.83

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fras.pcoe.k12.ca.us 	12
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minghaimuyuan.net	3
caladulted.org	3
kalgro.online	1
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SOCIAL MEDIA REPORT

11 2024

FACEBOOK ACTIVITY



Reach



4,377

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Post engagements



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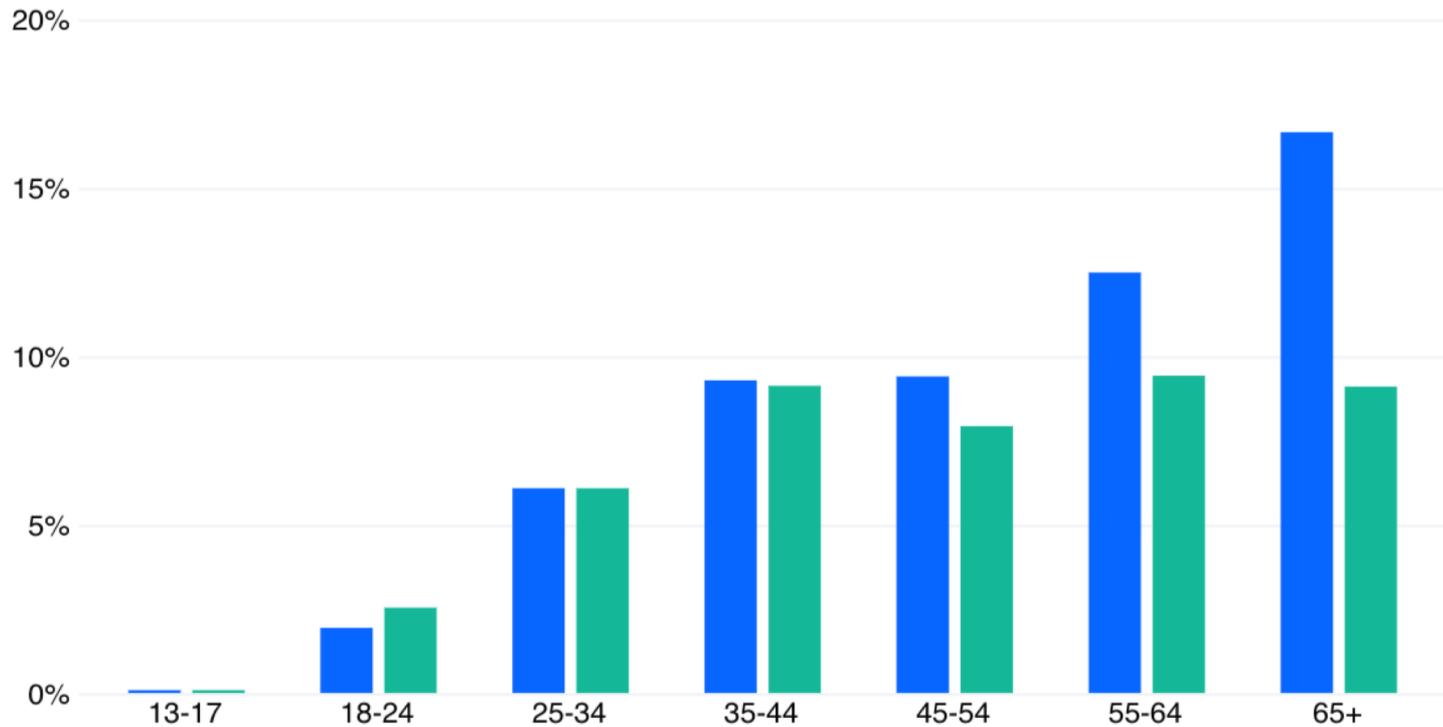
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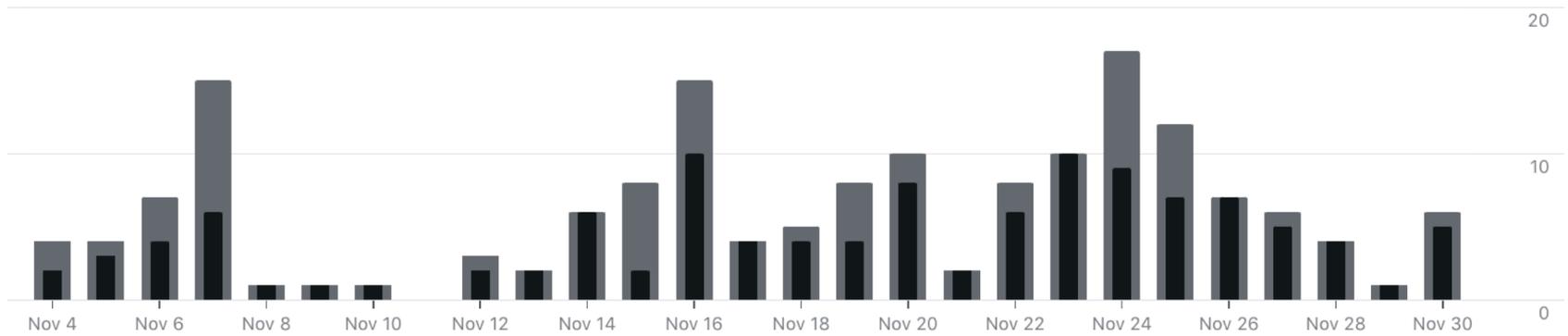
Social Media Audience

