



Feather River Adult Education Consortium – Board Meeting MINUTES
 Sierra County Office of Education: 109 Beckwith Rd, Loyalton, CA, 96118
 Quincy High School, 9 Quincy Junction Road, Quincy, CA, 95971
 Thursday November 14, 2019 (3:00 p.m. – 4:00 p.m.)
 ☐ Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Consortium Coordinator at mabramson@pcoe.k12.ca.us at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input checked="" type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input checked="" type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input type="checkbox"/> Karen Miller	<input checked="" type="checkbox"/> Brad Miller
	<input checked="" type="checkbox"/> Mallory Marin	<input checked="" type="checkbox"/> Wendi James	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/>
SJUSD/SCOE	<input checked="" type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>

Consortium Staff

<input checked="" type="checkbox"/> Michelle Abramson	<input type="checkbox"/>
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Community Stakeholders

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Call to Order – 3:00 pm

1. Approval of Minutes

- ☐stOctober 18, 2019 Motion by D. Lerch; 2nd by W. Jackson
- Correction on W. Jackson Program Update: Change to 57 students.

2. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

3. Closed Session – None Requested

4. Consortium Director’s Report

- 4.1 Update on Consortium Director Position**
 - M. Abramson: Will continue with Consortium Coordinator position to March 1, 2020 at current rate of .25% of time
 - Unspent salary (approx. \$13,500) will remain unencumbered
 - M. Rosin to take over as Acting Director as of March 1, 2020
- 4.2 Update on Reallocation of Funds to FRC**
 - FRC to submit invoice to PCOE; NOVA to reflect allocation amendment
- 4.3 Conference & Summit: Report Out**
 - CAEP State Summit, October 29-30, 2019, Anaheim, CA
 - B. Miller: Great conference, TOPSpro Training, Really a worthwhile conference.
 - W. Jackson: Focused on data reporting and data interpretation. Should spend time on data entry so we get full credit for hard work that is being done. Bethany Ely will hold trainings in CAREC; M. Rosin to set date for B. Miller to do a deep dive.
 - NCTN, Nov 11-13, 2019, Boston, MA
 - W. Jackson: Was not even a fraction of the conference it was last year; will remove from conference list; topics covered did not reflect the topics advertised.

4.4 CAEP Deadlines - Upcoming

- October 2019
 - Oct 30: 2019/20 Member Program Year Budget and Work Plan certified by Consortia in NOVA – CERTIFIED
 - Oct 31: Student data due in TOPSPro (Q1) – COMPLETED
- December 2019
 - Dec 1: 2017/18; 2018/19; 2019/20 Member Expense Report due in Nova (Q1)
 - Dec 1: July 1, 2018 to June 30, 2019 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
 - Dec 31: 2017/18; 2018/19; 2019/20 Member Expense Report certified by Consortia in NOVA (Q1)
 - Dec 31: End of Q2
- January 2020
 - Jan 31: Student Data due in TOPSPro (Q2)
- February 2020
 - Feb 28: Preliminary allocations for 2020-21 and 2021-22 released by this date
- March 2020
 - Mar 1: 2017/18; 2018/19; 2019/20 Member Expense Report due in NOVA (Q2)
 - Mar 1: Close out of 2017/18 Member Funds due in NOVA
 - Mar 31: 2017/18; 2018/19; 2019/20 Member Expense Report certified by Consortia by NOVA (Q2)
 - Mar 31: Close out of 2017/18 funds in NOVA certified by Consortia in NOVA
 - Mar 31: End of Q3
- April 2020
 - Apr 30: Student Data due in TOPSPro (Q3)
- May 2020
 - May 2: CFADs for 2020-21 due in NOVA
- June 2020
 - Jun 1: 2018/19; 2019/20 Member Expense Report due in NOVA (Q3)
 - Jun 30: 2018/19; 2019/20 Member Expense Report certified by Consortia in NOVA (Q3)
 - Jun 30: End of Q4

4.5 State Guidance Update

- DISCUSS DIR REPORTS FOR Q1

4.6 Report on Annual Plan Implementation Progress

- M. Rosin to report in December

4.7 Consultant Days

2019	2020	
Dec 19-20, 2019	Jan 16-17, 2020	Apr 9-10, 2020
	Feb 13-14, 2020	May 21-22, 2020
	Mar 19-20, 2020	Jun 11-12, 2020

4.8 Status of Purchases Approved at 9.13.19 FRAEC Board Meeting

- | | | | |
|-------|-------------------------------------|------------|------------------------------|
| - 6.2 | Additional NEDP Seats | \$1,200.00 | Invoice to Michelle 10.16.19 |
| - 6.3 | Aztec Software Additional Seats | \$2,800.00 | Invoice to Michelle 10.8.19 |
| - 6.4 | Burlington English Additional Seats | \$3,200.00 | Invoice to Michelle 7.23.19 |
| - 6.5 | CASAS eTests | \$1,200.00 | Paid 10.30.19 |
| - 6.6 | CASAS Paper Goals Tests | \$1,000.00 | Paid 10.30.19 |
| - 6.7 | CASAS Paper Life Skills Tests | \$ 500.00 | Paid 10.30.19 |
| - 6.8 | CASAS Entry/Update Records | \$ 500.00 | Paid 10.30.19 |

- All invoices processed
- CASAS materials arrived at PCOE Office
- Burlington English and Aztec split seats by Member District, rather than in a consortium account

4.9 ESL Testing Update

– So long as student has ABE enrollment at some point, GOALS Tests will work.

