

**OnRamp to Employment, Plumas County Adult Education / Feather River Adult Education Consortium  
Annual Plan Retreat & Board Meeting Agenda  
Feather River College – Learning Resource Center, Room 105  
Monday July 2, 2018 (10:00 a.m. – 4:00 p.m.)**

**PLEASE NOTE:** Agenda related documents distributed to the OnRamp to Employment Consortium / Feather River Adult Education Consortium (FRAEC) Board for the Board Meeting may be viewed in the Superintendent’s Office at the Plumas County Office of Education. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the Consortium Coordinator via [kwarren@pcoe.k12.ca.us](mailto:kwarren@pcoe.k12.ca.us) at least two days before the meeting date.

**1. Public Comment** – Public comment will be allowed on any topic relevant to the FRAEC Board. Pursuant to Consortium Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

**2. Reports/Information Items**

2.1 Consortium Coordinator’s Report

- CASAS Summer Institute Readout
- Jun 01: 2016/17 & 2017/18 member expense report due in NOVA (Q1-Q3)
- Jun 30: 2016/17 & 2017/18 member expense report certified in NOVA (Q1-Q3)
- Jun 30: End of Q4
- Aug 01: Final program year report due and student data report due (Q4)
- Aug 15: Annual plans due for 2018/19
- Aug: AEBG 18/19 funding is disbursed from the State to Fiscal Agent
- Sep 1: 2016/17 & 2017/18 member expense report due in NOVA (Q4). Will include end-of-year reporting on leveraged funds, fees, and other financial breakdowns.
- Sep 30: 2016/17 & 2017/18 member expense report certified by Consortium in NOVA (Q4); Will include Year-End Financial Narrative Report.
- Consultant Days: July 2, Aug 13, Oct 4, Dec 19
- Web Site Update Needed for Brown Act Alignment: [www.onramptoemployment.org/](http://www.onramptoemployment.org/) and/or [www.frc.edu/cte-adult-education/feather-river-consortium](http://www.frc.edu/cte-adult-education/feather-river-consortium) and/or [www.countyofplumas.com/index.aspx?NID=2335](http://www.countyofplumas.com/index.aspx?NID=2335)
- What is the Consortium’s Name?
- Consultant On-Site Dates: Aug 13; Oct 4; Dec 17

**5. Discussion Items**

- 5.1 Review of (a) 2018-19 Annual Plan Guidance, (b) NOVA Template and (c) Allowable Uses Guidelines
- 5.2 Review of Feather River Consortium 2017-18 Annual Plan
- 5.3 Review of Plumas County LMI
- 5.4 Draft Strategies for 2018-19 Annual Plan and assign Budgets to each strategy
- 5.5 Review current Governance Document and discuss revised version
- 5.6 Review of D&A Allocation, Budget, and Strategies
- 5.7 2018-19 Consortium MOU

**6. Action Items**

- 6.1 2018-19 Consortium MOU

**7. Announcements**

- 7.1 Upcoming Conferences
  - July 25-27, 2018 – GED Annual Conference, San Diego, CA
  - Sept 27-28, 2018 – AEBG Summit, Sacramento, CA

**8. Adjournment**