Feather River Adult Education Consortium – Board Meeting AGENDA
Monday August 5, 2024 (4:00 p.m. – 5:00 p.m.)
THIS MEETING WILL BE HELD VIA ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE
https://us02web.zoom.us/j/89416234081
¤ Included in Board Packet
PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent's Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	☐ Derek Lerch (v)	☐ Kevin Trutna (v)	☐	☐
PUSD/PCOE	☐ Andrea Ceresola (v)	☐ Steve Dutton (v)	☐	☐
SJUSD/SCOE	☐ Wendy Jackson (v)	☐ James Berardi (v)	☐	☐

Community Stakeholders

☐	☐	☐

Call to Order:

1. ¤ Approval of Agenda

Agenda Item Number: 1 Motion: Approval of Agenda Motion by: Second by:			
Member Name	**YEA**	**NAY**	**Abstain**
Feather River College – Derek Lerch			
Plumas USD – Andrea Cerasola			
Sierra COE – Wendy Jackson			

2. ¤ Approval of Minutes: April 18, 2022

Agenda Item Number: 2 Motion: Approval of Minutes – April 18, 2023 Motion by: Second by:			
Member Name	**YEA**	**NAY**	**Abstain**
Feather River College – Derek Lerch			
Plumas USD – Andrea Cerasola			
Sierra COE – Wendy Jackson			

3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.
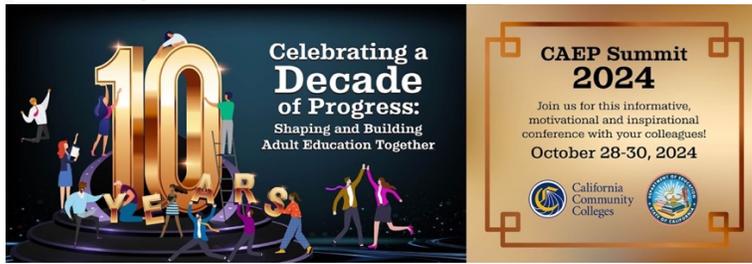
4. Closed Session – None Requested

5. Discussion Items
    5.1   ¤ CAEP FY24-25 Final Allocation MEMO

    5.2   2025-2028 Three-Year Planning Process

5.3   ¤Model Program Notification

6. Action Items

6.1   Accept revised Direct-Funding CFAD Allocations – MUST BE APPROVED IN NOVA

Feather River CCD	2024-25	Direct Funding	CCD	$262,451	$808	$263,259
Plumas Co. Office of Education	2024-25	Direct Funding	County Office of Education (COE)	$15,000	$46	$15,046
Plumas Unified	2024-25	Direct Funding	K-12	$428,814	$1,320	$430,134
Sierra Co. Office of Education	2024-25	Direct Funding	County Office of Education (COE)	$300,407	$925	$301,332
				$1,006,672	$3,098	$1,009,770

6.3   ¤Approve 2024-2025 Annual Plan – MUST BE APPROVED IN NOVA

CAEP
Annual Plan

16 Feather River Adult Education Consortium
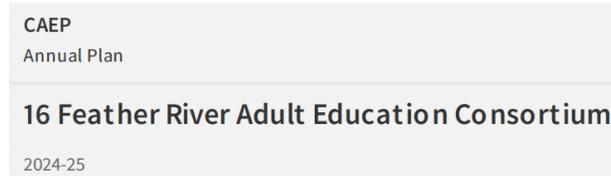
2024-25

7. Consortium Director's Report

7.1   CAEP Deadlines

April 2024
- Apr 30: Student Data due in TOPSPro (Q3) - COMPLETED
- Apr 30: Employment and Earnings Follow-up Survey - COMPLETED

May 2024
- May 2: CFAD for 2024-25 due in NOVA - COMPLETED

June 2024
- Jun 1: 21/23 and 23/24 Member Expense Report due in NOVA (Q3) - COMPLETED
- Jun 30: 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q3) - COMPLETED
- Jun 30: End of Q4

July 2024
- Jul 15: Student Data due in TOPSPro (Q4) FINAL - COMPLETED

August 2024
- Aug 15: Annual Plan for 2024-25 due in NOVA *

September 2024
- Sep 1: 22/23 and 23/24 Member Expense Report due in NOVA (Q4)
- Sep 1: 24/25 Certification of Allocation Amendment due in NOVA
- Sep 30: 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q4) *
- Sep 30: 24/25 Member Program Year Budget and Work Plan due in NOVA
- Sep 30: End of Q1

October 2024
- Oct 30: 24/25 Member Program Year Budget and Work Plan certified by Consortia in NOVA *
- Oct 31: Student data due in TOPSPro (Q1)
- Oct 31: Employment and Earnings Follow-up Survey

December 2024

- o Dec 1: July 1, 2023 to June 30, 2024 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- o Dec 1: 22/23, 23/24 & 24/25 Member Expense Report Due in NOVA (Q1)
- o Dec 31: 22/23, 23/24 & 24/25 Member Expense Report certified by Consortia in NOVA (Q1)
- o Dec 31: End of Q2

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June 2025
- o Jun 20: 2025-2028 Three Year Plan Due

7.2 Conference Report-Outs
- CCAE – Anaheim, CA – May 9-11, 2024
- CASAS Summer Institute – Anaheim, CA – June 17-20, 2024

7.3 Plumas USD Program Update (S. Dutton)

7.4 Sierra County Program Update (W. Jackson)

7.5 Feather River College Program Update (D. Lerch)

7.6 ¤Marketing & Social Media Update: Phoenix Design

8. Announcements

8.1 2024-2025 FRAEC Board Meetings (All meetings at 1:00 pm unless noted)

2024-2025 FRAEC Board Meeting Dates	
July 2024 – NO MEETING	Monday, January 13, 2025 – VIRTUAL – Three-Year Plan Planning
Monday, August 5, 2024 @ 4pm – VIRTUAL – Annual Plan Vote	Monday, February 3, 2025 – VIRTUAL – CFAD Discussion & Three-Year Plan Planning
Monday, September 9, 2024 – VIRTUAL	Monday, March 3, 2025 – CFAD Discussion & Three-Year Plan Planning
Monday, October 7, 2024 – VIRTUAL	Monday, April 7, 2025 – CFAD Vote & Three-Year Plan Vote
November 2024 – NO MEETING	Monday, May 5, 2025 – VIRTUAL
Monday, December 3, 2024 – VIRTUAL – Three-Year Plan Planning	Tuesday, June 11, 2025 – Annual Plan Retreat – TBD

8.2 Upcoming Conferences and Professional Development Opportunities
- CWA Meeting of the Minds – Monterey, CA – Sept 3-5, 2024
- ACTE Post Secondary – Chicago, IL – September 18-21, 2024
- CAEP Directors – Sacramento, CA – September 26-27, 2024
- NEDP National – Niagara Falls, NY – Sept 30-Oct 1, 2024
- CA Noncredit Summit – Anaheim, CA – Oct 3-4, 2024
- CAEP Summit – Oakland, CA – 28-30, 2024
- CA CTE – Rancho Mirage, CA – November 20-22, 2024
- CCAE South/South Coast – Palm Springs, CA – November 22-24, 2024
- ACTE International – San Antonio, TX – Dec 4-7, 2024

Adjournment –