



**Feather River Adult Education Consortium – Board Meeting AGENDA**

ZOOM: <https://us02web.zoom.us/j/89954479008>

Monday December 6, 2021 (1:00 p.m. – 2:00 p.m.)

**DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD ON ZOOM;  
THE PUBLIC IS INVITED TO PARTICIPATE VIA LOCAL DISTRICT PROTOCOL**

<sup>⌘</sup> Included in Board Packet

**PLEASE NOTE:** Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at [Mitch.Rosin2@gmail.com](mailto:Mitch.Rosin2@gmail.com) at least three days before the meeting date.

**Attendance (v = voting member)**

Feather River College	<input type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input type="checkbox"/> Brad Miller	<input type="checkbox"/> Bob Buchanan
	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Karen Miller	<input type="checkbox"/>
SJUSD/SCOE	<input type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

**Community Stakeholders**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: pm

1. <sup>⌘</sup>Approval of Agenda Motion by ; 2<sup>nd</sup> by

2. <sup>⌘</sup>Approval of AB361 for FRAEC Board Meetings. Motion by ; 2<sup>nd</sup> by

<https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws>

- Due to California’s COVID state of emergency, the FRAEC Board has adopted AB361 for virtual meetings.

3. <sup>⌘</sup>Approval of Minutes: November 16, 2021 Motion by ; 2<sup>nd</sup> by

\*NOTE: Please invoice for Allocation Amendments.

4. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

5. Closed Session – None Requested

6. Discussion Items

5.1 <sup>⌘</sup>Three-Year Plan: Section 3

Which barriers and metrics should we track to best measure the impact of our consortium’s adult education services?

6. Action Items – NONE

7. Consortium Director’s Report

7.1 CAEP Deadlines - Upcoming

**December 2021**

- Dec 1: July 1, 2020 to June 30, 2021 **Instructional Hours and Expenses by Program Area** due (actuals) in NOVA and certified by Consortium - **COMPLETED**
- Dec 1: 19/20, 20/21 & 21/22 **Member Expense Report Due** in NOVA (Q1) - **COMPLETED**
- Dec 31: 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2

**January 2022**

- Jan 31: Student Data due in TOPSPro (Q2)

**February 2022**

- Feb 28: Preliminary allocations for 2022-23 and 2023-24 released by this date.

7.2 Plumas USD Program Update (B. Miller)

7.3 Sierra County Program Update (W. Jackson)

7.4 Feather River College Program Update (D. Lerch)

7.5 \*Marketing & Social Media Update: Phoenix Design

8. Announcements

8.1 2021-2022 FRAEC Board Meetings (All meetings at 1:00 pm)

<b>2022</b>
Monday January 10, 2022 – Section 4
Monday February 7, 2022 – Section 5
Monday March 7, 2022 – Section 6/ Self-Assessment
Monday April 4, 2022 – Draft 3-Yr Plan / CFAD
Monday May 9, 2022 – Final 3-Yr Plan Review
Monday June 6, 2022 – Vote on 3-Yr Plan

9. Adjournment – p.m.; Motion by ; 2<sup>nd</sup> by