



**Feather River Adult Education Consortium – Board Meeting AGENDA**

Monday December 2, 2024 (1:00 p.m. – 2:00 p.m.)

**THIS MEETING WILL BE HELD VIA ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE**

<https://us02web.zoom.us/j/89416234081>

<sup>⌘</sup> Included in Board Packet

**PLEASE NOTE:** Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at [Mitch.Rosin2@gmail.com](mailto:Mitch.Rosin2@gmail.com) at least three days before the meeting date.

**Attendance (v = voting member)**

Feather River College	<input type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Andrea Cerasola (v)	<input type="checkbox"/> Steve Dutton (v)	<input type="checkbox"/>	<input type="checkbox"/>
SJUSD/SCOE	<input type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/>	<input type="checkbox"/>

**Community Stakeholders**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order:

1. <sup>⌘</sup>Approval of Agenda

<b>Agenda Item Number: 1</b>			
<b>Motion:</b> Approval of Agenda			
<b>Motion by:</b>			
<b>Second by:</b>			
<b>Member Name</b>	<b>YEA</b>	<b>NAY</b>	<b>Abstain</b>
Feather River College – Derek Lerch			
Plumas USD – Andrea Cerasola			
Sierra COE – Wendy Jackson			

2. <sup>⌘</sup>Approval of Minutes: September 9, 2024

<b>Agenda Item Number: 2</b>			
<b>Motion:</b> Approval of Minutes – September 9, 2024			
<b>Motion by:</b>			
<b>Second by:</b>			
<b>Member Name</b>	<b>YEA</b>	<b>NAY</b>	<b>Abstain</b>
Feather River College – Derek Lerch			
Plumas USD – Andrea Cerasola			
Sierra COE – Wendy Jackson			

3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

4. Closed Session – None Requested

5. Discussion Items

5.1 <sup>⌘</sup>CAEP Three-Year Plan 2025-28 Guidance (Still no Template in NOVA)

5.2 <sup>⌘</sup>CAEP Excessive Carryover Plan

5.3 ELL Healthcare Pathway Grant – Update (W. Jackson)

6. Action Items – None

7. Consortium Director’s Report

7.1 CAEP Deadlines

**December 2024**

- Dec 1: July 1, 2023 to June 30, 2024 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium \*
- Dec 1: 22/23, 23/24 & 24/25 Member Expense Report Due in NOVA (Q1)
- Dec 31: 22/23, 23/24 & 24/25 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2

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**June 2025**

- Jun 20: 2025-2028 Three Year Plan Due

7.2 Conference Report-Outs

- CAEP Directors – Sacramento, CA – September 26-27, 2024
- CAEP Summit – Oakland, CA – 28-30, 2024

7.3 Plumas USD Program Update (S. Dutton)

7.4 Sierra County Program Update (W. Jackson)

7.5 Feather River College Program Update (D. Lerch)

7.6 Marketing & Social Media Update: Phoenix Design

8. Announcements

8.1 2024-2025 FRAEC Board Meetings (All meetings at 1:00 pm unless noted)

2024-2025 FRAEC Board Meeting Dates	
<del>July 2024 – NO MEETING</del>	<b>Tuesday, January 6, 2025 – IN PERSON @ Feather River Adult School – Three-Year Plan Planning</b>
<del>Monday, August 5, 2024 @ 4pm – VIRTUAL – Annual Plan Vote</del>	Monday, February 3, 2025 – VIRTUAL – CFAD Discussion & Three-Year Plan Planning
<del>Monday, September 9, 2024 – VIRTUAL</del>	Monday, March 3, 2025 – CFAD Discussion & Three-Year Plan Planning
<del>Monday, October 7, 2024 – VIRTUAL</del>	Monday, April 7, 2025 – CFAD Vote & Three-Year Plan Vote
<del>November 2024 – NO MEETING</del>	Monday, May 5, 2025 – VIRTUAL
<del>Monday, December 3, 2024 – VIRTUAL – Three-Year Plan Planning</del>	Tuesday, June 11, 2025 – Annual Plan Retreat – TBD

8.2 Upcoming Conferences and Professional Development Opportunities

- ACTE International – San Antonio, TX – Dec 4-7, 2024

Adjournment –