



Feather River Adult Education Consortium – Board Meeting AGENDA

Monday March 4, 2023 (1:00 p.m. – 2:00 p.m.)

THIS MEETING WILL BE HELD VIA ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

<https://us02web.zoom.us/j/89205914967>

[⌘] Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Melissa Leal (v)	<input type="checkbox"/> Steve Dutton	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/>
SJUSD/SCOE	<input type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

Community Stakeholders

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: p.m.

1. [⌘]Approval of Agenda

Motion by:

Agenda Item Number: 1			
Motion: Approval of Agenda			
Motion by:			
Second by:			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch			
Plumas USD – Melissa Leal			
Sierra COE – Wendy Jackson			

2. [⌘]Approval of Minutes: January 8, 2022

Motion by:

Agenda Item Number: 2			
Motion: Approval of Minutes – January 8, 2023			
Motion by:			
Second by:			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch			
Plumas USD – Melissa Leal			
Sierra COE – Wendy Jackson			

3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

4. Closed Session – None Requested

5. Discussion Items

5.1 [⌘]Update: ELL Healthcare Pathways Funding

5.2 [⌘]CAEP Preliminary Allocations Memo FY 2024-2025

5.2 [⌘]FY 2024-25 CAEP Preliminary Allocations Schedule

Agency	2023-2024 Allocation	% of Allocation	2024-2025 COLA	2024-2025 Allocation
Feather River CCD	\$260,287	26.07%	\$2,197	\$262,484
Plumas Co. Office of Education	\$14,778	1.48%	\$125	\$14,903
Plumas Unified	\$425,258	42.60%	\$3,589	\$428,847
Sierra Co. Office of Education	\$297,925	29.84%	\$2,514	\$300,439
TOTALS	\$998,248		\$8,424	\$1,006,672

6. Action Items – NONE

7. Consortium Director’s Report

7.1 CAEP Deadlines

January 2024

- Jan 31: Student Data due in TOPSPro (Q2) - **COMPLETED**
- Jan 31: Employment and Earnings Follow-up Survey - **COMPLETED**

February 2024

- Feb 28: Preliminary allocations for 2024-25 and 2025-26 released by this date.

March 2024

- Mar 1: 21/22 and 22/23 and 23/24 Member expense report is due in NOVA. (Q2)
- Mar 31: 21/22 and 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q2)
- Mar 31: End of Q3

April 2024

- Apr 30: Student Data due in TOPSPro (Q3)
- Apr 30: Employment and Earnings Follow-up Survey

May 2024

- May 2: CFAD for 2024-25 due in NOVA

June 2024

- Jun 1: 21/23 and 23/24 Member Expense Report due in NOVA (Q3)
- Jun 30: 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q3)
- Jun 30: End of Q4

7.2 Conference Report-Outs – NONE

7.3 Plumas USD Program Update (S. Dutton)

7.4 Sierra County Program Update (W. Jackson)

7.5 Feather River College Program Update (D. Lerch)

7.6 [⌘]Marketing & Social Media Update: Phoenix Design

8. Announcements

8.1 2023-2024 FRAEC Board Meetings (All meetings at 1:00 pm)

2023-2024 FRAEC Board Meeting Dates – In Person / Virtual	
Monday, July 3, 2023 – NO MEETING	Monday, January 8, 2024 – VIRTUAL
Monday, August 7, 2023 – VIRTUAL – ANNUAL PLAN VOTE	Monday, February 5, 2024 – CANCELLED
Monday, September 11, 2023 – VIRTUAL	Monday, March 4, 2024 – CFAD Discussion – VIRTUAL
Monday, October 2, 2023 – NO QUORUM	Monday, April 1, 2024 – CFAD Vote – In person
Monday, November 6, 2023 – CANCELLED	Monday, May 6, 2024 – VIRTUAL
Monday, December 4, 2023 – CANCELLED	Monday, June 3, 2024 – Annual Plan Retreat – In Person

8.2 Upcoming Conferences and Professional Development Opportunities

- Educating for Careers – Sacramento, CA – March 3-6, 2024 <https://2024.educatingforcareers.org/>
- COABE – Nashville, TN – March 17-20, 2024 <https://coabe.org/2024-coabe-national-conference/>
- CCAE – Anaheim, CA – May 9-11, 2024 <https://www.ccaestate.org/conference-2024.html>
- CASAS Summer Institute – Anaheim, CA – June 17-20, 2024 <https://www.casas.org/training-and-support/SI>

Adjournment – pm