– Gender and Age –

55.8% Women 44.2% Men



WEBSITE TRAFFIC



November 24, 2024

👁️	Views	17
👤	Visitors	9
>	Views Per Visitor	1.89

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SOCIAL MEDIA REPORT

12 2024

FACEBOOK ACTIVITY



Reach



4,463

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Post engagements



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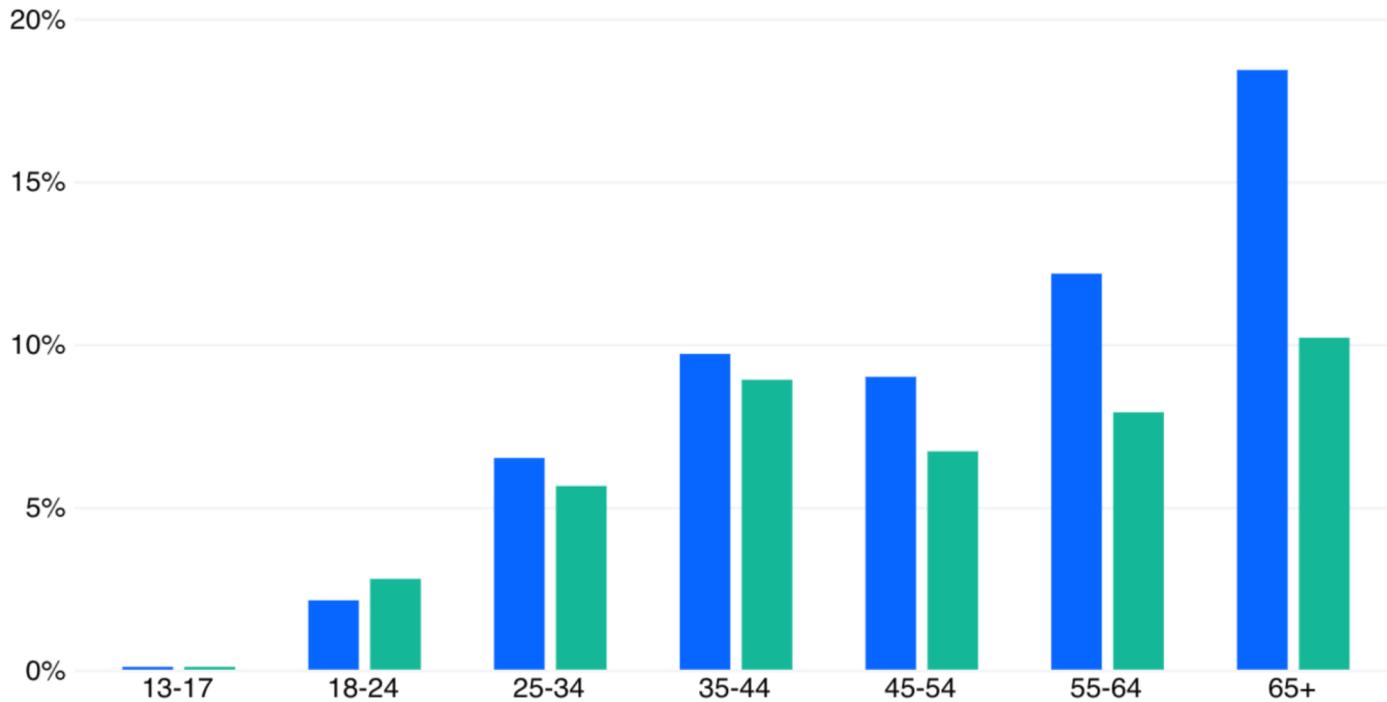
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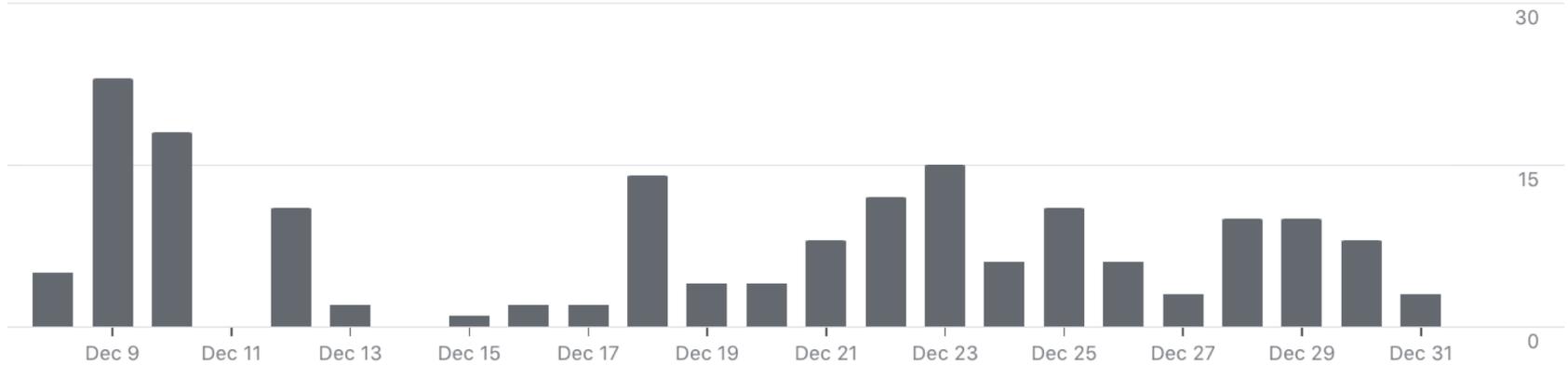
Social Media Audience

– Gender and Age –

57.9% Women 42.1% Men



WEBSITE TRAFFIC



👁 Views
211 ↑ 7%

👤 Visitors
131 ↓ 1%

★ Likes
0

💬 Comments
0

December 9, 2024

👁 Views	23
👤 Visitors	4
> Views Per Visitor	5.75

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arcarticle.online	1
wordpressblog.online	1