English Language Learners – NRS Approved Assessments

Modality	Test Series	Forms	NRS Approval Through February 2, 2021
Reading	Beginning Literacy	27–28	✓
	Life and Work	81–188	✓
	Secondary Level Assessment for Language Arts	513–514	✓
	Citizenship	951, 951X–952, 952X	✓
Listening	Life and Work 980 series	981–986	✓

4.10 Member Program Update: Plumas USD

- a. Program Update – 90 Unduplicated Students; Goal is 100 by end of year; ESL program in Portola is growing; Aztec webinar w/ Colin Swanson on 12.3.19 to focus on Math skills; Burlington English training on 12.4.19; Fuel Ed training on 11.20.19; Continued outreach to community organizations, highlight on free courses to correct misperceptions;
- b. GED Test Center Update – GED Test Center is up and running; Business owner asked to add more tests; Might need funding for more hours if more tests are offered
- c. WASC Accreditation Status – Initial Site Visit November 6, 2019; Visit went well; Will learn final determination in January/February

4.11 Member Program Update: Sierra County

- a. Partnership Update – Finalized MOU with Firm Foundation, classes will begin 12.7.19; Stalled on MOU with WDB due to concerns from director on language, meeting scheduled on 11.21.19 to discuss Sierra County
- b. Program Update – 57 Unduplicated Students; Classes to start at Firm Foundation in GED Prep and HSD 12.7.19; Classes to start in Downieville 12.7.19; Two locations in Loyalton; EMT classes starting again (Marty working through credential with NorCal EMS)
- c. WASC Accreditation Status – Initial Site Visit November 6, 2019; Visit went well and accreditation is expected; Will learn final determination in January/February; Noted continuity between schools for curriculum across consortium

4.12 Member Program Update: Feather River College

- a. Go Teach – All good
- b. Jail CTE Program – All good

4.13 Fiscal Agent Report: PCOE (2018-19)

- Waiting for funds to come from the state

4.14 Marketing & Social Media Update: Phoenix Design

- a. Media Manager PowerPoint
- b. Marketing Updates:
 - Radio Ad (M. Abramson):
- c. Postal Mailer – November 2019 – Prepared by Phoenix Design/Direct Connections
 - Emailed to Voting Members 10.26.19. Awaiting approval.

- d. Procedure for Incoming Emails: Can they be sent to all Consortium Members?
 - Feature to be added by Phoenix Design; No additional cost to Consortium

- 4.15 Working Group Report: FRC Pathways (W. Jackson, D. Lerch, K. Miller)
- 4.16 Working Group Report: DIR Quarterly Review (B. Miller, W. Jackson, W. James)
- 4.17 Strong Work Force Update

5. Discussion Items

- 5.1 Discussion/Review of Governance Plan and MOU
 - Will revise as noted in Board Packet
- 5.2 Sierra County: Request for \$10K to cover additional costs of new building from 2018-19
 - Additional costs for 37 feet of walkway from new building to parking area/restrooms and DSA ADA inspection
 - Sierra will provide estimate bids for FRAEC Board review
 - K. Warren concerned about spending additional funds

6. Action Items

- 6.1 SCOE GoTeach Start-up Funds; Paid from 2018-19 Allocation \$28,000.00
 Motion by D. Lerch; 2nd by W. Jackson
 Discussion:
 - D. Lerch reviewed concern that prior funding was fully expensed
 - W. Jackson noted remaining carry over is \$6,700; and salary is in jeopardy
 - M. Marin noted that most County Offices encumber salaries, so operating cash is more an issue than actual budget
 - W. Jackson noted that this is start-up funding only, and that the program is sustainable through regular ongoing CFAD allocation and in accordance with the CAEP Annual Plan
 - D. Lerch noted that he hopes Sierra County can spend based on allocation, not on cash
 Vote: Yes: D. Lerch/W. Jackson No: K. Warren Motion Carried

