



Feather River Adult Education Consortium – Board Meeting AGENDA

Feather River College (Admin Conference Room)

Thursday February 14, 2019 (1:00 p.m. – 3:00 p.m.)

[□] Included in Board Packet

PLEASE NOTE: Agenda related documents distributed to the Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the Consortium Coordinator at mabramson@pcoe.k12.ca.us at least three days before the meeting date.

Attendance	Voting Member	Attendee	Attendee	Attendee
Feather River College	<input type="checkbox"/> Derek Lerch	<input type="checkbox"/> Kevin Trutna	<input type="checkbox"/>	<input type="checkbox"/>
PUSD/PCOE	<input type="checkbox"/> Kristy Warren	<input type="checkbox"/> Terry Oestreich	<input type="checkbox"/> Karen Miller	<input type="checkbox"/> Brad Miller
		<input type="checkbox"/> Wendy Jackson	<input type="checkbox"/>	<input type="checkbox"/>
SJUSD/SCOE	<input type="checkbox"/> Merrill Grant (phone)		<input type="checkbox"/>	<input type="checkbox"/>
Consortium Staff		<input type="checkbox"/> Michelle Abramson	<input type="checkbox"/> Wendi James	<input type="checkbox"/>

Community Stakeholders:

Call to Order:

1. [□] Approval of Minutes: December 17, 2018 Motion by ; 2nd by
[□] Approval of Minutes: January 25, 2019 Motion by ; 2nd by
2. Public Comment – Public comment is allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin by stating your name.
3. Closed Session – None Requested
4. Reports/Information Items
 - 4.1 Consortium Consultant’s Report
 - a. AEP Deadlines - Upcoming
 - **February 15, 2019 – 2017-19 Budget Bill Reporting Requirements due in NOVA**
 - March 1, 2019 – 2018-19 Q2 Expenses due in NOVA
 - March 31, 2019 – Q2 Consortium Certification due in NOVA
 - April 1, 2019 – NOVA to close out 2016-17 Funds
 - April 30, 2019 – Q3 DIR Due to aebg@casas.org & copy to M. Rosin
 - April 30, 2019 – 2018-19 Q3 Expenses due in NOVA
 - June 7, 2019 – 2019-2022 Three-Year Plan due in NOVA
 - June 2019 – State will close books on 2016-17 Funds
 - June 30, 2019 – Data & Accountability Close Out in MIS System (FRC)
 - July 31, 2019 – Full Year DIR due to aebg@casas.org & new Coordinator
 - July 31, 2019 – 2018-19 Full Year Expenses due in NOVA
 - August 15, 2019 – Practice with Promise Report Due
 - b. [□] AEP NOVA Webinar Updates – Archived on <https://caladulthood.org/Administrators>
 - c. [□] Three-Year Plan Progress

- Stakeholder Meetings for Sierra County
- Dates & Locations:
- Set date for Working Group to start Drafting Plan

d. Consultant Days

Mar 7 & 8, 2018	May 22, 23 & 24, 2019
Apr 10, 11 & 12, 2019	June 13, 14 & 17, 2019

- 4.2 Consortium Coordinator Report
 - a. Coordinator Resignation
 - b. GED Test Center Update
 - c. Carry Over Budget Spend Down Plan
 - 300K remaining from 2017-18
 - d. CAEAA 2019 Annual Conference – Sacramento – February 7-8, 2019
- 4.3 Member Program Update: PCOE/PUSD
 - a. Adult Education Programs & New School Location
 - b. Jail ABE/HSE/ASE Programs
- 4.4 Member Program Update: FRC
 - a. Go Teach
 - b. Jail CTE Program
- 4.5 Member Program Update: SJUSD/SCOE
 - a. Program Development
 - New CTE courses in EMT & Pre-Apprentice Construction
 - Exploring AI articulation to Community College
 - b. Capital Requests:
 - New building
 - Vehicle purchase
- 4.6 Fiscal Agent Report: Feather River College (D&A and 2017-18)
 - a. FRC Purchase Order Update
 - b. 2017-18 – Carry Over of \$300K
 - c. D&A: Spent – To Be Reported June 30, 2019 in MIS System
- 4.7 Fiscal Agent Report: PCOE/PUSD (2018-19)
- 4.8 Marketing Update: Phoenix Design

5. Discussion Items

- 5.1 SJUSD/SCOE: New building
- 5.2 SJUSD/SCOE: Vehicle purchase

6. Action Items

- 6.1 Approval of an additional 8 hours to be added to P2C Solutions monthly contract per SJCOE.

7. Announcements

- 7.1 2018-19 FRAEC Board Meeting Schedule

Mar 8, 2018 – 12:00 pm@ PCOE	May 24, 2019 – 12:00 @ PCOE
Apr 12, 2019 – 12:00 @ PCOE	June 10, 2019 – 1:00 @ PCOE

8. Adjournment: