



Feather River Adult Education Consortium – Board Meeting AGENDA

PCOE District Office (Conference Room)

Friday, April 12, 2019 (12:00 p.m. – 2:00 p.m.)

☐ Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Consortium Coordinator at mabramson@pcoe.k12.ca.us at least three days before the meeting date.

Attendance	Voting Member	Voting Member	Attendee	Attendee
Feather River College	<input type="checkbox"/> Derek Lerch	<input type="checkbox"/> Kevin Trutna	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Kristy Warren	<input type="checkbox"/> Terry Oestreich	<input type="checkbox"/> Karen Miller	<input type="checkbox"/> Brad Miller
SJUSD/SCOE	<input type="checkbox"/> Wendy Jackson	<input type="checkbox"/> Merrill Grant	<input type="checkbox"/>	<input type="checkbox"/>
Consortium Staff				
	<input type="checkbox"/> Michelle Abramson	<input type="checkbox"/> Wendi James		
Community Stakeholders:				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Call to Order: p.m.

1. ☐ Approval of Minutes: March 8, 2019 Motion by ; 2nd by
2. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.
3. Closed Session – None Requested
4. Reports/Information Items
 - 4.1 Consortium Consultant’s Report
 - a. CAEP Deadlines - Upcoming
 - April 30, 2019 – Q3 DIR Due to aebg@casas.org & M. Rosin and Coordinator
 - **May 2, 2019 – 2019-20 CFAD Due in NOVA**
 - June 1, 2019 – 2018-19 Q3 Expenses due in NOVA
 - **June 7, 2019 – 2019-2022 Three-Year Plan due in NOVA**
 - Jun 17: Data and Accountability Budget Revisions are due
 - June 30, 2019 – Q2 Consortium Certification due in NOVA
 - June 30, 2019 – Data & Accountability Close Out in MIS System (FRC)
 - June 30, 2019 – 2018-19 Q4 Ends
 - July 31, 2019 – Full Year DIR due to aebg@casas.org & M. Rosin and Coordinator
 - July 31, 2019 – 2018-19 Full Year Expenses due in NOVA
 - **August 15, 2019 – 2019-20 Annual Plan due in NOVA**
 - **August 26, 2019 – Practice with Promise Report Due**
 - September 1, 2019 – 2018-19 Q4 Expenses due in NOVA
 - **December 31, 2019 – End of 2017-18 FY Allocations**
 - b. CAEP State Guidance – Archived on <https://caladulthood.org/Administrators>
 - c. Report-out: COABE (March 30 – April 3, 2019 – New Orleans, LA)
 - d. Consultant Days

May 22, 23, & 24, 2019	June - Canceled	July 15, 16, 17, 2019
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 - e. Consultant Contract Extension

- 4.2 Consortium Coordinator Report
- 4.3 Member Program Update: PUSD
 - a. Adult Education Programs & New School Location
 - b. Jail ABE/HSE/ASE Programs
 - c. GED Test Center Update
- 4.4 Member Program Update: FRC
 - a. Go Teach
 - b. Jail CTE Program Presentation
- 4.5 Member Program Update: SJUSD/SCOE
 - a. New Program Development
- 4.6 Fiscal Agent Report: FRC (D&A and 2017-18)
 - a. D&A: Spent – To Be Reported June 30, 2019 in MIS System
- 4.7 Fiscal Agent Report: PCOE (2018-19)
- 4.8 Marketing Update: Phoenix Design
 - Media Manager PowerPoint
 - Need for radio, newspaper, PSA's on TV, another mailer

5. Discussion Items

- 5.1 [□]Draft Three-Year Plan
- 5.2 FRC GoTeach and Jail CTE Program Reporting in TOPSpro for “services”
 - Utilize ZIP codes of students/employer for GoTeach
 - Utilize ZIP codes of students for Jail CTE

6. Action Items

- 6.1 [□]CFAD Allocations for FY 2019-20

Feather River College	\$236,350.00
Plumas COE (Fiscal Agent – Consortium Operations)	\$84,000.00
Plumas USD	\$284,970.00
Sierra COE	\$229,000.00
TOTAL	\$834,220.00

7. Announcements

- 7.1 2018-19 FRAEC Board Meeting Schedule

May 24, 2019 – 12:00 @ PCOE Vote on Three-Year Plan	August 13, 2019 Vote on Annual Plan	November 15, 2019
Jun 10, 2019 – 1:00 @ PCOE CANCELED	September 13, 2019	December 20, 2019
Jul 15, 2019 – 1:00 @ PCOE Annual Plan Retreat	October 18, 2019	

8. Adjournment: p.m.