- 6.2 SCOE Vehicle (State Approved); Paid from 2018-19 Allocation \$35,000.00
 - Three quotes provided in October 18, 2019 Board Packet
 - NOVA Q1 2019-20 Expenses
 Motion by W. Jackson; 2nd by D. Lerch
 Discussion:
 - W. Jackson provided documentation for estimates; one time purchase; Sierra County policy is not to lease vehicles (including school busses); County just purchased 3 electric busses
 - K. Warren does not support additional funds for the purchase of a vehicle
 - D. Lerch asked for amount of carry over: \$325K reported in NOVA (not including FRC additional allocation and GoTeach for Sierra) with ~\$255K remaining
 - D. Lerch supports the needs of Sierra County to start a program; Would like to see Sierra County reach a point where cash flow is not a factor; Explained that growth of member districts is the goal of the consortium model; Understands that the vehicle is needed by Sierra County
 Vote: Yes: W. Jackson/ D. Lerch No: K. Warren Motion Carries

7. Announcements

7.1 2019-20 FRAEC Board Meeting Schedule & NEDP/GED Meeting Schedule

2019	2020	
	*all meetings are scheduled for 1 hour	
Dec 19, 2019 – 10:00 am @ Feather River Adult School 501 Main Street, Quincy, CA	January 16, 2020 – 10:00 am @ Feather River Adult School 501 Main Street, Quincy, CA	April 30, 2020 – 12:00 pm @ Sierra County School for Adult 605 School Street, Loyalton, CA *Vote on CFAD
	February 13, 2020 – 3:00 pm @ Sierra County School for Adults 605 School Street, Loyalton, CA *NEDP / GED Meeting to Follow	May 21, 2020 – 10:00 am @ Feather River Adult School 501 Main Street, Quincy, CA *NEDP / GED Meeting to Follow
	March 19, 2020 – 10:00 am @ Feather River Adult School 501 Main Street, Quincy, CA	June 11, 2020 – 12:00 pm @ Feather River Adult School 501 Main Street, Quincy, CA *Annual Plan Retreat

7.2 Upcoming Conferences:

- | | | |
|--------------------------|---------------------|----------------|
| - CAEAA | January 29-31, 2020 | Sacramento, CA |
| - TDLS | March 6-7, 2020 | Sacramento, CA |
| - COABE | April 5-8, 2020 | Baltimore, MD |
| - CCAE State Conference | April 23-25, 2020 | Sacramento, CA |
| - CASAS Summer Institute | June 23-25, 2020 | Anaheim, CA |

8. Adjournment: 4:17pm

- Motion by W. Jackson; 2nd by D. Lerch

18 Months of FRAEC Accomplishments

FRAEC

Created Website and Marketing Materials
Created Logo and Consortium Branding
Submitted Three-Year Plan (Achievable Goals)
Submitted CFAD to Align Member Funding
Submitted Annual Plan (Achievable Goals)
Added Sierra County to Service Area (per 2015 Plan)
Provided Seed Funding to Sierra County
Executed Member District MOUs
Executed State Approved Governance Plan
Standardized Print and Online Curriculum Across All Members
Standardized Federally Approved Assessments Across All Members
Standardized Data Collection and Management Across All Members
Implemented Robust Professional Development Plan
Hired Consortium Director



Plumas County

Opened Feather River Adult School
- Quincy Campus
- Portola Campus
Opened Approved GED Testing Center
Started NEDP Program
Completed WASC Accreditation Application & Visit
Applying for Federal WIOA Funding

Sierra County

Opened Sierra County Schools for Adults at 4 Locations
- Loyalton Main Campus
- Loyalton Satellite Campus
- Downieville Campus
- Pliocene School/Firm Academy Campus
Started NEDP Program
Launched CTE Courses (EMT, Computer Basics, AI, Landscape Tools)
Launched GoTeach Program
Completed WASC Accreditation Application & Visit
Applying for Federal WIOA Funding

Feather River College

Submitting Culinary Program for Chancellor Approval as NonCredit Course
Submitting GoTeach Program for Chancellor Approval as NonCredit Course
Seeded GoTeach Program Expansion to Sierra County

CAEP Noncredit MIS Data and Accountability Workshops

Join us for an interactive dialogue to explore data concepts, metric definitions, course flags, assigning course codes, and engaging administration and instructional faculty...

- **San Diego: December 2nd**
East Region Adult Education: Cuyamaca College
- **North/Far North: January 24th**
Los Rios Community College: Ethan Way Center
- **Central Valley: TBD**
Merced College
- **Bay Area: TBD**
Chabot College
- **LA/Orange: February 13th**
Mt. San Antonio College
- **Inland Empire: February 28th**
San Bernardino Valley College

Registration:

Please visit <https://forms.gle/uRe5yZtgzE7zvKFS9> to register

Learning Outcomes:

