



## Feather River Adult Education Consortium – Board Meeting AGENDA

Feather River College (Admin. Conference Room)

Thursday, May 23, 2019 (12:00 p.m. – 2:00 p.m.)

☐ Included in Board Packet

**PLEASE NOTE:** Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Consortium Coordinator at [mabramson@pcoe.k12.ca.us](mailto:mabramson@pcoe.k12.ca.us) at least three days before the meeting date.

Attendance	Voting Member	Voting Member	Attendee	Attendee
Feather River College	<input type="checkbox"/> Derek Lerch	<input type="checkbox"/> Kevin Trutna	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Kristy Warren	<input type="checkbox"/> Terry Oestreich	<input type="checkbox"/> Karen Miller	<input type="checkbox"/> Brad Miller
SJUSD/SCOE	<input type="checkbox"/> Wendy Jackson	<input type="checkbox"/> Merrill Grant	<input type="checkbox"/>	<input type="checkbox"/>
<b>Consortium Staff</b>				
	<input type="checkbox"/> Michelle Abramson	<input type="checkbox"/> Wendi James		
<b>Community Stakeholders:</b>				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Call to Order: p.m.

1. Approval of Minutes:
  - ☐ April 12, 2019      Motion by ; 2<sup>nd</sup> by
  - ☐ April 23, 2019      Motion by ; 2<sup>nd</sup> by
  
2. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.
  
3. Closed Session – Requested by Sierra County Office of Education
  
4. Reports/Information Items
  - 4.1 Consortium Consultant’s Report
    - a. CAEP Deadlines - Upcoming
      - April 2019
        - Apr 30: Student data due in TOPSPro (Q3)
      - May 2019
        - May 2: CFADs for 2019-20 due
      - June 2019
        - Jun 1: 2017/18 & 2018/19 Member expense report due in NOVA (Q3)
        - Jun 7: Certified 3-year strategic plan due from consortia in NOVA
        - Jun 17: Data and Accountability Budget Revisions due
        - Jun 30: (deadline extension): Data and Accountability funded activities end
        - Jun 30: 2017/18 & 2018/19 member expense report certified by consortia in NOVA (Q3)
        - Jun 30: End of Q4
      - July 2019
        - Jul 31: Final Data and Accountability expense report due
      - August 2019
        - Aug 1: Student data due in TOPSPro (Q4) FINAL
        - Aug 15: Annual Plan for 2019-20 due in NOVA
        - Aug 26: Data and Accountability close out and Practice with Promise due

September 2019

Sep 1: 2017/18 and 2018/19 Member Expense Report due in NOVA (Q4)

Sep 1: July 1, 2018 to June 30, 2019 expenses by program area due (estimates only) in NOVA

Sep 30: End of Q1

Sep 30: 2017/18 and 2018/19 Member Expense Report certified by Consortia in NOVA (Q4)

Sep 30: 2019/20 Member Program Year Budget and Work Plan due in NOVA (Q1)

December 2019

Dec 1: 2017/18 and 2018/19 and 2019/20 Member Expense Report due in Nova (Q1)

Dec 31: 17/18 and 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q1)

Dec 31: End of Q2

Dec 31: July 1, 2018 to June 30, 2019 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium

b. CAEP State Guidance – Archived on <https://caladulted.org/Administrators>

- SSID for Adult Students: CDE is exploring options for a better solution for meeting the intent of this law and requests that LEAs hold off on assigning SSIDs for adult education students until further guidance is provided.

- ACSA Update: Cost of Living Adjustment is decreased from 3.46 percent to 3.26 percent at the May Revision for the categorical programs that remain outside of LCFF, including special education, child nutrition and preschool programs. The COLA for school districts and charter schools are provided within the increases for LCFF.

-ACSA Update: Career Technical Education funding: The May Revision maintains the funding structure adopted in the 2018 Budget Act to fund CTE through the existing \$150 million ongoing Proposition 98 allocation for the CTE Incentive Grant Program and \$150 million in ongoing Proposition 98 funds for the K-12 Strong Work Force Program administered by the Community College Chancellor’s Office. The May Revision does not propose new augmentations for either program.

- ACSA Update: Adult Education program: While not specifically mentioned in the summary, the budget continues support for Adult Education with approximately \$500 million in Prop. 98 funds in addition to the COLAs provided in past years and the 3.26 percent COLA in 2019-20.

- ACSA Update: Bipartisan support for Assembly Bill 1303 (O’Donnell) to designate the \$150 million from the K-12 Strong Work Force Program towards the CTE Incentive Grant Program, with an additional augmentation of \$150 million per year for a grand total of \$450 million for CTE in ongoing Proposition 98 funds.

c. Consultant Days

June – Meeting at CASAS SI	November 14-15, 2019	April 10-11, 2020
July 11-12, 2019	December 19-20, 2019	May 22-23, 2020
August 12-13, 2019	January 16-17, 2020	June 12-13, 2020
September 12-13, 2019	February 13-14, 2020	
October 18, 2019	March 19-20, 2020	

#### 4.2 Consortium Coordinator Report

a. CCAE Report Out

b. Q3 DIR Review (Based on data points included in January 8, 2019 email from N. Kelly)

FRAEC Member District	DIR Eligible Students	2018-19 CFAD Allocation	Per Pupil Costs (State: \$,1082)	Measurable Skills Gain (State: 63.38%)	12 Hours or More Student Participation (State: 63.05%)
FRC	90	\$264,714	\$2,941	NA	40%
PCOE	45	\$806,350	\$17,919	0% (0)	60%
SJUSD	19	\$285,000	\$15,000 (\$10,526 w/o Cap. Exp.)	0% (0)	79%

b. WASC Accreditation Status

c. Email forwarding from Consortium web site (Currently to Phoenix Design)

#### 4.3 Member Program Update: PUSD

a. Adult Education Programs & New School Location

b. Jail ABE/HSE/ASE Programs

c. GED Test Center Update

#### 4.4 Member Program Update: FRC

a. Go Teach

b. Jail CTE Program Presentation

#### 4.5 Member Program Update: SJUSD/SCOE

a. New Program Development

#### 4.6 Fiscal Agent Report: FRC (D&A and 2017-18)

a. D&A: Spent – To Be Reported June 30, 2019 in MIS System

#### 4.7 Fiscal Agent Report: PCOE (2018-19)

#### 4.8 Marketing & Social Media Update: Phoenix Design

- Media Manager PowerPoint

- Plans for Summer radio, newspaper, PSA's on TV, mailer, etc.

### 5. Discussion Items

5.1 <sup>a</sup>MOU for 2019-2020

5.2 Voting Members of FRAEC Board

5.3 Documentation of State Approval for FRC Vehicle Purchase

5.4 Roles of the consortium

5.5 GED Test Center Roles

5.6 NEDP Administration

5.7 New CASAS GOALS testing – Effective July 1, 2019

5.8 <sup>a</sup>Contract renewal for Phoenix Design for social media/marketing services

– 12 months at \$1,000/month paid from Consortium Operations set aside

### 6. Action Items

6.1 <sup>a</sup>Approval of 2019-22 Three-Year Plan      Motion by ; 2<sup>nd</sup> by

## 7. Announcements

### 7.1 2018-19 FRAEC Board Meeting Schedule

Jun 10, 2019 CANCELED	Nov 15, 2019 – 12:00 @ SCOE	April 24, 2020 – 12:00 @ PCOE
Jul 15, 2019 – 12:00 @ PCOE Annual Plan Retreat	Dec 20, 2019 – 12:00 @ PCOE	May 22, 2020 – 12:00 @ SCOE Vote on CFAD
Aug 13, 2019 – 12:00 @ SCOE Vote on Annual Plan	January 17, 2020 – 12:00 @ SCOE	June 12, 2020 – 12:00 @ PCOE
Sep 13, 2019 – 12:00 @ TBD	February 14, 2020 – 12:00 @ PCOE	
Oct 18, 2019 – 12:00 @ TBD	March 20, 2020 – 12:00 @ PCOE	

### 7.2 Upcoming Conferences

<b>*‡CASAS Summer Institute</b> <a href="http://www.casas.org/training-and-support/si">www.casas.org/training-and-support/si</a>	June 11-13, 2019 Orange County, CA	State Data and Assessment Conference: Anyone working with adult students, data management, or assessment
<b>ISTE</b> <a href="https://conference.iste.org/2019/">https://conference.iste.org/2019/</a>	June 23-26, 2019 Philadelphia, CA	International Society for Technology in Education: Anyone managing or implementing technology solutions
<b>*GED National Conference</b> <a href="https://ged.com/in-session/tag/ged-testing-service-annual-conference/">https://ged.com/in-session/tag/ged-testing-service-annual-conference/</a>	July 24-26, 2019 Chicago, IL	All members offering GED instruction
<b>CWA Meeting of the Minds</b> <a href="https://calworkforce.org/mmm-con">https://calworkforce.org/mmm-con</a>	September 3-5, 2019 Monterey, CA	WIOA Title I Providers and Partner agencies
<b>*CATESOL</b> <a href="http://www.catesol.org/current-events">www.catesol.org/current-events</a>	October 3-6, 2019 San Jose, CA	California ESL Conference: Anyone working in an ESL program
<b>*‡NCPN</b> <a href="http://www.ncpn.info/conf_2019.php">www.ncpn.info/conf_2019.php</a>	October 12-13, 2019 Orlando, FL	Counselors and faculty focused on career pathway development and implementation
<b>*NCTN</b> <a href="http://www.collegetransition.org">www.collegetransition.org</a>	November 2019 Boston, MA	Counselors and faculty focused on transitioning adult students to the college setting
<b>*‡ACTE</b> <a href="http://www.acteonline.org/event/actes-careertech-vision-2019/">www.acteonline.org/event/actes-careertech-vision-2019/</a>	December 4-7, 2019 Anaheim, CA	International CTE Conference: Anyone working in a CTE program

\* Suggested for K-12 Adult Schools

‡ Suggested for Community Colleges

8. Adjournment: p.m. Motion by ; 2<sup>nd</sup> by