



Feather River Adult Education Consortium – Board Meeting MINUTES

Plumas COE District Office (Conference Room)

Sierra County Office of Education (Superintendent’s Office)

Tuesday, April 23, 2019 (8:00 a.m. – 8:15 a.m.)

[□] Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Consortium Coordinator at mabramson@pcoe.k12.ca.us at least three days before the meeting date.

Attendance (v = voting member)

Feather River College	<input checked="" type="checkbox"/> Derek Lerch (v)	<input type="checkbox"/> Kevin Trutna (v)	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input checked="" type="checkbox"/> Kristy Warren (v)	<input type="checkbox"/> Terry Oestreich (v)	<input type="checkbox"/> Karen Miller	<input type="checkbox"/> Brad Miller
SJUSD/SCOE	<input checked="" type="checkbox"/> Wendy Jackson (v)	<input checked="" type="checkbox"/> Merrill Grant (v)	<input type="checkbox"/>	<input type="checkbox"/>

Consortium Staff – Non-Voting

Michelle Abramson

Community Stakeholders – Non-Voting

Call to Order: 8:04 a.m.

1. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.

2. Action Items

6.1 Extension of P2C Solutions, LLC contract for 2019-20 fiscal year

Motion to Approve contract extension for P2C Solutions, LLC, for the period of July 1, 2019 thru June 30, 2020 by W. Jackson; 2nd by K. Warren

Discussion:

K. Warren asked for verification of the amount of the new contract.

D. Lerch confirmed that it is consistent what was paid in the past, and is included in the CFAD FRC budget for \$60,000.

Vote: Approved Unanimously

6.2 Purchase of vehicles for Feather River College and Sierra County

Motion to Approve the purchases of one vehicle each for Sierra County and Feather River College by M. Grant; 2nd by K. Warren

Discussion:

D. Lerch stated that he had received a quote at the government rate by Wittmeier Honda in Chico for a CRV at \$25,000.00, but that he has not received approval from the state for the purchase and is waiting to hear from Neil Kelly. There is a question as to exact amount of

carryover funds due to indirect costs that are being assessed by FRC that were not previously accounted for.

W. Jackson asked if the discussion regarding amounts were still going to be the same with \$5,000.00 being allocated for Go Teach and the remainder split between FRC and Sierra County.

D. Lerch replied FRC would purchase first and the remainder would be sent to Sierra County.

M. Grant stated that he hoped that a minimum of \$20,000.00 be directed to Sierra County for the purchase.

W. Jackson asked if the remainder of the funds for the vehicle purchase could be allocated from the 18-19 allocation funds that will be carry-over from PCOE.

K. Warren stated she felt Sierra should spend all their allocation first.

D. Lerch stated that in preparing for the future not all funding should be spent every year and some amount of carry-over is a sound fiscal practice.

K. Warren amended motion so that FRC vehicle purchase is contingent upon state approval; 2nd by M. Grant

W. Jackson clarified that Sierra County will move forward as state approval for Sierra County has already been received.

State approval for FRC vehicle purchase will be an information item on a future FRAEC Board Agenda and documentation will be provided in the FRAEC Board Packet.

Vote: Approved Unanimously

Adjournment: 8:15 a.m.