



Feather River Adult Education Consortium – Board Meeting MINUTES

ZOOM: <https://us02web.zoom.us/j/82505814716>

Monday January 9, 2023 (1:00 p.m. – 2:00 p.m.)

**DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD ON ZOOM;
THE PUBLIC IS INVITED TO PARTICIPATE VIA LOCAL DISTRICT PROTOCOL**

[⌘] Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Brad Miller	<input type="checkbox"/> Steve Dutton	<input type="checkbox"/>
	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Karen Miller	<input type="checkbox"/>
SJUSD/SCOE	<input type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

Community Stakeholders

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: 1:00 p.m.

1. [⌘]Approval of Agenda Motion by D. Lerch; K. Warren
Approved Unanimously

2. [⌘]Approval of AB361 for FRAEC Board Meetings Motion by D. Lerch; K. Warren
Approved Unanimously
<https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws>
 - Due to California’s COVID state of emergency, the FRAEC Board has adopted AB361 for virtual meetings.
 - W. Jackson asked about in-person meetings. Will explore in-person for January 2023 board meeting.

3. [⌘]Approval of Minutes: December 5, 2022 Motion by K. Warren; D. Lerch
Approved Unanimously

4. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

5. Closed Session – None Requested

6. Discussion Items
 - 6.1 In-Person or Virtual Meetings – State of Emergency ends February 28, 2023
Brown Act Teleconferencing Rules
 Local agencies may always rely on the teleconferencing rules that applied pre-COVID:
 - all votes must be by rollcall
 - the meeting must be conducted so as to protect the rights of the public appearing before the body or wishing to comment
 - all members of the public must be able to access the meeting and provide public comment
 - teleconference locations must be identified in the agenda
 - copies of the agenda must be posted at all teleconference locations
 - teleconference locations must be open to the public
 - at least a quorum of the members of the legislative body who are participating remotely must do so from locations within the agency’s jurisdiction

This will be an action item at February 6, 2023, FRAEC Board Meeting

7. Action Items – None

8. Consortium Director's Report

8.1 CAEP Deadlines

January 2023

- Jan 31: Student Data due in TOPSPro (Q2)
- Jan 31: Employment and Earnings Follow-up Survey

February 2023

- Feb 28: Preliminary allocations for 2022-23 and 2023-24 released by this date.

March 2023

- Mar 1: 20/21 and 21/22 and 22/23 Member expense report is due in NOVA. (Q2)
- Mar 31: 20/21 and 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q2)
- Mar 31: End of Q3

April 2023

- Apr 30: Student Data due in TOPSPro (Q3)
- Apr 30: Employment and Earnings Follow-up Survey

May 2023

- May 2: CFAD for 2023-24 due in NOVA

June 2023

- Jun 1: 21/22 and 22/23 Member Expense Report due in NOVA (Q3)
- Jun 30: 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3) *
- Jun 30: End of Q4

July 2023

- Jul 15: Student Data due in TOPSPro (Q4) FINAL

August 2023

- Aug 1: Student Data due in TOPSPro (Q4) FINAL
- Aug 15: Annual Plan for 2021-22 due in NOVA

8.2 Plumas USD Program Update (B. Miller/S. Dutton)
- All good.

8.3 Sierra County Program Update (W. Jackson)
- NA

8.4 Feather River College Program Update (D. Lerch)
- All good.

8.5 [¶]Marketing & Social Media Update: Phoenix Design

Phoenix Design Request: Provide any upcoming class offerings or local activities that are associated with the consortium or member districts, so more social media posts can be made to evoke interests of local residents as well as visibility of the consortium and its members.

9. Announcements

9.1 2022-2023 FRAEC Board Meetings (All meetings at 1:00 pm)

2022-2023 (All meetings at 1pm)	
July 2022 – NO MEETING	Monday January 9, 2023 – VIRTUAL
Monday August 8, 2022 – VIRTUAL — Annual Plan Vote (Due Sept 14)	Monday February 6, 2023 – VIRTUAL
Monday September 12, 2022 – VIRTUAL	Monday March 6, 2023 – VIRTUAL CFAD Discussion
Monday October 10, 2022 – CANCELLED	Monday April 10, 2023 – VIRTUAL CFAD Vote
November 2022 – NO MEETING	Monday May 1, 2023 – VIRTUAL
Monday December 5, 2022 – VIRTUAL	Monday June 5, 2023 – IN PERSON Annual Plan Retreat

9.2 Upcoming Conferences and Professional Development Opportunities

- February 3, 2023: CAEAA – Virtual
<https://www.caeaa.org/2023-conference-registration.html>
- February 26-28, 2023: Educating for Careers – Sacramento, CA
<https://2023.educatingforcareers.org/>
- March 2 – 3, 2023: ACCE – Virtual
Registration Link To Come in January 2023
- April 2-5, 2023: COABE – Atlanta, GA
<https://coabe.org/2023-coabe-national-conference/>
- April 13 – 15, 2023: CCAE – Oakland, CA
<https://www.ccaestate.org/conference-2023.html>
- April 23 - 25, 2023: MPAEA – Cheyenne, WY
<https://mpaea.wildapricot.org/>
- June 13 – 15, 2023: CASAS Summer Institute – Anaheim, CA
<https://www.casas.org/>

Adjournment – 1:04 pm