



Feather River Adult Education Consortium – Board Meeting MINUTES

ZOOM: <https://us02web.zoom.us/j/89954479008>

Monday December 6, 2021 (1:00 p.m. – 2:00 p.m.)

**DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD ON ZOOM;
THE PUBLIC IS INVITED TO PARTICIPATE VIA LOCAL DISTRICT PROTOCOL**

¹ Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input checked="" type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input checked="" type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input checked="" type="checkbox"/> Brad Miller	<input type="checkbox"/> Bob Buchanan
	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Karen Miller	<input type="checkbox"/>
SJUSD/SCOE	<input checked="" type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

Community Stakeholders

Call to Order: 1:01 pm

- ¹Approval of Agenda Motion by D. Lerch; 2nd by W. Jackson
Motion Approved Unanimously
- ¹Approval of AB361 for FRAEC Board Meetings. Motion by D. Lerch; 2nd by K. Warren
Motion Approved Unanimously
Discussion: Clarification on 30 days

<https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws>

- Due to California’s COVID state of emergency, the FRAEC Board has adopted AB361 for virtual meetings.

- ¹Approval of Minutes: November 16, 2021 Motion by D. Lerch; 2nd by W. Jackson
Motion Approved Unanimously

*NOTE: Please invoice for Allocation Amendments.

- Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

- Closed Session – None Requested

6. Discussion Items

6.1 ¹Three-Year Plan: Section 3

Which barriers and metrics should we track to best measure the impact of our consortium’s adult education services?

Data: DIRs, MIS, Census, Poverty, LMI Report from NoRTEC, Burning Glass Report, ESL % of K12, Total Enrollment, Employment Data.

Barriers: Access to adult school programs (fines). Access to adult programs due to technology (fines).

Question about enrollment at different sites in Plumas County; No internet in Greenville area, hot spots not working, cell service spotty; Options are for student to travel to Chester or Quincy; Many residents

have moved to Chester, Portola. Sierra is having issues with serving student on the ridge (west side of county, south of Downieville, Pike and Allegheny, 45 minutes from Downieville); The Firm (old Pliocene School) will not allow outside agency access to the facility (no access to computers or curriculum). Sierra sending students to test in Quincy via online registration.

7. Action Items – NONE

8. Consortium Director’s Report

8.1 CAEP Deadlines - Upcoming

December 2021

- Dec 1: July 1, 2020 to June 30, 2021 **Instructional Hours and Expenses by Program Area** due (actuals) in NOVA and certified by Consortium - **COMPLETED**
- Dec 1: 19/20, 20/21 & 21/22 **Member Expense Report Due** in NOVA (Q1) - **COMPLETED**
- Dec 31: 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2

January 2022

- Jan 31: Student Data due in TOPSPro (Q2)

February 2022

- Feb 28: Preliminary allocations for 2022-23 and 2023-24 released by this date.

8.2 Plumas USD Program Update (B. Miller)

- B. Miller reported that PUSD is now a certified Pearson VUE Test center. Enrollment challenges due to fires and internet access. Slow down during the holiday season. Movie theater advertising is running; will canvass students to see if they learn about programs from the movies.

8.3 Sierra County Program Update (W. Jackson)

- W. Jackson completed 2 EMT Basic classes. Three new GED students; 1 ready to take exam. Building signage is up.

8.4 Feather River College Program Update (D. Lerch)

- D. Lerch noted that the jail program is interested in expanding course offerings. Will coordinate with B. Miller (possible construction). Ongoing discussions, covid pending. Big surge since start of pandemic in Plumas County; leveling off.

8.5 ⁸Marketing & Social Media Update: Phoenix Design

9. Announcements

9.1 2021-2022 FRAEC Board Meetings (All meetings at 1:00 pm)

2022
Monday January 10, 2022 – Section 4
Monday February 7, 2022 – Section 5
Monday March 7, 2022 – Section 6/ Self-Assessment
Monday April 4, 2022 – Draft 3-Yr Plan / CFAD
Monday May 9, 2022 – Final 3-Yr Plan Review
Monday June 6, 2022 – Vote on 3-Yr Plan

10. Adjournment – 1:18 p.m.; Motion by K. Warren; 2nd by W. Jackson