



Feather River Adult Education Consortium – Board Meeting MINUTES

ZOOM: <https://us02web.zoom.us/j/89954479008>

Monday December 6, 2021 (1:00 p.m. – 2:00 p.m.)

**DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD ON ZOOM;
THE PUBLIC IS INVITED TO PARTICIPATE VIA LOCAL DISTRICT PROTOCOL**

¹ Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input checked="" type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input checked="" type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input checked="" type="checkbox"/> Brad Miller	<input type="checkbox"/> Bob Buchanan
	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Karen Miller	<input type="checkbox"/>
SJUSD/SCOE	<input checked="" type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

Community Stakeholders

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: 1:01 pm

1. ¹Approval of Agenda Motion by D. Lerch; 2nd by W. Jackson
Motion Approved Unanimously

2. ¹Approval of AB361 for FRAEC Board Meetings. Motion by D. Lerch; 2nd by K. Warren
 Discussion: Clarification on 30 days Motion Approved Unanimously

<https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws>

- Due to California’s COVID state of emergency, the FRAEC Board has adopted AB361 for virtual meetings.

3. ¹Approval of Minutes: November 16, 2021 Motion by D. Lerch; 2nd by W. Jackson
Motion Approved Unanimously

*NOTE: Please invoice for Allocation Amendments.

4. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

5. Closed Session – None Requested

6. Discussion Items

6.1 ¹Three-Year Plan: Section 3
 Which barriers and metrics should we track to best measure the impact of our consortium’s adult education services?
 Data: DIRs, MIS, Census, Poverty, LMI Report from NoRTEC, Burning Glass Report, ESL % of K12, Total Enrollment, Employment Data.
 Barriers: Access to adult school programs (fines). Access to adult programs due to technology (fines).
 Question about enrollment at different sites in Plumas County; No internet in Greenville area, hot spots not working, cell service spotty; Options are for student to travel to Chester or Quincy; Many residents

have moved to Chester, Portola. Sierra is having issues with serving student on the ridge (west side of county, south of Downieville, Pike and Allegheny, 45 minutes from Downieville); The Firm (old Pliocene School) will not allow outside agency access to the facility (no access to computers or curriculum). Sierra sending students to test in Quincy via online registration.

7. Action Items – NONE

8. Consortium Director’s Report

8.1 CAEP Deadlines - Upcoming

December 2021

- Dec 1: July 1, 2020 to June 30, 2021 **Instructional Hours and Expenses by Program Area** due (actuals) in NOVA and certified by Consortium - **COMPLETED**
- Dec 1: 19/20, 20/21 & 21/22 **Member Expense Report Due** in NOVA (Q1) - **COMPLETED**
- Dec 31: 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2

January 2022

- Jan 31: Student Data due in TOPSPro (Q2)

February 2022

- Feb 28: Preliminary allocations for 2022-23 and 2023-24 released by this date.

8.2 Plumas USD Program Update (B. Miller)

- B. Miller reported that PUSD is now a certified Pearson VUE Test center. Enrollment challenges due to fires and internet access. Slow down during the holiday season. Movie theater advertising is running; will canvass students to see if they learn about programs from the movies.

8.3 Sierra County Program Update (W. Jackson)

- W. Jackson completed 2 EMT Basic classes. Three new GED students; 1 ready to take exam. Building signage is up.

8.4 Feather River College Program Update (D. Lerch)

- D. Lerch noted that the jail program is interested in expanding course offerings. Will coordinate with B. Miller (possible construction). Ongoing discussions, covid pending. Big surge since start of pandemic in Plumas County; leveling off.

8.5 ⁸Marketing & Social Media Update: Phoenix Design

9. Announcements

9.1 2021-2022 FRAEC Board Meetings (All meetings at 1:00 pm)

2022
Monday January 10, 2022 – Section 4
Monday February 7, 2022 – Section 5
Monday March 7, 2022 – Section 6/ Self-Assessment
Monday April 4, 2022 – Draft 3-Yr Plan / CFAD
Monday May 9, 2022 – Final 3-Yr Plan Review
Monday June 6, 2022 – Vote on 3-Yr Plan

10. Adjournment – 1:18 p.m.; Motion by K. Warren; 2nd by W. Jackson

Section 4 Reading

Section 4. Objectives

Describe strategies that the members of the consortium and others impacted by or interested in the provision of education and workforce services to adults in the region will take to:

1. Address Educational Needs
2. Improve Integration of Services and Transitions
3. Improve Effectiveness of Services

For each of the three Objectives, the description should include:

- Strategies that will be used to achieve this Objective
- Educational needs, barriers, and gaps in current education and workforce services that will be addressed by strategies under this Objective

Objective 1: Address Educational Needs (up to 2500 characters)

Describe strategies the plan will support to address the educational needs identified in Section 2: Assessment.

For example, educational needs addressed under Objective 1 could include but are not limited to: under-enrollment of priority adult populations, inadequate CTE offerings to address employer hiring demand, adult education offerings not aligned with levels of need, insufficient counseling support for student goal-setting, etc...

Strategies to address educational needs could include, for example, but are not limited to: an outreach and enrollment campaign, expansion of intermediate/high level ESL classes, new CTE programs to address needs of regional healthcare employers, expansion of counseling for new students, etc...

Objective 2: Improve Integration of Services and Transitions (up to 2500 characters)

Describe strategies to improve (1) integration of services and (2) transitions into postsecondary education and the workforce.

