



**Feather River Adult Education Consortium – Board Meeting AGENDA**

ZOOM: <https://us02web.zoom.us/j/89493628037>

Thursday July 30, 2020 (11:00 a.m. – 12:00 p.m.)

**DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD ON ZOOM;  
THE PUBLIC IS INVITED TO PARTICIPATE VIA LOCAL DISTRICT PROTOCOL**

<sup>⌘</sup> Included in Board Packet

**PLEASE NOTE:** Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Acting Consortium Lead at [Mitch.Rosin2@gmail.com](mailto:Mitch.Rosin2@gmail.com) at least three days before the meeting date.

**Attendance (v = voting member)**

Feather River College	<input type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input type="checkbox"/> Karen Miller	<input type="checkbox"/>
	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Brad Miller	<input type="checkbox"/>
SJUSD/SCOE	<input type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

**Community Stakeholders**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order

1. Approval of Agenda Motion by ; 2<sup>nd</sup> by
2. Approval of Minutes: <sup>⌘</sup> July 7, 2020 Motion by ; 2<sup>nd</sup> by
3. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.
4. Closed Session – None Requested
5. Discussion Items
  - 5.1 <sup>⌘</sup> Review Final Draft - 2020-2021 FRAEC Annual Plan
  - 5.2 Review remaining balance from 2018-19 FY CAEP allocation of \$743,350.00 held by PCOE.
6. Action Items – None
7. Consortium Director’s Report
  - 7.1 <sup>⌘</sup> Review CAEP State Guidance
    - Review Fiscal Year 2019–20 Program and Accountability Requirements for Student Outcome Data Collection and Submission
    - Review CASAS Data Reporting Webinar – July 21, 2020
  - 7.2 CAEP Deadlines - Upcoming
    - August 2020
      - Aug 1: Student Data due in TOPSPro (Q4) FINAL
      - Aug 15: Annual Plan for 2020-21 due in NOVA
    - September 2020
      - Sep 1: 18/19 and 19/20 Member Expense Report due in NOVA (Q4)
      - Sep 1: July 1, 2019 to June 30, 2020 program area expense estimates in NOVA

Sep 30: 18/19 & 19/20 Member Expenses certified by Consortia in NOVA (Q4)

Sep 30: 20/21 Member Program Year Budget and Work Plan due in NOVA

Sep 30: End of Q1

- October 2020

Oct 30: 20/21 Member Program Year Budget and Work Plan certified by Consortia in NOVA

Oct 31: Student data due in TOPSPro (Q1)

- December 2020

Dec 1: July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium

Dec 1: 18/19, 19/20, & 20/21 member expense report due in NOVA (Q1)

Dec 31: 18/19, 19/20 & 20/21 Member Expense Report certified by Consortia in NOVA (Q1) / Dec 31: End of Q2

7.3 Plumas USD Program Update:

7.4 Sierra County Program Update:

7.5 Feather River College Program Update:

7.6 Marketing & Social Media Update: Phoenix Design

## 8. Announcements

### 8.1 2020-21 FRAEC Board Meeting Dates

- August 13, 2020 (1:00 – 2:00) Annual Plan Vote; Review Q4 DIRs

- September 17, 2020 (1:00 – 2:00) Review Q4 Fiscal; Draft Program Area Expenses

- October 14, 2020 (1:00 – 2:00)

- November 19, 2020 (1:00 – 2:00) Review Final Program Area Reports

- December 17, 2020 (1:00 – 2:00)

- January 22, 2021

- February 21, 2021

- March 20, 2021 (CFAD Discussion)

- April 16, 2021 (CFAD Vote)

- May 15, 2021

- June 19, 2021 (Annual Plan Retreat)

9. Adjournment – p.m.; Motion by ; 2<sup>nd</sup> by