- Development of a working knowledge of the data that comprises student journeys beginning with enrollment and ending with employment
- Mastery of key concepts and definitions used in the LaunchBoard for calculating student enrollment, participation, progress, transition, completion and employment
- Exploration of existing coding practices that generate consistent errors and under or overcounting of students and outcomes
- Understanding of the issues triggered through the intersection of CASAs TOPSpro Enterprise data and MIS data for colleges when reporting WIOA Title II outcomes
- Knowledge of edge reporting cases such as students being served through “not for credit” courses and programs and/or through third party contracts with the college
- Synthesis of the impact of the changes in MIS related to AB705 implementation (CB21 and CB26) which may impact noncredit programs

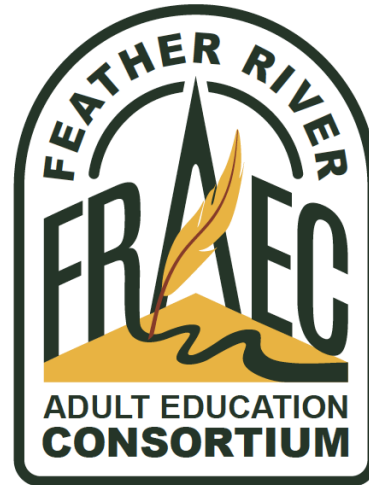
Attendees: The primary audience for these events will be college researchers, noncredit directors or administrators, and CAEP consortia stakeholders (consortia directors in particular).

Timing: Workshops will be held from 10am to 2pm. (Lunch will be provided.)

Content: Content will focus on the Chancellor’s Office Management Information System (COMIS) as well as the key data elements used in the LaunchBoard for calculating student enrollment, progress, transition, completion, and employment data.

Questions: For more information, contact Aurora King, project manager at aking@wested.org or (541) 631-9737.





2019-2022 Annual Plan
Mid-Year Review: December 19, 2019



Strategy Implementation Status

AB104 Objective	Annual Plan Strategy	Strategy Outcome	2019-20 Goals	Implementation Strategy
<i>We will focus on the following AB104 Objectives:</i>	<i>We will accomplish the following activities:</i>	<i>These activities will produce the following evidence or service delivery:</i>	<i>If accomplished, these activities will lead to the following outcomes in the next year</i>	<i>To be successful, we will:</i>
1. Seamless Transitions	A. Improve initial student data collection and ongoing data tracking.	Accurate Consortium Data for State/Federal Reporting; Data-Driven Instruction	Increased number of literacy gains in all CASAS-tested areas	<p>Still being worked on. Q1 DIRs did not show any improvement.</p> <p>FRAS: Our data is improving and we are inputting accurately. We have several good contacts that we can reach out to when we have questions.</p>
	B. Increase number of ABE/ASE/ESL/CTE courses based on community need and enrollment demand.	Increase in class scheduling; Greater student persistence	Faster literacy gains; better understanding of data usage	<p>Still being worked on. Q1 DIRs did not show any improvement.</p> <p>FRAS: With our dedicated location, we have seen a slight improvement on student persistence. This is an area we will need to continue to work on.</p> <p>Sierra: Student persistence is excellent - 14 HSE/HD enrolled 12 attending all CTE enrolled have completed and retained employment or gotten a new job in the area trained</p>



C. Increase enrollment in all programs.	Greater number of students transitioning to postsecondary programs and the workforce	20% enrollment growth	<p>FRAS: Enrollment has increased from 47 students last program year, to 99 so far this program year.</p> <p>Sierra: Enrollment increased from 24 last year to 69 so far this year</p>
D. Develop articulation agreements between Adult Schools and Feather River College.	Greater transition of students to postsecondary, for credit programs	Two pathways aligned to FRC courses	<p>FRAS: We have 2 students that have transitioned to FRC.</p> <p>Sierra: we have one student that will graduate by end of December and is enrolled in classes at FRC for the spring semester.</p>
E. Develop articulation agreements between Adult Schools.	Seamless transition of students between programs	Articulation agreements for enrollment in CalFire and EMT programs	No progress.
F. Implement consortia-wide agreement for placement into college level courses using EFLs, CASAS scale scores and other multiple measures.	Process for a seamless transition to postsecondary	Agreement on criteria for student enrollment and placement	No progress.



<p>G. Implement a transition plan for students identified with disabilities from the K-12 programs into Adult Education.</p>	<p>Processes and procedures will be created between the Adult Education schools and the SELPAs of each Consortium Member</p>	<p>Implementation of processes and procedures for students</p>	<p>No progress.</p>
<p>H. Hire a transition counselor to facilitate a greater level of transition from Adult Schools into Feather River College.</p>	<p>Greater level of wrap-around services for all students served by the Consortium</p>	<p>Hire a part-time counselor</p>	<p>No progress.</p>
<p>I. Develop a single intake form used by all Consortium members and community partners.</p>	<p>Seamless transitions between agencies</p>	<p>Pilot forms to assure all Members needs are met</p>	<p>FRAS: We are using the CASAS input forms, and e-tests for getting students in our systems. We do have a single intake form for use with community partners.</p> <p>Sierra: We are working with WAB and HHS to develop a common referral and information sharing form</p>



