



Feather River Adult Education Consortium – Board Meeting MINUTES

ZOOM: Location: Location: <https://us02web.zoom.us/j/88321593811>

Friday April 16, 2021 (2:00 p.m. – 3:00 p.m.)

**DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD ON ZOOM;
THE PUBLIC IS INVITED TO PARTICIPATE VIA LOCAL DISTRICT PROTOCOL**

[¶] Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input checked="" type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input checked="" type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input type="checkbox"/> Brad Miller	<input type="checkbox"/> Bob Buchanan
	<input checked="" type="checkbox"/> Lisa Cavin	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Karen Miller	<input type="checkbox"/>
SJUSD/SCOE	<input checked="" type="checkbox"/> Wendy Jackson (v)	<input checked="" type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

Community Stakeholders

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: 2:02 pm

1. Approval of Agenda Motion by D. Lerch; 2nd by K. Warren
Unanimously Approved.

2. Approval of Minutes: [¶]March 18, 2020 Motion by D. Lerch; 2nd by W. Jackson
Unanimously Approved.


3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

4. Closed Session – None Requested

5. Discussion Items – None

6. Action Items
 - 6.1 Approval to continue with Direct Funding model for CAEP CFAD Allocations.
Motion by D. Lerch; 2nd by W. Jackson
- K. Warren asked if model is working well. W. Jackson responded yes. D. Lerch responded yes.
Unanimously Approved.

6.2 Preliminary 2021-22 CFAD Allocation

								
2020-21 FRAEC Allocation	\$832,637							
2021-22 Preliminary FRAEC COLA	\$12,489							
2021-22 Preliminary FRAEC Allocation	\$845,126							
Remaining Annual Allocation	\$845,126							
Agency	2017-18 CFAD	2018-19 CFAD	Current Program / Service	2019-20 CFAD	2020-21 CFAD	% of Allocatio	Proportional 2021-22	Preliminary 2020-21 CFAD
FRC	\$488,016	\$0	Go Teach / Jail Culinary Consortium Lead State Meetings COLA	\$276,730	\$276,730			
TOTAL				\$276,730	\$276,730	33%	\$4,151	\$280,881
PCOE - FISCAL AGENT	\$0	\$743,350	Consortium Lead 5% Indirect (waived in 2019-20) Consortium Operations Set-Aside COLA	\$84,000	\$54,000 \$0 \$30,000			
TOTAL				\$84,000	\$84,000	10%	\$1,260	\$85,260
PUSD			Feather River Adult School COLA	\$242,907	\$242,907			
TOTAL				\$242,907	\$242,907	29%	\$3,643	\$246,550
SCOE	\$285,000	\$63,000	Sierra County Schools for Adults COLA	\$229,000	\$229,000			
TOTAL				\$229,000	\$229,000	28%	\$3,435	\$232,435
TOTAL	\$773,016	\$806,350		\$832,637	\$832,637	100%	\$12,489	\$845,126

Motion by: D. Lerch 2nd by: K. Warren

- Discussion led by D. Lerch about state protocol if the CFAD is not approved by the voting board. M. Rosin explained the process the state will follow if the CFAD is not approved by the board. D. Lerch would prefer not to have an additional board meeting between today and May 2 (deadline for CFAD approval in NOVA); initial second of motion did not happen due to lingering concerns about funding model and allocations; board recognized need to discuss distribution of funds as an important topic and to hold a retreat in July to address these concerns; would prefer to address the distribution concerns as a consortium than have the state step in to approve on consortium behalf; better to have internal rather than external decision making. K. Warren noted that she reviewed minutes from April 2020 meeting where same funding formula was raised but no resolution was reached. Sections of minutes were read by K. Warren as an ongoing need to review the funding formula; should not be locked in forever based on current allocations; would like data-informed decisions to be made including data from both Sierra and FRC; updated data was to be shared. W. Jackson noted that hours for data are being updated; expressed concern with the \$84K (\$30K for consortium operations) which needs to be amended based on what is being spent currently for the operations for the consortium (web site maintenance and postal mailers); noted second year of the \$54K that has not been spent on consortium director; spoke to M. Grant and N. Griesert presentation to board for funds needed to start and maintain programs in Sierra County which was board approved; would like to reallocate the \$84K (consortium operations/consortium director) in addition to alternative funding applications

