



April 30, 2017

Dear Mr. Lerch,

P2C Solutions, LLC, is please to submit the following proposal to extend the current contract for services provided to the Feather River Adult Education Consortium to cover the dates of July 1, 2019 thru June 30, 2020. This contract extension was approved at the FRAEC Board meeting on April 23, 2019.

Mitch Rosin has worked in the workforce/education/career tech field for almost 30 years. After careers as a social worker and teacher, he joined McGraw-Hill Education where he directed the Adult Education and Workforce divisions globally for 13 years. Consulting since 2013, he is currently contracted for consultant services by Aztec Software, CASAS, Inland Adult Education Consortium, and the Barstow Area Consortium for Adult Education. He recently completed work for three additional AEBG Consortia (Sequoias, Victor Valley, State Center), and wrote the Fall 2015 AEBG Legislative Update. Mr. Rosin holds a Master of Arts in Education, a Master of Science in Curriculum Design and Development, and a Master of Science in Public Policy.

The following page outlines the scope of work/cost proposal for services provided both virtually and on-site.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "M. Rosin", with a horizontal line extending to the right.

Mitch Rosin, MA, MS, MS
President, P2C Solutions, LLC

Scope of Work / Cost Proposal

Dates	Scope of Work	Hours	Retainer
July 2019	On-site Annual Plan Session for 2019-20 (July 15, 2019) – On-Site Retreat for 2019-20 Annual Plan (Due August 15, 2018) Assist with Final Data and Accountability Expense Report (Due July 31, 2019) Ongoing Strategy Building with Consortium Members	0	\$0
August 2019	FRAEC Board Meeting (August 13, 2019) – On-Site Assist with 2018-19 Q4 TOPSpro Submission (Due August 1, 2019) Prepare and Submit of 2019-20 Annual Plan (Due August 15, 2019) Assist with D&A Close-out and Practice with Promise (Due August 26, 2019) Ongoing Strategy Building with Consortium Members	16 2 8 4 8	\$7,600
September 2019	FRAEC Board Meeting (September 13, 2019) – On-Site Assist with 2018-19 Q4 Expense Submission (Due September 1, 2019) Assist with 2019-20 Budget & Workplans (Due September 31, 2019) Ongoing Strategy Building with Consortium Members	16 1 1 6	\$4,800
October 2019	FRAEC Board Meeting (October 18, 2019) – Virtual Assist with Guidance for Quarterly Budget / DIR Submission Attend AEBG Summit – Anaheim, CA Ongoing Virtual Strategy Building with Consortium Members	2 8 8 8	\$5,200
November 2019	FRAEC Board Meeting (November 15, 2019) – On-Site Ongoing Strategy Building with Consortium Members	16 8	\$4,800
December 2019	FRAEC Board Meeting (December 20, 2019) – On-Site Assist with 2017-18 Close-out (Due December 31, 2019) Ongoing Strategy Building with Consortium Members	16 4 8	\$5,600
January 2020	FRAEC Board Meeting (January 17, 2020) – On-Site Assist with Guidance for Quarterly Budget / DIR Submission Ongoing Strategy Building with Consortium Members	16 4 8	\$5,600
February 2020	FRAEC Board Meeting (February 14, 2020) – On-Site Ongoing Strategy Building with Consortium Members	16 8	\$4,800
March 2020	FRAEC Board Meeting (March 20, 2020) – On-Site CFAD Development (Due May 1, 2020) Ongoing Strategy Building with Consortium Members	16 4 8	\$5,600
April 2020	FRAEC Board Meeting (April 11, 2020) – On-Site CFAD Development & Submission (Due May 1, 2020) Assist with Guidance for Quarterly Budget / DIR Submission Ongoing Strategy Building with Consortium Members	16 2 2 8	\$5,600
May 2020	FRAEC Board Meeting (May 23, 2020) – On-Site Ongoing Strategy Building with Consortium Members	16 8	\$4,800
June 2020	2019-20 Annual Plan Retreat & FRAEC Board Meeting (June 13, 2020) – On-Site Annual Plan Draft Ongoing Strategy Building with Consortium Members	16 4 8	\$5,600
Total		300	\$60,000

Cost Proposals

Professional Services @ \$200/Hour Retainer (Travel Costs Included)

TOTAL COST: \$60,000.00