AB104 Objective	Annual Plan Strategy	Strategy Outcome	2019-20 Goals	Implementation Strategy
<i>We will focus on the following AB104 Objectives:</i>	<i>We will accomplish the following activities:</i>	<i>These activities will produce the following evidence or service delivery:</i>	<i>If accomplished, these activities will lead to the following outcomes in the next year</i>	<i>To be successful, we will:</i>
2. Gaps in Service	A. Expand and improve outreach and marketing to target identified populations.	Increased enrollment for all Member Districts	Increased social media presence; Enhanced print marketing campaign	<p>Mailers and radio ads are in progress and/or completed. Local outreach ongoing to CBOs, FBOs, and other organizations.</p> <p>FRAS: Along with the mailers and radio ads, we have presented information about our program to local Rotary and Soroptimist clubs.</p> <p>Sierra: WE are attending a variety of community agency meetings getting the word out that we are now here and operating. Run ads in the local paper Mountain Register, Sierraville News, Portola Register and on multiple local media formats.</p>
	B. Increase number of short-term certification programs.	Increased labor market participation rate	Two short-term CTE courses offered	<p>FRAS: No progress</p> <p>Sierra: Fire/ EMS, Landscaping, Computer Basics; Working on a Hospitality course for our local restaurants which will include the ServSafe certification, as requested by a local restaurant owner</p>
	C. Increase offerings and enrollment opportunities in Career Pathway programs, including but not limited to mirrored CTE,	Faster transition from postsecondary to the workforce	Conduct a study to determine community needs	<p>FRAS: Met with FRC CTE coordinator recently to explore options</p> <p>Sierra: No progress</p>



<p>VESL, and non-credit courses.</p>			
<p>D. Develop a Career Pathway for entrepreneurship.</p>	<p>Greater number of people opening and operating small business in the region</p>	<p>Establish a pilot program</p>	<p>FRAS: No progress</p> <p>Sierra: Working with a gentleman from Butte county on getting this started.</p>
<p>E. Increase student participation in work-based learning activities</p>	<p>Greater transition to the workforce and job promotion</p>	<p>Expand GoTeach and Jail CTE programs</p>	<p>FRAS: Ongoing, and successful.</p> <p>Sierra: Started GoTeach in October have 8 participants and recruited an additional in-home daycare provider.</p>
<p>F. Increase number of ABE/ASE/ESL/CTE courses based on community need and enrollment demand.</p>	<p>Increase number of classes offered; Greater student persistence</p>	<p>Faster literacy gains; Better understanding of data-driven instruction</p>	<p>FRAS: Ongoing, and successful.</p> <p>Sierra: Beginning ESL class in Downieville with 3 students. Holding ABE/ASE classes in Sierraville at the WAB office on Wednesdays. Classes to start in Pike after January 1st.</p>



<p>G. Provide access to online curriculum in rural areas of the Consortium.</p>	<p>Greater student access to learning; Development of a distance learning plan</p>	<p>Pilot of RACHEL devices in rural areas; Increased enrollment</p>	<p>FRAS: No progress Sierra: Hot Spots are available as needed</p>
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AB104 Objective	Annual Plan Strategy	Strategy Outcome	2019-20 Goals	Implementation Strategy
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3. Student Acceleration	A. Increase offerings of post-secondary CTE credential programs (short-term and long-term).	Faster transition from postsecondary to the workforce	Implement agri-business courses	FRAS: No progress Sierra: Working with Colusa county and Calfire to add fire component to our EMS courses. Graduates will be eligible to work for CALFire in the summer.
	B. Improve information available to students about career pathways, career opportunities, and alignment between course offerings at the adult schools and the community college.	Develop a Student Handbook; Develop Course Catalogue	Conduct a study to determine community needs for Career Pathways	No progress.



AB104 Objective	Annual Plan Strategy	Strategy Outcome	2019-20 Goals	Implementation Strategy
<i>We will focus on the following AB104 Objectives:</i>	<i>We will accomplish the following activities:</i>	<i>These activities will produce the following evidence or service delivery:</i>	<i>If accomplished, these activities will lead to the following outcomes in the next year</i>	<i>To be successful, we will:</i>
4. Professional Development	A. Develop an ongoing professional development plan for all Members and Partners.	To develop a deeper and broader understanding of how Adult Education services are funded, structured, delivered, and evaluated in California and across the US to better align service delivery with community needs	The FRAEC Board and Member District Faculty/Staff will attend state and national conferences and convenings; Information gathered will be used to provide ongoing internal professional development	Brad, Karen, Michelle and Wendy have attended professional development opportunities. Plumas and FRC Board Members have not.
	B. On-site, program-specific professional development	Greater depth of knowledge for NEDP, GED, Aztec, Burlington, CASAS	Increased level of data-driven placement and instruction	Ongoing. We have recently had trainings on Aztec, Burlington English, Fuel Education, NEDP and GED.



