



**Feather River Adult Education Consortium – Board Meeting AGENDA**

ZOOM: Location: <https://us02web.zoom.us/j/85923893558>

Thursday January 21, 2021 (1:00 p.m. – 2:00 p.m.)

**DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD ON ZOOM;  
THE PUBLIC IS INVITED TO PARTICIPATE VIA LOCAL DISTRICT PROTOCOL**

<sup>Ⓜ</sup> Included in Board Packet

**PLEASE NOTE:** Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at [Mitch.Rosin2@gmail.com](mailto:Mitch.Rosin2@gmail.com) at least three days before the meeting date.

**Attendance (v = voting member)**

Feather River College	<input type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input type="checkbox"/> Brad Miller	<input type="checkbox"/>
	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Karen Miller	<input type="checkbox"/>
SJUSD/SCOE	<input type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

**Community Stakeholders**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order: pm

1. Approval of Agenda Motion by ; 2<sup>nd</sup> by
2. Approval of Minutes: <sup>Ⓜ</sup>December 17, 2020 Motion by ; 2<sup>nd</sup> by
3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.
4. Closed Session – None Requested
5. Discussion Items
  - 5.1 Disbursement of the \$54K that is being held by PCOE for a director position for 2020/2021
6. Action Items – None
7. Consortium Director’s Report
  - 7.1 CAEP Deadlines - Upcoming
    - **December 2020**
      - Dec 1: July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium - **COMPLETED**
      - Dec 1: 18/19, 19/20, & 20/21 Member expense report due in NOVA (Q1) - **COMPLETED**
      - Dec 31: 18/19, 19/20 & 20/21 Member Expense Report certified by Consortia in NOVA (Q1) / Dec 31: End of Q2 – **COMPLETED**
    - **January 2021**
      - Jan 31: Student Data due in TOPSPro (Q2)
    - **February 2021**
      - Feb 28: Preliminary allocations for 2021-22 and 2022-23 released by this date.
    - **March 2021**

- Mar 1: 18/19 and 19/20 and 20/21 Member Expense Report due in NOVA (Q2)
- Mar 1: Close out of 18/19 Member Funds due in NOVA
- Mar 31: 18/19 and 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q2)
- Mar 31: Close out of 18/19 funds in NOVA certified by Consortia in NOVA
- Mar 31: End of Q3

**- April 2021**

- Apr 30: Student Data due in TOPSPro (Q3)

**- May 2021**

- May 2: CFADS for 2021-22 due in NOVA

**- June 2021**

- Jun 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q3)
- Jun 30: 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)
- Jun 30: End of Q4

7.2 2021-2022 CAEP Allocations

Governor Newsom released his 2021-22 proposed budget on Friday, January 8. In the proposed budget is an \$8.1M increase to the CAEP consortia allocation. The 21-22 Preliminary CAEP Allocation Schedule will be released by the end of next month as part of the CFAD certification process due on May 2, 2021.

7.3 Plumas USD Program Update:

- B. Miller:

7.4 Sierra County Program Update:

- W. Jackson:

7.5 Feather River College Program Update:

- D. Lerch:

7.6 Marketing & Social Media Update: Phoenix Design

8. Announcements

8.1 2020-21 FRAEC Board Meeting Dates – All meetings 1:00 – 2:00)

- February 21, 2021 (Review Preliminary CAEP Allocations for 2021-2022)
- March 20, 2021 (CFAD Discussion)
- April 16, 2021 (CFAD Vote)
- May 15, 2021
- June 19, 2021 (Annual Plan Retreat)

8.2 Conferences

- February 4, 2021: CAEAA – Virtual
- March 11, 2021: ACCE – Virtual
- March 21 – 24, 2021: COABE – Virtual
- March 3, 2021: CCAOE – Virtual
- April 21 – 23, 2021: CCAE – Virtual
- April 30 – May 1, 2021: Career Non-Credit Education Institute – Virtual
- June 14 – 16, 2021: CASAS – Virtual

9. Adjournment – p.m.; Motion by ; 2<sup>nd</sup> by