



Feather River Adult Education Consortium – Board Meeting MINUTES

ZOOM: <https://us02web.zoom.us/j/83487370365>

Monday April 10, 2023 (1:00 p.m. – 2:00 p.m.)

**THIS MEETING WILL BE HELD IN-PERSON AND VIA ZOOM;
THE PUBLIC IS INVITED TO PARTICIPATE ONLINE OR IN-PERSON**

² Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

In compliance with Brown Act teleconferencing requirements, the following locations are available for the public to attend in-person:

District	Meeting Address
Feather River College	570 Golden Eagle Ave., Quincy, CA, 95971 – President’s Conference Room
Plumas USD	50 Church St., Quincy, CA, 95971 – Superintendent’s Conference Room
Sierra-Plumas JUSD	109 Beckwith Rd., Loyalton, CA, 96118 – Superintendent’s Conference Room

Attendance (v = voting member)

Feather River College	<input checked="" type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input checked="" type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Brad Miller	<input checked="" type="checkbox"/> Steve Dutton	<input type="checkbox"/>
	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Karen Miller	<input type="checkbox"/>	
SJUSD/SCOE	<input checked="" type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>
Community Stakeholders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Call to Order: 1:00 p.m.

1. ²Approval of Agenda

Motion by W. Jackson; K. Warren

Virtual Vote Record

	Y	N	A
Derek Lerch, FRC	X		
Kristy Warren, PUSD/PCOE	X		
Wendy Jackson, SJUSD/SCOE	X		

2. ²Approval of Minutes: March 6, 2022

Motion by D. Lerch; K. Warren

Virtual Vote Record

	Y	N	A
Derek Lerch, FRC	X		
Kristy Warren, PUSD/PCOE	X		
Wendy Jackson, SJUSD/SCOE	X		

3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

4. Closed Session – None Requested

5. Discussion Items

5.1 Updated Fiscal Management Guide

- 5.2 Updated CAEP Program Guidance
- 5.3 CFAD Assurances #16 & #17
- 5.4 CCAE / CAEAA Position Paper on LAO Report

6. Action Items

- 6.1 Approve Continuing with Direct Funding Model for 2023-2024
Motion by: W. Jackson; D. Lerch
Virtual Vote Record

	Y	N	A
Derek Lerch, FRC	X		
Kristy Warren, PUSD/PCOE	X		
Wendy Jackson, SJUSD/SCOE	X		

- 6.2 Approve 2023-24 CFAD Allocations
Motion by: D. Lerch; W. Jackson

Agency	2022-2023 Allocation	2023-2024 COLA	2023-2024 COLA	2023-2024 Allocation
Feather River CCD	\$240,717	8.13%	\$19,570	\$260,287
Plumas Co. Office of Education	\$13,668	8.13%	\$1,110	\$14,778
Plumas Unified	\$393,284	8.13%	\$31,974	\$425,258
Sierra Co. Office of Education	\$275,524	8.13%	\$22,400	\$297,924
TOTALS	\$923,193		\$75,054	\$998,248

Virtual Vote Record

	Y	N	A
Derek Lerch, FRC	X		
Kristy Warren, PUSD/PCOE	X		
Wendy Jackson, SJUSD/SCOE	X		

- 6.3 Approve P2C Solutions Contract Extension for 2023-2024 Fiscal Year
Motion by: W. Jackson; K. Warren
Virtual Vote Record

	Y	N	A
Derek Lerch, FRC	X		
Kristy Warren, PUSD/PCOE	X		
Wendy Jackson, SJUSD/SCOE	X		

7. Consortium Director's Report

- 7.1 CAEP Deadlines

April 2023

- Apr 30: Student Data due in TOPSPro (Q3)
- Apr 30: Employment and Earnings Follow-up Survey

May 2023

- May 2: CFAD for 2023-24 due in NOVA

June 2023

- Jun 1: 21/22 and 22/23 Member Expense Report due in NOVA (Q3)
- Jun 30: 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3) *
- Jun 30: End of Q4

July 2023

- Jul 15: Student Data due in TOPSPro (Q4) FINAL

August 2023

- Aug 1: Student Data due in TOPSPro (Q4) FINAL
- Aug 15: Annual Plan for 2023-24 due in NOVA

7.2 Conference Report-Outs

- April 2-5, 2023: COABE – Atlanta, GA

S. Dutton noted that it was a dynamic conference; met lots of small rural schools as well as larger districts.

7.3 Plumas USD Program Update (B. Miller/S. Dutton)

S. Dutton reported that graduations continue; working through financials for 2023-24.

7.4 Sierra County Program Update (W. Jackson)

W. Jackson continues to graduate classes of EMT students; need to send students to Truckee-Meadows CC to complete courses; Advanced Burn life skills class starting; J. Berardi resigned from USD, but will remain Supt. of COE; M. Rosin to adjust MOU based on TBD information; HSE/GED is growing in enrollment

7.5 Feather River College Program Update (D. Lerch)

Status quo

7.6 Marketing & Social Media Update: Phoenix Design

- Please send in pop up information.

8. Announcements

8.1 2022-2023 FRAEC Board Meetings (All meetings at 1:00 pm)

2022-2023 (All meetings at 1pm)	
July 2022 – NO MEETING	Monday January 9, 2023 – VIRTUAL
Monday August 8, 2022 – VIRTUAL — Annual Plan Vote (Due Sept 14)	Monday February 6, 2023 – VIRTUAL
Monday September 12, 2022 – VIRTUAL	Monday March 6, 2023 – VIRTUAL — CFAD Discussion
Monday October 10, 2022 – CANCELLED	Monday April 10, 2023 – VIRTUAL CFAD Vote
November 2022 – NO MEETING	Monday May 1, 2023 – VIRTUAL – TENTATIVE
Monday December 5, 2022 – VIRTUAL	Monday June 5, 2023 – IN PERSON Annual Plan Retreat – Plumas Adult School

8.2 Upcoming Conferences and Professional Development Opportunities

- April 13 – 15, 2023: CCAE – Oakland, CA
<https://www.ccaestate.org/conference-2023.html>
- June 13 – 15, 2023: CASAS Summer Institute – Anaheim, CA
<https://www.casas.org/>
- July 18 – 20, 2023: GED Annual Conference – New York, NY
www.ged.com/gedts23

Adjournment – 1:30 pm