AB104 Objective	Annual Plan Strategy	Strategy Outcome	2019-20 Goals	Implementation Strategy
<i>We will focus on the following AB104 Objectives:</i>	<i>We will accomplish the following activities:</i>	<i>These activities will produce the following evidence or service delivery:</i>	<i>If accomplished, these activities will lead to the following outcomes in the next year</i>	<i>To be successful, we will:</i>
5. Leveraging Resources	A. Engage with the Workforce Development Board across all Consortium communities.	Develop policies and procedures, via MOU, to better engage with the with WDB	Increase in labor force participation; increased job promotions; increased wages.	FRAS: MOU with Alliance for Workforce Development between FRAS and PCOE has been board approved. Sierra: MOU with the Alliance for Workforce Development is approved, in place and operational.
	B. Partner with the California Department of Tourism.	Revitalized tourism and hospitality sector	Develop a strategic plan for industry growth	No progress.
	C. Develop a Reentry Program in partnership with the County Probation Departments.	Reduced recidivism; Easier transition for returning citizens	Develop course framework, syllabus, curriculum, and processes/procedures	FRAS: We have met with probation department and currently have 2 students referred to us from them. We continue to meet with the head of the reentry program coordinator of Plumas County and are trying to find a program that will work for both of us.



<p>D. Establish a referral process with county agencies.</p>	<p>Provide greater access to services needed by adult education students</p>	<p>Conduct regular meetings with key agencies</p>	<p>FRAS: We have had meetings with county agencies. We need to establish a stronger referral process.</p> <p>Sierra: We have met with several county agencies and are in the process of developing MOU's for partnering and leveraging our resources to better serve our communities.</p>
<p>E. Partner with the WDB on developing an Employability Skills Program, IET opportunities, and Employer-focused Basic Skills.</p>	<p>Identify areas for collaboration</p>	<p>Engage with regional employers, and sign MOUs, to identify programs that can be supported through FRAEC and WDB</p>	<p>FRAS: We have signed an MOU with Alliance for Workforce Development, and have begun discussions on the use of our building for them to hold interviews and other services that they can provide to assist in entry into the workforce.</p> <p>Sierra: Both LEA's have this in place</p>



2.5 Piloting and Implementation

To meet the goals identified above, the following strategies will be implemented:

Plumas Adult School & Self-Study Lab – School Opened; Self-Study Lab in Progress

To meet the needs of a growing community, Plumas USD plans to open a dedicated Adult School, which will contain a self-study computer lab, in 2019. The new Adult School will provide a dedicated location for adult learners and serve as the instructional and assessment hub of Plumas County. The Adult School will offer adult learners instruction for diploma completion, adult basic education, high school equivalency preparation, ESL, and CTE courses of study. The self-study lab will allow students to work through online curriculum while either waiting for class or to supplement the instruction they receive in their classes. This program will expand during the coming year, with the goal of serving a broader community base and meeting the needs of local employers.

Plumas Adult School (PAS): Pearson VUE Test Center – 100% Completed

The Plumas Adult School plans to open its doors during the 2019-20 program year, and will also offer GED Testing in the fall of 2019. To provide the services needed by the Feather River region, PAS will work with employers and the FRAEC Member Districts to identify additional certification assessments that can be offered at the school. Additionally, Feather River College, through the Strong Workforce Initiative, will develop a list of assessments that will support the regional activities of the college.

Sierra County Adult School: Employer Engagement – 100% Completed

The Sierra County Adult School started during the 2018-19 program year, and has grown to represent a significant number of the local community population. Through strong employer engagement, the needs of the local business owners are being met through high school diploma completion courses and CTE programs. These courses form a unique set of tools available to the Sierra County community, and directly meet the needs of the local region. Over the next several program years, these programs will expand with the implementation of a virtual classroom, thereby allowing a greater number of courses to be offered locally via live streaming from partner agencies.



Sierra County Adult School: Regional CTE Focused Courses – 100% Completed

The Sierra County Adult School is in the process of developing regionally-driven CTE programs that meet the needs of the residents in the county. These include EMT and Artificial Insemination/Animal Husbandry. By focusing on the regional needs of this very rural county, Sierra County Adult School strives to become highly responsive to the needs of the residents, and thereby a strong community partner that can deliver educational programs.

FRAEC: Develop and Implement a Community Engagement Plan – We currently are presenting our program to the local service clubs which represent our local businesses in our community. We have presented to the probation department, and the reentry program through the District Attorney’s office. We have been working on finding programs that will fit both of our needs. We have been asked by local restaurants to develop a hospitality training that will include the servesafe certificate to serve their needs of getting higher quality employees. There has also been several requests from business owners on adding onto our test center, such as insurance test, real estate, CBEST, etc. We are also working with the Forest Service and FRC to be able to offer the Basic 32 fire course.

