



Feather River Adult Education Consortium – Board Meeting MINUTES

Thursday April 18, 2023 (2:00 p.m. – 3:00 p.m.)

THIS MEETING WILL BE HELD VIA ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

<https://us02web.zoom.us/j/86104638417>

* Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input type="checkbox"/>	Derek Lerch (v)	<input type="checkbox"/>	Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/>	Melissa Leal (v)	<input type="checkbox"/>	Steve Dutton	<input type="checkbox"/>	Mallory Marin
SJUSD/SCOE	<input type="checkbox"/>	Wendy Jackson (v)	<input type="checkbox"/>	James Berardi (v)	<input type="checkbox"/>	<input type="checkbox"/>

Community Stakeholders

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: p.m.

1. *Approval of Agenda

Agenda Item Number: 1			
Motion: Approval of Agenda			
Motion by:			
Second by:			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch			
Plumas USD – Melissa Leal			
Sierra COE – Wendy Jackson			

2. *Approval of Minutes: March 4, 2022

Agenda Item Number: 2			
Motion: Approval of Minutes – March 4, 2023			
Motion by:			
Second by:			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch			
Plumas USD – Melissa Leal			
Sierra COE – Wendy Jackson			

3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

4. Closed Session – None Requested

5. Discussion Items – NONE

6. Action Items

- 6.1 Approve Direct Funding model for the 2024-2025 Fiscal Year.
- 6.2 Approve 2024-2025 CFAD Preliminary Allocations

Member Allocations

Member Name	(2024-25)
Feather River CCD	\$262,451
Plumas Co. Office of Education	\$15,000
Plumas Unified	\$428,814
Sierra Co. Office of Education	\$300,407
Total Allocated to Members	\$1,006,672
Total CAEP Funds	\$1,006,672
Total Remaining	\$0

- 6.3 ^hApprove 2024-2025 CFAD Document Submission in NOVA
- 6.4 ^hApprove 2024-2025 FRAEC Member District MOU
- 6.5 ^hApprove Renewal of P2C Solutions, LLC contract for the 2024-2025 Fiscal Year at \$57,600.00.

7. Consortium Director's Report

7.1 CAEP Deadlines

March 2024

- Mar 1: 21/22 and 22/23 and 23/24 Member expense report is due in NOVA. (Q2) - **COMPLETED**
- Mar 31: 21/22 and 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q2) - **COMPLETED**
- Mar 31: End of Q3

April 2024

- Apr 30: Student Data due in TOPSPro (Q3)
- Apr 30: Employment and Earnings Follow-up Survey

May 2024

- May 2: CFAD for 2024-25 due in NOVA

June 2024

- Jun 1: 21/23 and 23/24 Member Expense Report due in NOVA (Q3)
- Jun 30: 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q3)
- Jun 30: End of Q4

- 7.2 Conference Report-Outs
- COABE (S. Dutton)
- 7.3 Plumas USD Program Update (S. Dutton)

- 7.4 Sierra County Program Update (W. Jackson)
 - Update: ELL Healthcare Pathways Funding for Sierra County
- 7.5 Feather River College Program Update (D. Lerch)
- 7.6 Marketing & Social Media Update: Phoenix Design
 - *NOTE: Age demographic has significantly shifted

8. Announcements

8.1 2023-2024 FRAEC Board Meetings (All meetings at 1:00 pm)

2023-2024 FRAEC Board Meeting Dates – In Person / Virtual	
Monday, July 3, 2023 – NO MEETING	Monday, January 8, 2024 – VIRTUAL
Monday, August 7, 2023 – VIRTUAL – ANNUAL PLAN VOTE	Monday, February 5, 2024 – CANCELLED
Monday, September 11, 2023 – VIRTUAL	Monday, March 4, 2024 – CFAD Discussion – VIRTUAL
Monday, October 2, 2023 – NO QUORUM	Monday, April 18, 2024 – CFAD Vote – VIRTUAL
Monday, November 6, 2023 – CANCELLED	Monday, May 6, 2024 – VIRTUAL
Monday, December 4, 2023 – CANCELLED	Monday, June 3, 2024 – Annual Plan Retreat – In Person

8.2 Upcoming Conferences and Professional Development Opportunities

- CCAE – Anaheim, CA – May 9-11, 2024 <https://www.ccaestate.org/conference-2024.html>
- CASAS Summer Institute – Anaheim, CA – June 17-20, 2024 <https://www.casas.org/training-and-support/SI>

Adjournment – pm