



Feather River Adult Education Consortium – Board Meeting AGENDA
 Sierra County Office of Education, 109 Beckwith Road, Loyalton, CA (Room 1)
 Thursday February 13, 2019 (1300 p.m. – 4:00 p.m.)

☐ Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Consortium Coordinator at mabramson@pcoe.k12.ca.us at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input type="checkbox"/> Karen Miller	<input type="checkbox"/> Brad Miller
	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Wendi James	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/>
SJUSD/SCOE	<input type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>
Consortium Staff				
	<input type="checkbox"/> Michelle Abramson		<input type="checkbox"/>	
Community Stakeholders				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Call to Order – pm

1. Approval of Minutes

☐ December 19, 2019 Motion by ; 2nd by

2. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

3. Closed Session – None Requested

4. Consortium Director’s Report

4.1 Consortium Director Plan (Remainder of 2019-20 and 2020-21)

4.2 CAEP Deadlines - Upcoming

- January 2020

Jan 31: Student Data due in TOPSPro (Q2) - SUBMITTED

- February 2020

Feb 28: Preliminary allocations for 2020-21 and 2021-22 released by this date

- March 2020

Mar 1: 2017/18; 2018/19; 2019/20 Member Expense Report due in NOVA (Q2)

Mar 1: Close out of 2017/18 Member Funds due in NOVA

Mar 31: 2017/18; 2018/19; 2019/20 Member Expense Report certified by Consortia by NOVA (Q2)

Mar 31: Close out of 2017/18 funds in NOVA certified by Consortia in NOVA

Mar 31: End of Q3

- April 2020

Apr 30: Student Data due in TOPSPro (Q3)

- May 2020

- May 2: CFADs for 2020-21 due in NOVA
- June 2020
 - Jun 1: 2018/19; 2019/20 Member Expense Report due in NOVA (Q3)
 - Jun 30: 2018/19; 2019/20 Member Expense Report certified by Consortia in NOVA (Q3)
 - Jun 30: End of Q4

4.3 State Guidance Update (Conference Report Outs)

- a. ^xCAEP Data Trends (PPT) – CAEAA Conference
- b. ^xUsing Data to Improve Performance (PPT) – CASAS Training
- c. ^xCAEP Noncredit MIS Data & Accountability (PPT & Resource Handout)
- d. ^xACCE 2020 Presentation
- e. CAEP COLA Update:

“The CAEP State Office will release a memo in February detailing how the Governor’s proposed COLA for CAEP members will be rolled out for the 2020-21 state fiscal year. All CAEP members are eligible for the COLA. The COLA will be based on the member’s allocation percentage from the prior year’s CFAD – so if a member receives 20% of the consortium allocation in the CFAD, they will receive 20% of the COLA provided to the consortium.”

4.4 Consultant Days

2020		
Jan 16, 29, 30, 31, 2020	Mar 19-20, 2020	May 21-22, 2020
Feb 13, 14, 27, 28, 2020	Apr 9-10, 2020	Jun 11-12, 2020

4.5 Member Program Update: Plumas USD

- a. Program Update –
- b. GED Test Center Update –
- c. WASC Accreditation Status –

4.6 Member Program Update: Sierra County

- a. Partnership Update –
- b. Program Update –
- c. WASC Accreditation Status –

4.7 Member Program Update: Feather River College

- a. Go Teach –
- b. Jail CTE Program –

4.8 Fiscal Agent Report: PCOE (2018-19)

4.9 Marketing & Social Media Update: Phoenix Design

- a. Media Manager PowerPoint
- b. Marketing Updates – Postal Mailer – Sent

4.10 FRC Pathways Working Group Report: (W. Jackson, D. Lerch, K. Miller)

4.11 DIR Quarterly Review Working Group Report: (B. Miller, W. Jackson, W. James)

4.12 Strong Work Force Update

5. Discussion Items

- 5.1 Review of the 2018-19 Consortium Management funds (\$30,000).
- 5.2 Review of the 2019-20 Consortium Management funds (\$30,000).
- 5.3 Review of remaining balance of funds for M. Abramson’s salary (\$54K). Possible reallocation to be used for future staffing or given to FRC for Interim Director costs.
- 5.4 Reallocation of funds from Discussion Items 5.1, 5.2, 5.3 to members for use in their programs.

- 5.5 Census 2020 and how FRAEC is promoting and supporting
- 5.6 Clarify communication issues of the board members on non-fiscal related issues potentially establish an item in our bylaws or policies.
- 5.7 Funding transition counselor position.
- 5.8 Inviting partners to attend/present at board meetings to strengthen relationships and streamline referrals and service provision.

6. Action Items

- 6.1 Motion to Approve M. Rosin as the Interim Consortium Director effective February 29, 2020.
- 6.2 Motion to Approve that all services of Interim Director will be paid via existing FRC contract with FRAEC Board to approve allocation amendment to cover additional hours.

7. Announcements

7.1 2019-20 FRAEC Board Meeting Schedule & NEDP/GED Meeting Schedule

2020	
*all meetings are scheduled for 1 hour	
March 19, 2020 – 10:00 am @ Feather River Adult School 501 Main Street, Quincy, CA	May 21, 2020 – 10:00 am @ Feather River Adult School 501 Main Street, Quincy, CA *NEDP / GED Meeting to Follow
April 30, 2020 – 12:00 pm @ Sierra County School for Adults 605 School Street, Loyalton, CA *Vote on CFAD	June 11, 2020 – 12:00 pm @ Feather River Adult School 501 Main Street, Quincy, CA *Annual Plan Retreat

7.2 Upcoming Conferences:

- TDLS	March 6-7, 2020	Sacramento, CA
- COABE	April 5-8, 2020	Baltimore, MD
- CCAE State Conference	April 23-25, 2020	Sacramento, CA
- CASAS Summer Institute	June 23-25, 2020	Anaheim, CA
- GED Annual Conference	July 27-29, 2020	Atlanta, GA

8. Adjournment: pm

- Motion by ; 2nd by