



Feather River Adult Education Consortium – Board Meeting AGENDA

Monday October 2, 2023 (1:00 p.m. – 2:00 p.m.)

THIS MEETING WILL BE HELD VIA ZOOM; THE PUBLIC IS INVITED TO PARTICIPATE

<https://us02web.zoom.us/j/89982994023>

[Ⓜ] Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input type="checkbox"/>	Derek Lerch (v)	<input type="checkbox"/>	Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/>	Melissa Leal (v)	<input type="checkbox"/>	Steve Dutton	<input type="checkbox"/>	Mallory Marin
SJUSD/SCOE	<input type="checkbox"/>	Wendy Jackson (v)	<input type="checkbox"/>	James Berardi (v)	<input type="checkbox"/>	Nona Griesert

Community Stakeholders

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: p.m.

1. [Ⓜ]Approval of Agenda

Motion by:

Agenda Item Number: 1			
Motion: Approval of Agenda			
Motion by:			
Second by:			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch			
Plumas USD – Melissa Leal			
Sierra COE – Wendy Jackson			

2. [Ⓜ]Approval of Minutes: August 7, 2022

Motion by:

Agenda Item Number: 2			
Motion: Approval of Minutes – August 7, 2023			
Motion by:			
Second by:			
Member Name	YEA	NAY	Abstain
Feather River College – Derek Lerch			
Plumas USD – Melissa Leal			
Sierra COE – Wendy Jackson			

3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

4. Closed Session – None Requested

5. Discussion Items

- 5.1 2023-2024 Budget and Workplan – NOVA Glitch; Due October 20, 2023
- 5.2 [Ⓜ]Update: ELL Healthcare Pathways Funding

6. Action Items – NONE

7. Consortium Director’s Report

7.1 CAEP Deadlines

August 2023

- Aug 15: Annual Plan for 2023-24 due in NOVA – **COMPLETED**

September 2023

- Sep 1: 21/22 and 22/23 Member Expense Report due in NOVA (Q4) – **COMPLETED**
- Sep 1: 22/23 Certification of Allocation Amendment due in NOVA – **COMPLETED**
- Sep 30: 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) – **NOVA GLITCH: EXTENDED TO OCTOBER 20**
- Sep 30: 23/24 Member Program Year Budget and Work Plan due in NOVA – **NOVA GLITCH: EXTENDED TO OCTOBER 20**
- Sep 30: End of Q1

October 2023

- Oct 30: 23/24 Member Program Year Budget and Work Plan certified by Consortia in NOVA – **NOVA GLITCH: EXTENDED TO NOVEMBER 17**
- Oct 31: Student data due in TOPSPro (Q1)
- Oct 31: Employment and Earnings Follow-up Survey

December 2023

- Dec 1: July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- Dec 1: 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- Dec 31: 21/22, 22/23 & 23/24 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2

7.2 Conference Report-Outs

- September 14 – 15, 2023: CAEP Director’s Event – Sacramento, CA
<https://register.caladulthood.org/Home/EventDetail/640>

7.3 Plumas USD Program Update (S. Dutton)

7.4 Sierra County Program Update (W. Jackson)

7.5 Feather River College Program Update (D. Lerch)

7.6 [Ⓜ]Marketing & Social Media Update: Phoenix Design

8. Announcements

8.1 2023-2024 FRAEC Board Meetings (All meetings at 1:00 pm)

2023-2024 FRAEC Board Meeting Dates – In Person / Virtual	
Monday, July 3, 2023 – NO MEETING	Monday, January 8, 2024 – VIRTUAL
Monday, August 7, 2023 – VIRTUAL – ANNUAL PLAN VOTE	Monday, February 5, 2024 – VIRTUAL
Monday, September 11, 2023 – VIRTUAL	Monday, March 4, 2024 – CFAD Discussion – VIRTUAL
Monday, October 2, 2023 – VIRTUAL	Monday, April 1, 2024 – CFAD Vote – In person
Monday, November 6, 2023 – VIRTUAL	Monday, May 6, 2024 – VIRTUAL
Monday, December 4, 2023 – VIRTUAL	Monday, June 3, 2024 – Annual Plan Retreat – In Person

8.2 Upcoming Conferences and Professional Development Opportunities

- October 4 - 5, 2023: CCCCCO Vision 2030 Adult Education Summit – San Diego, CA
<https://www.eventbrite.com/e/vision-2030-a-call-to-action-adult-education-summit-tickets-676272688817?aff=oddtcreator>
- October 17 - 19, 2023: NCHSE – Seattle, WA
<https://healthscienceconsortium.org/conferences/>
- October 24 – 26, 2023: CAEP State Summit – Hilton, Universal, CA
<https://register.caladulthood.org/Home/EventDetail/635>
- November 6 - 8, 2023: NAWDP Youth Symposium – Las Vegas, NV
<https://www.nawdp.org/page/YDS23>
- November 28 - 30, 2023: ACTE – Phoenix, AZ
<https://www.acteonline.org/tech-news-vision/>

Adjournment – pm