



Feather River Adult Education Consortium – Board Meeting MINUTES

ZOOM: Location: Location: <https://us02web.zoom.us/j/88321593811>

Thursday Friday March 18, 2021 (2:00 p.m. – 3:00 p.m.)

**DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD ON ZOOM;
THE PUBLIC IS INVITED TO PARTICIPATE VIA LOCAL DISTRICT PROTOCOL**

[Ⓜ] Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at Mitch.Rosin2@gmail.com at least three days before the meeting date.

Attendance (v = voting member)


Feather River College	<input type="checkbox"/>	Derek Lerch (v)	<input type="checkbox"/>	Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/>	Kristy Warren (v)	<input type="checkbox"/>	Terry Oestreich (v)	<input type="checkbox"/>	Brad Miller	<input type="checkbox"/>
	<input type="checkbox"/>	Lisa Cavin	<input type="checkbox"/>	Mallory Marin	<input type="checkbox"/>	Karen Miller	<input type="checkbox"/>
SJUSD/SCOE	<input type="checkbox"/>	Wendy Jackson (v)	<input type="checkbox"/>	James Berardi (v)	<input type="checkbox"/>	Nona Griesert	<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

Community Stakeholders

Call to Order: pm

1. Approval of Agenda Motion by ; 2nd by
2. Approval of Minutes: [Ⓜ]February 18, 2020 Motion by ; 2nd by
3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.
4. Closed Session – None Requested
5. Discussion Items

5.1 Preliminary 2021-22 CFAD Allocation

Agency	2017-18 CFAD	2018-19 CFAD	Current Program / Service	2019-20 CFAD	2020-21 CFAD	% of Allocatio	Proportional 2021-22	Preliminary 2020-21 CFAD
								
2020-21 FRAEC Allocation				\$832,637				
2021-22 Preliminary FRAEC COLA				\$12,489				
2021-22 Preliminary FRAEC Allocation				\$845,126				
Remaining Annual Allocation				\$845,126				
FRC	\$488,016	\$0	Go Teach / Jail Culinary Consortium Lead State Meetings COLA	\$276,730	\$276,730	33%	\$4,151	\$280,881
PCOE - FISCAL AGENT	\$0	\$743,350	Consortium Lead 5% Indirect (waived in 2019-20) Consortium Operations Set-Aside COLA	\$84,000	\$54,000 \$0 \$30,000	10%	\$1,260	\$85,260
PUSD			Feather River Adult School COLA	\$242,907	\$242,907	29%	\$3,643	\$246,550
SCOE	\$285,000	\$63,000	Sierra County Schools for Adults COLA	\$229,000	\$229,000	28%	\$3,435	\$232,435
TOTAL	\$773,016	\$806,350		\$832,637	\$832,637	100%	\$12,489	\$845,126

5.2 Disbursement of the \$54K held by PCOE for a director position for 2020/2021

- Presentation of updated instructional hours:
 - PUSD
 - SCSA

- Decision on disbursal formula:
 - Multiple Measures (PUSD Proposal)
 - Need Based (SCSA Proposal)

6. Action Items – None

7. Consortium Director's Report

7.1 CAEP Deadlines - Upcoming

- **March 2021**

- Mar 1: 18/19 and 19/20 and 20/21 Member Expense Report due in NOVA (Q2) – **COMPLETED**
- Mar 1: Close out of 18/19 Member Funds due in NOVA – **COMPLETED**
- Mar 31: 18/19 and 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q2) – **COMPLETED**
- Mar 31: Close out of 18/19 funds in NOVA certified by Consortia in NOVA – **COMPLETED**
- Mar 31: End of Q3

- **April 2021**

- Apr 30: Student Data due in TOPSPro (Q3)

- **May 2021**

- May 2: CFADS for 2021-22 due in NOVA

- **June 2021**

- Jun 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q3)
- Jun 30: 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)
- Jun 30: End of Q4

7.2 ☒ CAEP Guidance: Notice of Targeted Technical Assistance (TTA) for Consortia Effectiveness

7.3 ☒ CAEP Webinar: Effective Practices – Transitions (Briefing and PowerPoint)

7.4 ☒ Education Summary – American Rescue Plan

7.5 Plumas USD Program Update:

- B. Miller:

7.6 Sierra County Program Update:

- W. Jackson:

7.7 Feather River College Program Update:

- D. Lerch:

7.8 ☒ Marketing & Social Media Update: Phoenix Design

8. Announcements

8.1 2020-21 FRAEC Board Meeting Dates – All meetings 1:00 – 2:00 unless otherwise noted)

- April 16, 2021 – 2:00 - 3:00 (CFAD Vote)
- May 20, 2021
- June 17, 2021 (Annual Plan Retreat)

8.2 Conferences

- March 21 – 24, 2021: COABE – Virtual
- April 21 – 23, 2021: CCAE – Virtual
- April 30 – May 1, 2021: Career Non-Credit Education Institute – Virtual
- June 14 – 16, 2021: CASAS – Virtual

9. Adjournment – p.m.; Motion by ; 2nd by