



Feather River Adult Education Consortium – Board Meeting MINUTES

ZOOM: <https://us02web.zoom.us/j/83362867034>

Monday December 5, 2022 (1:00 p.m. – 2:00 p.m.)

**DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD ON ZOOM;
THE PUBLIC IS INVITED TO PARTICIPATE VIA LOCAL DISTRICT PROTOCOL**

[⌘] Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input checked="" type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input checked="" type="checkbox"/> Kristy Warren (v)	<input checked="" type="checkbox"/> Brad Miller	<input checked="" type="checkbox"/> Steve Dutton	<input type="checkbox"/>
	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Karen Miller	<input type="checkbox"/>
SJUSD/SCOE	<input checked="" type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

Community Stakeholders

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: 1:02 p.m.

1. [⌘]Approval of Agenda Motion by W. Jackson; K. Warren
Approved Unanimously

2. [⌘]Approval of AB361 for FRAEC Board Meetings Motion by K. Warren; W. Jackson
Approved Unanimously
<https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws>
 - Due to California’s COVID state of emergency, the FRAEC Board has adopted AB361 for virtual meetings.
 - W. Jackson asked about in-person meetings. Will discuss Brown Act requirements at January 2023 board meeting. K. Warren noted that due to travel time, virtual works better. D. Lerch agreed.

3. [⌘]Approval of Minutes: September 12, 2022 Motion by W. Jackson; K. Warren
Approved Unanimously

4. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

5. Closed Session – None Requested

6. Discussion Items
 - 6.1 [⌘]Review of Q1 DIR
 - 6.2 [⌘]Review of BOY Letter
 - 6.3 [⌘]CAEP Program Area Reporting for 2021-22
 - 6.2 AB1491
 - 80% Spend now Required
 - Adjust MOU for Reallocation after 2 Years of Failure to Spend 80%
 - CDE/Chancellor Guidance Expected in January 2023

7. Action Items – None

8. Consortium Director's Report

8.1 CAEP Deadlines

November 2022

- Nov 30: 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA **CERTIFIED**

December 2022

- Dec 1: July 1, 2021 to June 30, 2022 Instructional Hours and Expenses by Program Area due in NOVA and certified by Consortium **CERTIFIED**
- Dec 1: 2020/21, 2021/22 & 2022/23 Member Expense Report Due in NOVA (Q1) **COMPLETED**
- Dec 31: 2020/21, 2021/22 & 2022/23 Member Expense Report certified by Consortia in NOVA (Q1) **CERTIFIED**
- Dec 31: End of Q2

8.2 Plumas USD Program Update (B. Miller/S. Dutton)

- B. Miller reported that WASC study has been completed. Expecting a 6 year accreditation. WIOA application is complete. WASC was one-day virtual.

8.3 Sierra County Program Update (W. Jackson)

- W. Jackson reported 2 graduates from diploma program and 2 more this month. WASC scheduled for April 2023; virtual; Liz is the lead. One 12-person cohort graduated from EMT Basic. Full class for Advanced EMT scheduled. EMS program growing. Partnering with Eastern Plumas. Approved for AT&T Grant with a focus on AWD programming. Expanding K12 Success program with seniors. Farm to Classroom grant approved; meetings scheduled for planning courses. New building almost completed.

8.4 Feather River College Program Update (D. Lerch)

- D. Lerch asked jail/prison education program and what PUSD is doing. Would like to coordinate with HSD completion. PUSD is on site weekly providing HSD programs and NEDP. PUSD will support internet access in the Plumas Jail for instruction starting February 2023.

8.5 Marketing & Social Media Update: Phoenix Design

9. Announcements

9.1 2021-2022 FRAEC Board Meetings (All meetings at 1:00 pm)

2022-2023 (All meetings at 1pm)	
July 2022 – NO MEETING	Monday January 9, 2023 – VIRTUAL
Monday August 8, 2022 – VIRTUAL — Annual Plan Vote (Due Sept 14)	Monday February 6, 2023 – VIRTUAL
Monday September 12, 2022 – VIRTUAL	Monday March 6, 2023 – VIRTUAL CFAD Discussion
Monday October 10, 2022 – CANCELLED	Monday April 10, 2023 – VIRTUAL CFAD Vote
November 2022 – NO MEETING	Monday May 1, 2023 – VIRTUAL
Monday December 5, 2022 – VIRTUAL	Monday June 5, 2023 – IN PERSON Annual Plan Retreat

M. Rosin to send Brown Act guidelines for virtual meetings. Below emailed to voting members after meeting.

Original Brown Act Teleconferencing Rules Remain Available

Local agencies may always rely on the teleconferencing rules that applied pre-COVID:

- all votes must be by rollcall
- the meeting must be conducted so as to protect the rights of the public appearing before the body or wishing to comment

- all members of the public must be able to access the meeting and provide public comment
- teleconference locations must be identified in the agenda
- copies of the agenda must be posted at all teleconference locations
- teleconference locations must be open to the public.

Finally, at least a quorum of the members of the legislative body who are participating remotely must do so from locations within the agency's jurisdiction.

9.2 Upcoming Conferences and Professional Development Opportunities

- February 3, 2023: CAEAA – Virtual
<https://www.caeaa.org/2023-conference-registration.html>
- February 26-28, 2023: Educating for Careers – Sacramento, CA
<https://2023.educatingforcareers.org/>
- March 2 – 3, 2023: ACCE – Virtual
Registration Link To Come in January 2023
- April 2-5, 2023: COABE – Atlanta, GA
<https://coabe.org/2023-coabe-national-conference/>
- April 13 – 15, 2023: CCAE – Oakland, CA
<https://www.ccaestate.org/conference-2023.html>
- April 23 - 25, 2023: MPAEA – Cheyenne, WY
<https://mpaea.wildapricot.org/>
- June 13 – 15, 2023: CASAS Summer Institute – Anaheim, CA
<https://www.casas.org/>

Adjournment – 1:20 p.m.; Motion by W. Jackson; K. Warren