



Feather River Adult Education Consortium – Board Meeting **AGENDA**

Feather River Adult School, 501 E. Main Street, Quincy, CA

Thursday December 19, 2019 (10:00 a.m. – 11:00 a.m.)

² Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Consortium Coordinator at mabramson@pcoe.k12.ca.us at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input type="checkbox"/> Karen Miller	<input type="checkbox"/> Brad Miller
	<input type="checkbox"/> Mallory Marin	<input type="checkbox"/> Wendi James	<input type="checkbox"/> Lisa Cavin	<input type="checkbox"/>
SJUSD/SCOE	<input type="checkbox"/> Wendy Jackson (v)	<input type="checkbox"/> James Berardi (v)	<input type="checkbox"/> Nona Griesert	<input type="checkbox"/>
Consortium Staff				
	<input type="checkbox"/> Michelle Abramson	<input type="checkbox"/>		
Community Stakeholders				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Call to Order – pm

1. Approval of Minutes

²November 14, 2019 Motion by ; 2nd by

2. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

3. Closed Session – None Requested

4. Consortium Director’s Report

- 4.1 18 Months of FRAEC Accomplishments
- 4.2 Update on Consortium Director Position
 - Who should attend meetings as Director? MIS training; CAEAA; ACCE; etc.
- 4.3 CAEP Deadlines - Upcoming
 - December 2019
 - Dec 1: 2017/18; 2018/19; 2019/20 Member Expense Report due in Nova (Q1) – **COMPLETED**
 - Dec 1: July 1, 2018 to June 30, 2019 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium – **COMPLETED**
 - Dec 31: 2017/18; 2018/19; 2019/20 Member Expense Report certified by Consortia in NOVA (Q1)
 - Dec 31: End of Q2
 - January 2020
 - Jan 31: Student Data due in TOPSPro (Q2)
 - February 2020
 - Feb 28: Preliminary allocations for 2020-21 and 2021-22 released by this date
 - March 2020
 - Mar 1: 2017/18; 2018/19; 2019/20 Member Expense Report due in NOVA (Q2)

Mar 1: Close out of 2017/18 Member Funds due in NOVA
 Mar 31: 2017/18; 2018/19; 2019/20 Member Expense Report certified by Consortia by NOVA (Q2)
 Mar 31: Close out of 2017/18 funds in NOVA certified by Consortia in NOVA
 Mar 31: End of Q3

- April 2020

Apr 30: Student Data due in TOPSPro (Q3)

- May 2020

May 2: CFADs for 2020-21 due in NOVA

- June 2020

Jun 1: 2018/19; 2019/20 Member Expense Report due in NOVA (Q3)

Jun 30: 2018/19; 2019/20 Member Expense Report certified by Consortia in NOVA (Q3)

Jun 30: End of Q4

4.4 State Guidance Update – Focus on MIS Data for Launchboard

4.5 ^hMid-Year Report on Annual Plan Implementation Progress

4.6 Consultant Days

2020		
Jan 16-17, 2020	Mar 19-20, 2020	May 21-22, 2020
Feb 13-14, 2020	Apr 9-10, 2020	Jun 11-12, 2020

4.7 Member Program Update: Plumas USD

a. Program Update –

b. GED Test Center Update –

c. WASC Accreditation Status –

4.8 Member Program Update: Sierra County

a. Partnership Update –

b. Program Update –

c. WASC Accreditation Status –

4.9 Member Program Update: Feather River College

a. Go Teach –

b. Jail CTE Program –

4.10 Fiscal Agent Report: PCOE (2018-19)

a. ^hCAEP Remaining Funds Notice from CCCC/CDE

4.11 Marketing & Social Media Update: Phoenix Design

a. Media Manager PowerPoint

b. Marketing Updates:

- Radio Ad (M. Abramson):

c. Postal Mailer – In progress

4.12 Working Group Report: FRC Pathways (W. Jackson, D. Lerch, K. Miller)

4.13 Working Group Report: DIR Quarterly Review (B. Miller, W. Jackson, W. James)

4.14 Strong Work Force Update

5. Discussion Items – NONE

6. Action Items – NONE

7. Announcements

7.1 2019-20 FRAEC Board Meeting Schedule & NEDP/GED Meeting Schedule

2020		
*all meetings are scheduled for 1 hour		
January 16, 2020 – 10:00 am @ Feather River Adult School 501 Main Street, Quincy, CA	March 19, 2020 – 10:00 am @ Feather River Adult School 501 Main Street, Quincy, CA	May 21, 2020 – 10:00 am @ Feather River Adult School 501 Main Street, Quincy, CA *NEDP / GED Meeting to Follow
February 13, 2020 – 3:00 pm @ Sierra County School for Adults 605 School Street, Loyalton, CA *NEDP / GED Meeting to Follow	April 30, 2020 – 12:00 pm @ Sierra County School for Adults 605 School Street, Loyalton, CA *Vote on CFAD	June 11, 2020 – 12:00 pm @ Feather River Adult School 501 Main Street, Quincy, CA *Annual Plan Retreat

7.2 Upcoming Conferences:

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| <ul style="list-style-type: none"> - MIS Data Training for Colleges - CAEAA & ACCE - TDLS - COABE - CCAE State Conference - CASAS Summer Institute | <ul style="list-style-type: none"> January 24, 2020 Los Rios CC January 29-31, 2020 Sacramento, CA March 6-7, 2020 Sacramento, CA April 5-8, 2020 Baltimore, MD April 23-25, 2020 Sacramento, CA June 23-25, 2020 Anaheim, CA |
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8. Adjournment: pm

- Motion by ; 2nd by