The Consortium Director will develop and implement a community engagement plan with the goal of remediating some of the issues identified through the Community Stakeholder Survey and the Community Research Project. This plan will outline a multi-year effort to weave the services offered in the Feather River area into a comprehensive approach to collective impact.

FRAEC: Expand GoTeach Across the Consortium to Capitalize on Employer Demand and Client Need – 100% Completed

GoTeach services are designed for those seeking employment or higher wages in Early Childhood Education (ECE) programs and are grouped into four separate categories, and services are provided across the FRAEC Region.

1. Coaching and resources for students and employees who are enrolled in ECE lab courses or cooperative work experience education and volunteers.
2. Coaching, advising and resources for entry level employees in ECE programs or those who have been recently promoted to higher level positions.
3. Coaching, advising and resources for family child care providers who have been in operation for less than one year.
4. Financial assistance to overcome barriers to professional development for employees in center-based programs and family child care homes, with the goal of working toward higher wages using a career ladder approach.

CAEP Funds 16-17 & 17-18			
Institution	Allocations	Expenditures	Remaining
<u>01 Allan Hancock College Consortium</u>	\$3,144,372	\$2,749,056	\$395,316
<u>02 Antelope Valley Regional Adult Education Consortium</u>	\$7,648,809	\$7,296,843	\$351,966
<u>03 Barstow Area Consortium for Adult Education</u>	\$1,862,683	\$1,862,683	\$0
<u>04 Butte-Glenn Adult Education Consortium</u>	\$4,155,876	\$4,105,023	\$50,853
<u>05 Greater Opportunity Through Adult Learning</u>	\$6,498,332	\$6,498,332	\$0
<u>06 Partnership for Adult Academic and Career Education</u>	\$27,808,736	\$27,792,876	\$15,860
<u>07 Chabot-Las Positas/Mid-Alameda County Consortium</u>	\$17,449,846	\$17,449,846	\$0
<u>08 West End Corridor/Chaffey Regional AE Consortium</u>	\$13,667,002	\$13,667,002	\$0
<u>09 Citrus College Adult Education Consortium</u>	\$8,194,536	\$8,194,536	\$0
<u>10 Coast Adult Education Consortium</u>	\$14,147,118	\$13,750,434	\$396,684
<u>11 Tri City Adult Education Consortium</u>	\$11,657,554	\$11,657,554	\$0
<u>12 Contra Costa Adult Education Consortium</u>	\$28,131,272	\$28,131,272	\$0
<u>13 Morongo Basin AEBG Consortium (Copper Mountain)</u>	\$1,546,032	\$1,546,032	\$0
<u>14 Desert Regional Consortium</u>	\$6,126,632	\$5,811,255	\$315,377
<u>15 South Bay Adult Education Consortium (El Camino)</u>	\$19,981,306	\$19,162,765	\$818,541
<u>16 Feather River Adult Education Consortium</u>	\$1,546,032	\$1,406,637	\$139,395
<u>17 Foothill De Anza / NSCCC</u>	\$16,101,495	\$16,060,255	\$41,240
<u>18 Gavilan Regional Adult Career and Education Services</u>	\$2,737,026	\$2,737,026	\$0
<u>19 Glendale Community College District Regional Consortium</u>	\$2,031,434	\$2,031,434	\$0
<u>20 San Diego East Region Adult Education</u>	\$15,733,344	\$15,733,344	\$0
<u>21 Salinas Valley Adult Education Consortium</u>	\$6,980,278	\$6,980,278	\$0
<u>22 Imperial County Adult Education Consortium</u>	\$3,693,314	\$3,693,314	\$0
<u>23 Kern Adult Education Consortium</u>	\$32,252,132	\$31,582,034	\$670,098
<u>24 Lake Tahoe Adult Education Consortium</u>	\$1,700,636	\$1,675,419	\$25,217
<u>25 Lassen-Modoc Adult Education Consortium</u>	\$1,835,716	\$1,772,347	\$63,369
<u>26 Long Beach Adult Education</u>	\$4,541,120	\$4,541,120	\$0
<u>27 Los Angeles Regional Adult Education Consortium</u>	\$243,745,890	\$243,745,890	\$0
<u>28 Capital Adult Education Regional Consortium</u>	\$22,256,916	\$22,256,916	\$0
<u>29 Marin County Adult Education Block Grant Consortium</u>	\$2,794,642	\$2,794,642	\$0
<u>30 Mendocino-Lake CCD</u>	\$3,154,401	\$3,099,881	\$54,520
<u>31 Gateway Adult Education Network</u>	\$6,609,958	\$6,609,958	\$0
<u>32 Coastal North County Adult Education Consortium</u>	\$2,265,000	\$2,265,000	\$0
<u>33 Monterey Peninsula CCD</u>	\$4,821,164	\$4,821,164	\$0
<u>34 Mt. San Antonio Regional Consortium for Adult Education</u>	\$66,319,600	\$66,042,854	\$276,746
<u>35 Southwest Riverside County Adult Education Regional Consortium</u>	\$9,190,732	\$8,892,878	\$297,854

