PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent's Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	☐ Derek Lerch (v)	☐ Kevin Trutna (v)	☐ ☐
PUSD/PCOE	☐ Andrea Ceresola (v)	☐ Steve Dutton (v)	☐ ☐
SJUSD/SCOE	☐ Wendy Jackson (v)	☐ James Berardi (v)	☐ ☐

Community Stakeholders

☐ ☐ ☐

Call to Order:

1. [¤]Approval of Agenda

Agenda Item Number: 1 **Motion**: Approval of Agenda **Motion by**: **Second b**y:			
Member Name	**YEA**	**NAY**	**Abstain**
Feather River College – Derek Lerch			
Plumas USD – Andrea Cerasola			
Sierra COE – Wendy Jackson			

2. [¤]Approval of Minutes: January 7, 2024

Agenda Item Number: 2 **Motion**: Approval of Minutes – January 7, 2024 **Motion by**: D. Lerch **Second b**y: W. Jackson			
Member Name	**YEA**	**NAY**	**Abstain**
Feather River College – Derek Lerch			
Plumas USD – Andrea Cerasola			
Sierra COE – Wendy Jackson			

3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

4. Closed Session – None Requested

5. Discussion Items
   5.1   ELL Healthcare Pathway Grant – Update (W. Jackson)

5.2   ⌗2025-2026 Preliminary CFAD Allocations

	Proposed COLA	Preliminary 25-26
Feather River Adult Education Consortium	$24,537	$1,034,308

6. Action Items - NONE

7. Consortium Director's Report

7.1   CAEP Deadlines

January 2025
- o   Jan 31: Student Data due in TOPSPro (Q2) – COMPLETED
- o   Jan 31: Employment and Earnings Follow-up Survey – COMPLETED

February 2025
- o   Feb 28: Preliminary allocations for 2025-26 and 2026-27 released by this date.

March 2025
- o   Mar 1: 22/23 and 23/24 and 24/25 Member expense report is due in NOVA. (Q2)
- o   Mar 31: End of Q3
- o   Mar 31: 22/23 and 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q2)

April 2025
- o   Apr 30: Student Data due in TOPSPro (Q3)
- o   Apr 30: Employment and Earnings Follow-up Survey

May 2025
- o   May 2: CFAD for 2025-26 due in NOVA

June 2025
- o   Jun 1: 24/25 Member Expense Report due in NOVA (Q3)
- o   Jun 20: CAEP Three-Year Plan Due
- o   Jun 30: 24/25 Member Expense Report certified by Consortia in NOVA (Q3)
- o   Jun 30: End of Q4

7.2   Conference Report-Outs

- CAEAA – February 6-7, 2025 – Sacramento, CA

7.3   Plumas USD Program Update (S. Dutton)

7.4   Sierra County Program Update (W. Jackson)

7.5   Feather River College Program Update (D. Lerch)

7.6   ⌗Marketing & Social Media Update: Phoenix Design

8. Announcements

8.1   2024-2025 FRAEC Board Meetings (All meetings at 1:00 pm unless noted)

2024-2025 FRAEC Board Meeting Dates

~~July 2024 –~~ ~~NO MEETING~~	**~~Tuesday, January 7, 2025 – IN PERSON @ Feather River Adult School – Three-Year Plan Planning~~**
~~Monday, August 5, 2024 @ 4pm – VIRTUAL – Annual Plan Vote~~	~~Monday, February 3, 2025 – VIRTUAL – CFAD Discussion & Three-Year Plan Planning – CANCELLED~~
~~Monday, September 9, 2024 – VIRTUAL~~	Monday, March 3, 2025 – CFAD Discussion & Three-Year Plan Planning
~~Monday, October 7, 2024 – VIRTUAL~~	Monday, April 7, 2025 – CFAD Vote & Three-Year Plan Vote
~~November 2024 –~~ ~~NO MEETING~~	Monday, May 5, 2025 – VIRTUAL
~~Monday, December 2, 2024 – VIRTUAL – Three-Year Plan Planning~~	Tuesday, June 11, 2025 – Annual Plan Retreat – TBD

8.2   Upcoming Conferences and Professional Development Opportunities
-    Educating for Careers – Sacramento, CA – March 2-5, 2025
-    OTAN TDLS – Long Beach, CA – March 7-8, 2025
-    COABE – Dallas, TX – March 29-April 2, 2025
-    ACTE WBL – Seattle, WA – April 2-6, 2025
-    CCAE – Fresno, CA – May 1-4, 2025
-    CASAS Summer Institute – Anaheim, CA – June 18-21, 2025

Adjournment: pm