



**Feather River Adult Education Consortium – Board Meeting MINUTES**

ZOOM: <https://us02web.zoom.us/j/88282279236>

Monday February 7, 2022 (1:00 p.m. – 2:00 p.m.)

**DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD ON ZOOM;  
THE PUBLIC IS INVITED TO PARTICIPATE VIA LOCAL DISTRICT PROTOCOL**

<sup>¶</sup> Included in Board Packet

**PLEASE NOTE:** Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at [Mitch.Rosin2@gmail.com](mailto:Mitch.Rosin2@gmail.com) at least three days before the meeting date.

**Attendance (v = voting member)**

Feather River College	<input checked="" type="checkbox"/> Derek Lerch (v)	<input checked="" type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input checked="" type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input type="checkbox"/> Brad Miller	<input type="checkbox"/> Bob Buchanan
	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Karen Miller	<input type="checkbox"/>
SJUSD/SCOE	<input checked="" type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

**Community Stakeholders**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: 1:01 p.m.

1. <sup>¶</sup>Approval of Agenda Motion by D. Lerch; 2<sup>nd</sup> by K. Warren  
- W. Jackson to Amend 6.2 to updated fiscal numbers in red below.  
- Unanimously Approved

2. <sup>¶</sup>Approval of AB361 for FRAEC Board Meetings Motion by K. Warren; 2<sup>nd</sup> by W. Jackson

<https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws>

- Due to California’s COVID state of emergency, the FRAEC Board has adopted AB361 for virtual meetings.
- Unanimously Approved

3. <sup>¶</sup>Approval of Minutes: January 10, 2021 Motion by D. Lerch; 2<sup>nd</sup> by K. Warren  
- Unanimously Approved

4. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

5. Closed Session – None Requested

6. Discussion Items

- 6.1 <sup>¶</sup>Three-Year Plan: Section 5 – Activities & Outcomes

Question 1: Identify immediate activities and related short-term outcomes.

- Focus on Health Care and Hospitality
- Add Early Childhood; Fire/CalFire; Health/Human Services
- InterDistrict MOU on CalFire, EMT, programs of study

Question 2: Identify immediate activities and related intermediate outcomes.

Question 3: Identify immediate activities and related long-term outcomes.

- 6.2 <sup>¶</sup>2022 – 2023 Preliminary Allocations
- Additional COLA: **\$47,177**
  - New Total Allocation: **\$912,536**
  - Per New Multiple Measures Funding Formula for Plumas and Sierra Counties:
    - Plumas Additional COLA: **\$31,609**
    - Sierra Additional COLA: **\$15,568**
    - Does FRC need additional funds? None needed currently.

- 6.3 <sup>¶</sup>CAEAA Updates
- M. Rosin walked through notes in Board packet from CAEAA 2022.

## 7. Action Items – NONE

## 8. Consortium Director's Report

### 8.1 CAEP Deadlines - Upcoming

#### **January 2022**

- Jan 31: Q2 Student Data due in TOPSPro

#### **February 2022**

- Feb 28: Preliminary allocations for 2022-23 and 2023-24 released by this date

#### **March 2022**

- Mar 1: Member expense report is due in NOVA.
- Mar 31: 19/20 and 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q2)
- Mar 31: End of Q3

#### **April 2022**

- Apr 30: Student Data due in TOPSPro (Q3)

#### **May 2022**

- May 2: CFAD for 2022-23 due in NOVA

#### **June 2022**

- Jun 1: 20/21 and 21/22 Member Expense Report due in NOVA (Q3)
- Jun 30: 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA
- Jun 30: End of Q4

### 8.2 Plumas USD Program Update (B. Miller)

- K. Warren shared a kickoff for new ESL students in Portola. Starting programs in the JAIL. CBEST tests administered to find more substitutes.

### 8.3 Sierra County Program Update (W. Jackson)

- W. Jackson received information about fees for new building which are 1/3 of expected costs. Building to be delivered in May 2022. Starting new EMR class today; completed an EMT review class on 2/5/2022. Two additional GED candidates enrolled.

### 8.4 Feather River College Program Update (D. Lerch)

- All steady.

### 8.5 <sup>¶</sup>Marketing & Social Media Update: Phoenix Design

## 9. Announcements

### 9.1 2021-2022 FRAEC Board Meetings (All meetings at 1:00 pm)

<b>2022</b>
Monday March 7, 2022 – Section 6 / Self-Assessment
Monday April 4, 2022 – Draft 3-Yr Plan / CFAD
Monday May 9, 2022 – Final 3-Yr Plan Review
Monday June 6, 2022 – Vote on 3-Yr Plan

### 9.2 Upcoming Conferences and Professional Development Opportunities

- February 27 – March 1: Educating for Careers CTE; Sacramento, CA  
<https://2022.educatingforcareers.org/>
- March 3-4: ACCE Noncredit Institute: Virtual  
<http://www.acceonline.org/events.html>
- March 3-4: OTAN Symposium: Virtual  
<https://otan.us/stay-connected/adult-education-news/2021/technology-and-distance-learning-symposium-2022-call-for-proposals-is-now-open/>
- April 9-12: COABE National Adult Education Conference; Seattle, WA  
<https://coabe.org/2022-coabe-national-conference/>
- May 5-8: California Council for Adult Education; Hollywood, CA  
<https://www.ccaestate.org/conference-2022.html>
- June 14-16: CASAS Summer Institute, San Diego, CA  
<https://www.casas.org/training-and-support/si>

### 9.3 CAEP NOVA Training on Three-Year Plan

Wednesday February 16, 2022 @ 12:00 – 1:30 pm

Registration: <https://register.caladulthood.org/Home/EventDetail/527>

### 9.4 CAEP Webinar Recording: PLC For Rural Environments

Passcode: C5@xJ3!H

[January 27, 2022, CAEP Peer Learning Circle for Adult Ed Practitioners in Rural Environments](#)

## 10. Adjournment – 1:29 p.m.; Motion by W. Jackson; 2<sup>nd</sup> by D. Lerch