to find additional funding streams rather than looking at each other's funding. K. Warren would like to explore data annually to align funding to the need. W. Jackson noted that ADA can't be the foundation of the data examined; need to look at both qualitative and quantitative data as outcomes are different based on the program models (HSD vs CTE); the programs operating in the consortium are apples and oranges, but both making fruit salad. K. Warren agreed that a multiple measure approach would help to address the funding model. D. Lerch noted that the July retreat will address the concerns and potential models. M. Rosin noted that CFAD allocations can be adjusted per the Fiscal Management Guide. D. Lerch spoke to the needs of the adult learners in the service area and how we provide these services and the changes they might require; if there is an unmet need that needs to be addressed, then we should make that change; small schools and small districts often struggle with funding models but using a blended approach to evaluate the allocations (multiple measures model) coupled with reality of program management is appropriate; all the programs are doing good work and require certain base funding levels to sustain programs; hopes commitment is to support all areas served and not cut out any population; this has been a wonderful opportunity from the state to address needs of adult learners and the impact on the community has been strong; concerned that immediate frustration could lead to unwanted consequences; out of the state spotlight due to good work and prefers to work internally on adjustments to find resolution. W. Jackson asked about base funding and AB1491, can consortium create an allocation that is held by consortium for beginning and conducting new outreach; Example: Sierra is opening a paramedic school but another year another member might have need for one-time funding? M. Rosin explained the history behind AB1491 and the ability of the consortium to act as a legal entity. W. Jackson asked about parking funds for new initiatives. Discussion about holding COLA with one member until discussion in July; D. Lerch noted complication for future CFAD base but happy to share COLA if not needed based on July Board Retreat discussion.

- To be compiled for the July Retreat:
 - o 1. 2020-2021 full year data from all member districts (DIR & MIS)
 - o 2. Budget requirement from all member districts (What would you do with more money? What do you do with current money?)
 - o 3. Historic spend from NOVA via fiscal expense reporting
 - o 4. Sample models used by other consortia
 - o 5. List of additional funding streams (ex: Basic 32)
- D. Lerch amended motion to approve CFAD as proposed but with the understanding that a qualitative and quantitative, multiple measures approach to fund allocation will be discussed and a proposed funding distribution be agreed upon at the July 2021 FRAEC Board Retreat. K. Warren 2nd. Unanimously Approved.

Adjournment – 3:00p.m.; Motion by D. Lerch; 2nd by K. Warren

Remaining items tabled until May 20, 2021, meeting.

7. Consortium Director's Report

7.1 CAEP Deadlines - Upcoming

- **March 2021**

- **April 2021**

- Apr 30: Student Data due in TOPSPro (Q3)

- **May 2021**

- May 2: CFADS for 2021-22 due in NOVA

- **June 2021**

- Jun 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q3)
- Jun 30: 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)
- Jun 30: End of Q4

7.2 ☒CAEP Information Item: AB1491

7.3 ☒CAEP Webinar: State Priorities (Briefing and PowerPoint)

7.4 ☒CDE Guidance Memo: Student Funding in Adult Education Programs

7.5 Plumas USD Program Update:

- B. Miller:

7.6 Sierra County Program Update:

- W. Jackson:

7.7 Feather River College Program Update:

- D. Lerch:

7.8 ☒Marketing & Social Media Update: Phoenix Design

8. Announcements

8.1 2020-21 FRAEC Board Meeting Dates – All meetings 1:00 – 2:00 unless otherwise noted)

- May 20, 2021

- June 17, 2021 (Annual Plan Retreat)

- July 21, 2021 (Board Retreat: 9:00 am – 4:00 pm)

8.2 Conferences

- April 21 – 23, 2021: CCAE – Virtual

- April 30 – May 1, 2021: Career Non-Credit Education Institute – Virtual

- June 14 – 16, 2021: CASAS – Virtual

9. Adjournment – p.m.; Motion by ; 2nd by