Consortia may choose to use — but are not limited to — strategies to improve integration of services that are named in [California Education Code 84906](#), which include:

- Recruitment and placement of individuals into adult education programs
- Alignment of academic standards and curriculum across entities
- Qualifications of instructors, including common standards across entities
- Collection and availability of data across entities

The [WIOA II Program Implementation Survey](#) names several strategies that may be used by agencies and consortia to address needs related to integration of services, such as co-located classes and bridge programs; and to address needs related to transition, such as transition specialist/navigator guidance, industry partnerships, field trips and guest speakers, and apprenticeships.

Objective 3: Improve Effectiveness of Services (up to 2500 characters)

Describe strategies to improve the effectiveness of the consortium and its services.

For example, strategies to improve consortium and member effectiveness may include but are not limited to: improving data collection and use to inform change, providing or accessing professional development, using and responding to the Self-Assessment tool, conducting planning, refining consortium operations, facilitating continuous improvement, etc....

Also, the [WIOA II Program Implementation Survey](#) names several strategies that may be used by agencies and consortia to address needs related to consortium and member effectiveness, such as shifting staffing, growing

online classes, redistributing resources, refining data collection practices, and providing targeted professional development for administrators and instructors.

Section 4 Questions

SECTION 4		
Question	Response	Your Agency & Name
1. What educational needs identified in the assessment will the consortium address?		
2. What strategies proposed by the consortium will address these educational needs?		
3. How will the members ensure access to all adults needing services in the region?		
4. What levels and types of instruction will be offered to address educational needs?		
5. What support services will be offered to support entry, progress, and retention?		
6. How will programs respond to changes in the labor market and employers' needs?		
7. What needs have been identified related to improving the integration of services?		
8. What needs have been identified related to improving student transitions?		
9. How will members and partners coordinate programs to eliminate duplication and maximize program potential?		
10. How will members ensure that adults can transition from a program or service to other appropriate programs and services?		
11. What strategies proposed by the consortium will address the identified needs related to integration of services and transitions?		
12. What levels and types of instruction will be offered to support student transitions?		
13. What support services will be offered to support student transitions?		

14. What needs have been identified related to improving the effectiveness of services?		
15. What strategies and activities proposed by the consortium will address these needs related to improving the effectiveness of services?		



Social Media Report

Nov - Dec 2021

Facebook activity

Page Views

November 21 - December 18

13

Total Page Views ▲225%

Post Reach

November 21 - December 18

1,675

People Reached ▼5%

Post Engagement

November 21 - December 18

31

Post engagement ▼21%

Facebook post activity



Social Media Audience

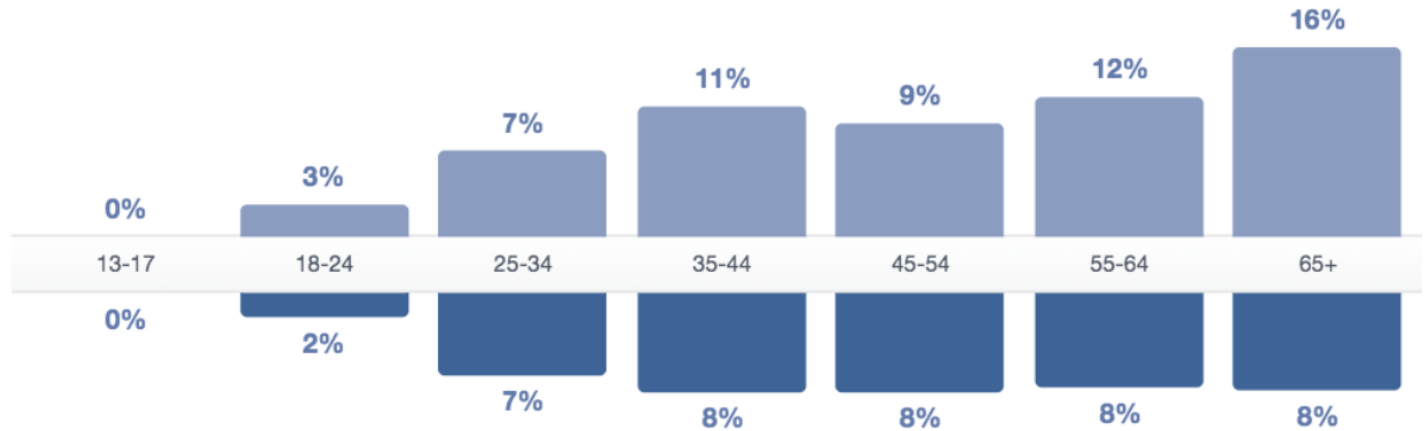
– Gender and Age –

Women

58%
People Reached

Men

42%
People Reached



Social Media Audience

– Language Group –

Language	People Reach...
English (US)	1,262
Spanish	295
Spanish (Spain)	29
English (UK)	22
Portuguese (Brazil)	6
French (France)	5
Vietnamese	3
Arabic	3
Thai	2

Turkish	1
Filipino	1
English (Pirate)	1
Hebrew	1
German	1
lo_LA	1
Korean	1
Simplified Chinese (Chi...	1
Dutch	1

website traffic



DECEMBER 1, 2021

- Views: 19
- Visitors: 6
- Views per Visitor: 3.17

website traffic

Stats for 30 days ending December 19, 2021 (Summarized)

Title	Views
Home	73
Programs & Classes	29
Contact Us	28
Consortium Meetings	5
Consortium Documents	2
Home page / Archives	1

Referrers to Website

Stats for 30 days ending December 19, 2021 (Summarized)

Referrer	Views
  Search Engines	27
 frc.edu	... 18
  Facebook	14
 pcoe.k12.ca.us/apps/pages/curriculumandinstruction	... 2
 caladulted.org	... 2
 dailyblog.xyz	... 1
 klfd.net	... 1
 iblogpress.xyz	... 1