



Feather River Adult Education Consortium – Board Meeting AGENDA

ZOOM: <https://us02web.zoom.us/j/87377142281>

Monday June 6, 2022 (1:00 p.m. – 2:00 p.m.)

**DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD ON ZOOM;
THE PUBLIC IS INVITED TO PARTICIPATE VIA LOCAL DISTRICT PROTOCOL**

* Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input type="checkbox"/> Brad Miller	<input type="checkbox"/> Bob Buchanan
	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Karen Miller	<input type="checkbox"/>
SJUSD/SCOE	<input type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

Community Stakeholders

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: p.m.

1. *Approval of Agenda Motion by ; 2nd by
2. *Approval of AB361 for FRAEC Board Meetings Motion by ; 2nd by
<https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws>
 - Due to California’s COVID state of emergency, the FRAEC Board has adopted AB361 for virtual meetings.
3. *Approval of Minutes: April 4, 2021 Motion by ; 2nd by
4. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.
5. Closed Session – None Requested
6. Discussion Items
 - 6.1 *Annual Plan Template (Due date moved to September 14, 2022)
 - 6.2 *Review of 2021-2022 Annual Plan
7. Action Items
 - 7.1 Approve 2022-2023 Consortium MOU
8. Consortium Director’s Report
 - 8.1 Change in COLA – Expected to Increase with July Trailer Bill
 - 8.2 CAEP Deadlines – Upcoming (**Change in Due Dates Shown in Red**)
 - June 2022**
 - o Jun 1: 20/21 & 21/22 Member Expense Report due in NOVA (Q3)
 - o Jun 20: CAEP 2022-25 Three-Year Plan due
 - o Jun 30: 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q3)
 - o Jun 30: End of Q4
 - July 2022**
 - o Jul 15: Student Data due in TOPSPro (Q4) FINAL

August 2022

- Aug 1: Employment and Earnings Follow-up Survey

September 2022

- Sep 1: 20/21 and 21/22 Member Expense Report due in NOVA (Q4)
- Sep 1: July 1, 2021 to June 30, 2022 expenses by program area due (estimates only) in NOVA
- Sep 14: Annual Plan for 2022-23 due in NOVA (Extended for 2022)
- Sep 30: 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q4)
- Sep 30: End of Q1

October 2022

- Oct 30: 22/23 Member Program Year Budget and Work Plan due in NOVA (Extended for 2022)
- Oct 31: Student data due in TOPSPro (Q1)
- Oct 31: Employment and Earnings Follow-up Survey

November 2022

- Nov 30: 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA (Extended for 2022)

December 2022

- Dec 1: July 1, 2021 to June 30, 2022 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- Dec 1: 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- Dec 31: 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2

- 8.2 Plumas USD Program Update (B. Miller)
- 8.3 Sierra County Program Update (W. Jackson)
- 8.4 Feather River College Program Update (D. Lerch)
- 8.5 ⁸Marketing & Social Media Update: Phoenix Design

9. Announcements

9.1 2021-2022 FRAEC Board Meetings (All meetings at 1:00 pm)

2022-2023 (All meetings at 1pm)	
July 2022 – NO MEETING	Monday January 9, 2023 – TBD
Monday August 8, 2022 – TBD Annual Plan Discussion (Due Sept 14)	Monday February 6, 2023 – TBD
Monday September 5, 2022 – TBD Annual Plan Vote (Due Sept 14)	Monday March 6, 2023 – TBD CFAD Discussion
Monday October 10, 2022 – TBD	Monday April 3, 2023 – TBD CFAD Vote
November 2022 – NO MEETING	Monday May 1, 2023 – TBD
Monday December 5, 2022 –TBD	Monday June 5, 2023 – TBD Annual Plan Retreat

9.2 Upcoming Conferences and Professional Development Opportunities

- June 14-16: CASAS Summer Institute, San Diego, CA
<https://www.casas.org/training-and-support/si>
- July 13-15: GED Annual Conference, Atlanta, GA
<https://web.cvent.com/event/24807473-f2fc-4377-8502-7b372ad6e9cb/summary>

Adjournment – p.m.; Motion by ; 2nd by