<u>36 Napa Valley Adult Education Consortium</u>	\$5,400,506	\$5,146,821	\$253,685
<u>37 North Orange County Regional Consortium for Adult Education (NOCRC)</u>	\$7,307,804	\$6,805,485	\$502,319
<u>38 Southern Alameda County Consortium (Ohlone CCD)</u>	\$7,866,520	\$7,866,520	\$0
<u>39 Palo Verde River Consortium</u>	\$1,546,032	\$1,546,032	\$0
<u>40 Education to Career Network of North San Diego County (Palomar/Vista)</u>	\$14,911,744	\$14,911,744	\$0
<u>41 Pasadena Area Consortium</u>	\$3,561,803	\$3,561,803	\$0
<u>42 Northern Alameda Consortium for Adult Education</u>	\$15,707,573	\$15,478,159	\$229,414
<u>43 Rancho Santiago Adult Education Consortium</u>	\$8,806,260	\$8,806,260	\$0
<u>44 North Coast Adult Education Consortium</u>	\$2,155,751	\$1,438,326	\$717,425
<u>45 Rio Hondo Region Adult Education Consortium</u>	\$27,328,860	\$27,328,860	\$0
<u>46 About Students Regional Consortium, Riverside</u>	\$15,703,278	\$15,703,278	\$0
<u>47 Inland Adult Education Consortium</u>	\$19,963,186	\$19,963,186	\$0
<u>48 San Diego Adult Education Regional Consortium</u>	\$8,890,142	\$8,890,142	\$0
<u>49 San Francisco Adult Education Consortium</u>	\$7,330,118	\$7,330,118	\$0
<u>50 Delta Sierra Adult Education Alliance (DSAEA)</u>	\$15,911,236	\$15,898,447	\$12,789
<u>51 South Bay Consortium for Adult Education</u>	\$33,116,538	\$33,116,538	\$0
<u>52 San Luis Obispo County Adult Education Consortium</u>	\$2,659,916	\$2,659,916	\$0
<u>53 Accel San Mateo County</u>	\$18,226,572	\$18,179,939	\$46,633
<u>54 Santa Barbara Adult Education Consortium</u>	\$1,546,032	\$1,230,054	\$315,978
<u>55 Santa Clarita Valley Adult Education Consortium</u>	\$2,454,372	\$2,421,681	\$32,691
<u>56 Santa Monica Regional Consortium for Adult Education</u>	\$2,154,326	\$2,154,326	\$0
<u>57 Sequoias Adult Education Consortium (SAEC)</u>	\$18,259,114	\$18,259,114	\$0
<u>58 Shasta-Tehama-Trinity Adult Education Consortium</u>	\$2,134,434	\$2,134,434	\$0
<u>59 Sierra Joint Consortium</u>	\$6,373,470	\$6,369,291	\$4,179
<u>60 Solano Adult Education Consortium</u>	\$7,468,424	\$7,439,686	\$28,738
<u>61 Sonoma County Adult Education Consortium</u>	\$4,818,454	\$4,818,454	\$0
<u>62 South Orange County Regional Consortium (SOCRC)</u>	\$12,246,562	\$12,046,079	\$200,483
<u>63 South Bay Adult Education Consortium/Southwestern</u>	\$27,457,871	\$27,457,871	\$0
<u>64 State Center Adult Education Consortium</u>	\$28,758,444	\$28,758,444	\$0
<u>65 Ventura County Adult Education Consortium</u>	\$28,782,136	\$28,782,136	\$0
<u>66 Victor Valley Adult Education Regional Consortium</u>	\$4,138,630	\$4,117,837	\$20,793
<u>67 West Hills College Consortium</u>	\$2,212,124	\$2,204,559	\$7,565
<u>68 West Kern Consortium</u>	\$1,546,032	\$1,546,032	\$0
<u>69 Yosemite (Stanislaus Mother Lode) Consortium</u>	\$8,293,220	\$8,293,220	\$0
<u>70 North Central Adult Education Consortium (Yuba)</u>	\$5,995,496	\$5,947,505	\$47,991
<u>71 Adult Education Pathways</u>	\$1,880,154	\$1,799,703	\$80,451

* Includes 16-17 & 17-18 Allocations

\$6,414,170

** 16-17 funds have been closed out.

***Remaining balance is for 17-18 funds.